

VERIFYING SAM RECORD

WWW.SAM.GOV – Search Records button

The screenshot shows the SAM System for Award Management homepage. At the top right, there are fields for 'USER NAME' and 'PASSWORD' with a 'LOG IN' button. Below these are links for 'Forgot Username?' and 'Forgot Password?'. A 'Create an Account' link is also present. A navigation bar contains 'HOME', 'SEARCH RECORDS', 'DATA ACCESS', 'GENERAL INFO', and 'HELP'. The main content area is divided into three columns: 'CREATE USER ACCOUNT', 'REGISTER/UPDATE ENTITY', and 'SEARCH RECORDS'. The 'SEARCH RECORDS' column contains a 'Search Records' button, which is pointed to by a red arrow. Below the main content area are links for 'WHAT IS SAM?' and 'Need Help?'.

Enter DUNS number or Name to search

The screenshot shows the 'Search Records' page. At the top right, there are fields for 'USER NAME' and 'PASSWORD' with a 'LOG IN' button. Below these are links for 'Forgot Username?' and 'Forgot Password?'. A 'Create an Account' link is also present. A navigation bar contains 'HOME', 'SEARCH RECORDS', 'DATA ACCESS', 'GENERAL INFO', and 'HELP'. The main content area is titled 'Search Records' and includes a 'Search Tips to Get Started:' section with a list of tips. Below this is a 'QUICK SEARCH:' section with a text input field containing 'Enter your specific search term' and a note '(Example of search term includes the entity's name, etc.)'. Below the input field are 'DUNS Number Search:' and 'CAGE Code Search:' sections, each with a text input field containing 'Enter DUNS number ONLY' and 'Enter CAGE code ONLY' respectively. At the bottom of the 'QUICK SEARCH' section is a 'SEARCH' button, which is pointed to by a red arrow. To the right of the 'QUICK SEARCH' section is an 'ADVANCED SEARCH:' section with the text 'Use specific criteria in multiple categories to structure your search.' Below this are three buttons: 'ADVANCED SEARCH - ENTITY', 'ADVANCED SEARCH - EXCLUSION', and 'DISASTER RESPONSE REGISTRY SEARCH'. A 'Need Help?' link is also present at the bottom right.

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Once record is located, use Save PDF button

Clear Search

TOTAL RECORDS: 1
Result page 1 of 1

Save PDF | Export Results | Print

Sort by Modified Date | Order by Descending

FILTER RESULTS

Your search returned the following results...

Entity NATURAL RESOURCES CONSERVATION SERVICE Status: Active

DUNS: 968967158 CAGE Code: 5CJF2 View Details

Has Active Exclusion?: No DoDAAC:

Expiration Date: 06/09/2017 Delinquent Federal Debt? No

Purpose of Registration: Federal Assistance

Awards Only

Glossary

Search Results

Entity

Exclusion

Search Filters

By Record Status

By Functional Area - Entity Management

By Functional Area - Performance Information

Saved file will look like this – verify DUNS number, entity name, address, expiration date, active exclusions, and if they are delinquent on federal debt.

SAM Search Results			
List of records matching your search for :			
Record Status: Active			
DUNS Number: 968967158			
Functional Area: Entity Management, Performance Information			
ENTITY	NATURAL RESOURCES CONSERVATION SERVICE	Status:Active	
DUNS: 968967158	+4:	CAGE Code: 5CJF2	DoDAAC:
Expiration Date: Jun 9, 2017	Has Active Exclusion?: No	Delinquent Federal Debt?: No	
Address: 325 E MAIN ST STE E			
City: WYTHEVILLE		State/Province: VIRGINIA	
ZIP Code: 24382-2300		Country: UNITED STATES	

If you cannot locate a record, the entity may have marked their record as private – those records may be viewed with registered SAM user.