At any time, an application may be determined INELIGIBLE or low priority and can be reconsidered once application is updated accordingly.

This flow chart represents a general process and is subject to modification based on individual circumstances of an application. The application process generally takes up to six months.

FSA eligibility established/updated → Parcel application package submitted by an advertised deadline → FSA eligibility and application completeness evaluated* → Application reviewed in-depth*

Environmental Records Database Search ordered* (may also happen post-funding) → On-site land eligibility determination* → ELIGIBLE applications ranked in appropriate ranking pool → Funding level evaluated

Internal Controls (IC) review (State and National)* → Draft agreement/contract reviewed and signed → State Conservationist approves and signs agreement/contract* → Funds obligated, agreement/contract activated, and copy sent to entity.

Entity begins due diligence* → Unfunded applications deferred → Applications tentatively selected for funding

*See closing process workflows for continuation.
This flow chart represents a general process and is subject to modification based on individual circumstances of a transaction and completeness of the due diligence. The closing process can generally take from 18 months up to three years. Waivers requested to any terms can add up to 90 days to the process.

1. HEL Plan development (if applicable)
2. All finalized and required due diligence submitted to NRCS
3. All due diligence reviewed in-state; waivers requests and other approvals considered in-state
4. Select due diligence reviewed/approved by National staff/contractor; waiver requests and other approvals processed
5. Pre-closing on-site visit
6. Certification of CPA-230 Confirmation of Matching Funds
7. Communication of title instructions
8. Obtain signatures on title company requirements, baseline, ALE-GSS Plan
9. Internal Controls (IC) review
10. State Conservationist approval to proceed with acquisition

Option 1: Request advance payment, provide required documentation
- Advance payment requested from Finance, EFT transfer to closing agent
- Closing, pay landowner, provide required docs for payment liquidation and contract/agreement closeout (if applicable)
- Liquidate advance payment OR pay reimbursement, process contract/agreement closeout after last payment and deobligate remaining funds

Option 2: Closing, pay landowner, request reimbursement and provide required documentation from closing and for agreement closeout (if applicable)
This flow chart represents a general process and is subject to modification based on individual circumstances of a transaction and completeness of the due diligence. The closing process can generally take from 18 months up to three years. Waivers requested to any terms can add up to 90 days to the process.