



## Request for National Soil Survey Center Assistance Fiscal Year 2022 - Supplemental Guidance for National Soil Survey Center (NSSC) and Kellogg Soil Survey Laboratory (KSSL)

Questions from the Request for Assistance (RFA) Form may require additional explanation or definition. Please refer to the guidance below.

### Soil Survey Regional Office requesting assistance (if soil survey office level request)

Question 1 includes a list (*at right*) which includes all Regions and a choice for N/A applicable for specific cooperative projects.

A screenshot of a dropdown menu with the following options: N/A, Northwest, North Central, North East, Southwest, South Central, Southeast, Alaska, and N/A. The menu is currently open, showing these options in a list format.

### State or Territory requesting assistance (if State-level request)

Question 2 asks the Submitter to indicate the state from which the project will be submitted. Please include your Regional Director during project planning and approval. Liaisons will work with Regional Directors to ensure a full understanding of project focus and size.

### Soil Survey Office (SSO) requesting assistance

An example of this information would be: *1-IDF Idaho Falls, Idaho*, and is helpful information where applicable.

### Which NSSC Branch are you requesting assistance from?

Three selections are available under the umbrella of the National Soil Survey Center:

- ✓ **Kellogg Soil Survey Laboratory**
- ✓ **Research**
- ✓ **Soil Business Systems**



**For Kellogg Soil Survey Laboratory submissions:** select the type of assistance from the list:

**Laboratory analysis:**

For general characterization projects or special projects to be analyzed at KSSL.

**Laboratory analysis for DSP Intensive tier:**

For DSP Intensive tier projects only.

**Supplies for DSP Intermediate tier:**

This selection only provides for sample consumables at the intermediate tier requirements. No analysis is performed at the KSSL for DSP Intermediate tier projects.

**IRIS Tubes:**

This selection is for obtaining IRIS tubes prepared by the KSSL only. If IRIS tubes are part of a project requiring Lab analysis, please select: Laboratory analysis, and add an additional comment that IRIS tubes are required for the project.

5. What type of assistance is being requested from KSSL? \*

If you select the option for 'laboratory analysis' or 'laboratory analysis for DSP Intensive tier project', you will be able to indicate a request for equipment, consumables, and/or shipping supplies in a later question.

Laboratory analysis

Laboratory analysis for DSP Intensive tier project

Supplies for DSP Intermediate tier project

IRIS Tubes

MIR only

Equipment, Consumables, or Shipping Supplies ONLY

Other

19. Please enter any additional comments, information, or requests here (if necessary):

**MIR only:** Specific to MIR model validation samples or remote technical assistance.

**Equipment, consumables, or shipping supplies ONLY:** When contacting the KSSL to follow up on your request for equipment, consumables, or shipping supplies, please provide the project name from the RFA.

**Other:** If you have a specific request for KSSL assistance that does not fit under any of the other selections, please choose "Other" and type a brief explanation of what is requested. We will do our best to fulfill the request or refer you to the correct person or office.

**When submitting a Request for Assistance from KSSL, please put one project entry per submission. Each project requires its own project entry in order to accommodate the requirements of each individual project.**



**Project Name and NASIS User Project ID:**

When working with Liaisons and KSSL staff, you will be asked to refer to the Project Name and/or NASIS User Project ID. This will help us locate the project RFA including information such as project timing, needs, and objectives. Non-NASIS project names can address the focus of the project: Field Trip name, soil judging, soil texture for organization, etc.

9. What is the Project Name? \*

*DO NOT ENTER MULTIPLE PROJECTS ON ONE ENTRY! Make a separate entry for each!*

If this project is entered in NASIS, use the same Project Name as is entered in NASIS.  
If this is a non-NASIS project, please enter a concise but descriptive title for this field.

If you will be submitting samples to KSSL for analysis, please make sure the Project Name you use on the submission documents match what is entered as the project name or title on this Request for Assistance.

10. What is the NASIS User Project ID? \*

If this project is not entered in NASIS, please respond with N/A.

**For DSP Intensive tier projects:**

Please indicate the number of main sites and the number of satellite sites for the project. This information helps KSSL provide the appropriate amounts of consumables and supplies. When indicating the number of samples, this will address samples obtained in triplicate. Please do not consider one layer one sample. For example, if you will be collecting 1 bulk sample and 3 clods from a single horizon/layer, you would indicate "4" as the number of samples to be shipped to KSSL.

15. If this request for assistance requires laboratory analysis by KSSL, please estimate the number of PEDONS to be shipped to KSSL:  
If this is a DSP Intensive Tier project, please break out the estimate to count the number of main pedons and the number of satellite pedons.

16. If this request for assistance requires laboratory analysis by KSSL, please estimate the number of SAMPLES to be shipped to KSSL:

**Name any non-NRCS cooperators involved in the project:** This information is key to project progress and success and ensures effective communication between KSSL and non-NRCS partners, examples include: US Forest Service, BLM, EPA, or partnering universities.

13. Name any non-NRCS cooperators involved in the project:  
Leave blank if there are no non-NRCS cooperators involved

14. Please enter any additional comments, information, or requests here (if necessary):



**For Research RFA submissions:**

**What type of assistance is being requested from NSSC-Research?**

Please include a short description of the specific type of assistance you are requesting; include information such as the project name, grant, or agreement with which the project may be associated.

**Name of Project Contact Person / Project Lead, Email of Project Contact Person / Project Lead**

This information is required and very helpful for Research staff and Liaisons to reach out to in case of questions or project concerns.

**Questions referring to pedons, samples, and sample provenance such as counties may not be applicable.** Please skip these questions or put "N/A" in the space provided.

10. If this request for assistance requires laboratory analysis by KSSL, please estimate the number of PEDONS to be shipped to KSSL:  
 If this is a DSP Intensive Tier project, please break out the estimate to count the number of main pedons and the number of satellite pedons.

Enter your answer

11. If this request for assistance requires laboratory analysis by KSSL, please estimate the number of SAMPLES to be shipped to KSSL:

Enter your answer

12. If this request for assistance requires laboratory analysis by KSSL, please indicate the COUNTY / COUNTIES where samples are being collected:  
 Please list the county name and FIPS code - example: Lancaster (NE109)

Enter your answer

**Name any non-NRCS cooperators involved in the project:** This information is key to project progress and success and ensures effective communication between NSSC and non-NRCS partners such as universities and/or other government Agencies.

13. Name any non-NRCS cooperators involved in the project:  
 Leave blank if there are no non-NRCS cooperators involved

Enter your answer

14. Please enter any additional comments, information, or requests here (if necessary):

Enter your answer

Submit



**For Soil Business Systems RFA submissions:**

**What type of assistance is being requested from NSSC-Soil Business Systems?**

Please include a short description of the specific type of assistance you are requesting; include information such as the project name and objectives with which the project may be associated.

**Name of Project Contact Person / Project Lead, Email of Project Contact Person / Project Lead**

This information is required and very helpful for Soil Business Systems staff to reach out to in case of questions or concerns.

**Questions referring to numbers of pedons, samples, and sample provenance such as counties may not be applicable.** Please skip these questions or put "N/A" in the space provided.

10. If this request for assistance requires laboratory analysis by KSSL, please estimate the number of PEDONS to be shipped to KSSL:  
 If this is a DSP Intensive Tier project, please break out the estimate to count the number of main pedons and the number of satellite pedons.

  

11. If this request for assistance requires laboratory analysis by KSSL, please estimate the number of SAMPLES to be shipped to KSSL:

  

12. If this request for assistance requires laboratory analysis by KSSL, please indicate the COUNTY / COUNTIES where samples are being collected:  
 Please list the county name and FIPS code - example: Lancaster (NE109)

**Name any non-NRCS cooperators involved in the project:** This information is key to project progress and success and ensures effective communication between NSSC and non-NRCS partners such as universities and/or other government Agencies.

13. Name any non-NRCS cooperators involved in the project:  
 Leave blank if there are no non-NRCS cooperators involved

  

14. Please enter any additional comments, information, or requests here (if necessary):