

Vermont NRCS Sample EWP Assistance Request Letter Instructions

Who can submit an EWP Assistance Request?

Request letters must be submitted by an entity that is a division of government.

In Vermont that has historically been the local town or city government.

What does the EWP Assistance Request obligate the Sponsor to do?

The Sponsor will need to provide an individual to participate with NRCS Damage Survey Team when they do damage assessments.

Address Assistance Request Letter to:

Vicky Drew, State Conservationist

How to Submit your EWP assistance request?

Mail: Vicky Drew
State Conservationist
Natural Resources Conservation Service
356 Mountain View Drive, Suite 105
Colchester, VT 05446

Fax: (855) 794-3677 and copy to Michel Lapointe @ (855) 794-3678

Email: Vicky.Drew@usda.gov and copy to Michel.Lapointe@usda.gov

Name and/or type of disaster that occurred?

Examples:

- Tropical Storm Irene
- April 2019 Flood
- Halloween 2019 Thunderstorms

Hazard Types?

In Vermont, EWP hazards are normally

- Streambank Erosion and/or
- Debris Clogged Streams

Type of Local Contribution?

Q What can be used to satisfy the sponsor's 25% cost-share requirement?

A Either cash or "in-kind" construction services or a combination of the two can be used.

In-kind construction services include costs associated with materials, town equipment, and town labor.

Sample Request for EWP Assistance Letter

[*Insert Town Letterhead*]

[*Date*]

Vicky Drew
State Conservationist
Natural Resources Conservation Service
356 Mountain View Drive, Suite 105
Colchester, VT 05446

Dear Mrs. Drew,

We request Federal assistance under the provisions of section 216 of the Flood Control Act of 1950, Public Law 81-516 or section 403 of the Agricultural Credit Act of 1978, Public Law 95-334, to restore damages sustained in [*County name*] County by storms of [*Enter name and/or type of disaster that occurred*] on [*Enter date disaster occurred*]. This work is needed to safeguard lives and property from an imminent hazard of [*Enter hazard type*].

We understand, as sponsors of an Emergency Watershed Protection project, that our responsibilities will include acquiring land rights and any permits needed to construct, and if required, to operate and maintain the proposed measures. We are prepared to provide local [*Enter type of local contribution*] of the cost of construction work in dollars or in-kind services.

The names, addresses, and telephone numbers of the administrative and technical contact persons in our organization are as follows:

Administrative Contact

[*Name*]

[*Title*]

[*Address*]

[*e-mail Address*]

[*Telephone Number*]

[*FAX Number*]

Technical Contact

[*Name*]

[*Title*]

[*Address*]

[*e-mail Address*]

[*Telephone Number*]

[*FAX Number*]

Please contact him or her for any additional information that you might need in assessing our request.

Sincerely,