AGENCIES:  Farm Service Agency (FSA) – Chair
          Natural Resources Conservation Service (NRCS)
          Rural Development (RD)
          Client Experience Center (CEC)

ATTENDEES:  Lance Thompson, FSA             Kim Schmidt, FSA
           David Ross, FSA                 Gaye Benfer, NRCS
           Loren Graff, NRCS               Debbie Newton, NRCS
           Tracey Weston, FPAC            Katherine Hazard, RD
           Kris Becker, CEC                Gail Painter, CEC

The meeting started at 9:00 a.m.

The minutes from November 18, 2019 meeting have been posted.

GENERAL ITEMS:

Discussion was had on the availability of NRCS having access and being able to utilize Haworth Furniture Systems within their agency. FSA has no issues with this and recommend that the NRCS state office forward needs to the State FSA to work with Contract Design Group (CDG).

Discussion was had on new Pitney Bowes Postage National Contract. At this time, we are still awaiting more information from each National Office and FPAC.

The shared Mobile Credentialing Unit (MCU) that FPAC purchased for Kansas and received in October 2019 was discussed. Currently this was sent to Hays and was set up by CEC in this location. Discussion was had on establishing a schedule for both agencies to use. More will come from this discussion.

An update was given on the Direct Hiring Authority for GS Hiring for FSA on GS PT’s and GS FLOT’s in Kansas. Kansas FSA is still working within allotted FTE’s for this new Hiring Authority.

Discussions were had about the Accessibility Review Teams for the 2020 period. Targeting starting these around the March 15 date, after FSA deadlines with major farm programs.

Next SAC Teleconference is scheduled for May 5, 2020 at 9:00 a.m.
**LEASING TEAM UPDATES:**

GSA Delegation has been received for all projects listed below
- **Barber,** Medicine Lodge – Requirements have been submitted
- **Lane,** Dighton – Requirements have been submitted
- **Elk,** Howard
- **Ness,** Ness City – Agency will be submitting requirements to portal.
- **Scott,** Scott City
- **Neosho,** Erie
- **Finney,** Garden City – Agency will be submitting requirements to portal.
- **Doniphan,** Troy
- **Sherman,** Goodland
- **Wabaunsee,** Alma
- **Phillips,** Phillipsburg
- **Wichita,** Leoti
- **Atchison,** Effingham
- **Graham,** Hill City
- **McPherson,** McPherson
- **Norton,** Norton – Cancelled RLP; need to restart

**Other updates**

- **Ellis** County, Hays – NRCS Area Office – Market Survey completed on 11/6/19, New Broker Assigned
- **Franklin** County, Ottawa – Accepted space as of 1/1/20
- **Brown** County, Hiawatha – Accepted space as of 1/1/20 (still waiting for signed amendment from Lessor)
- **Stanton** County, Johnson City – Lease signed; Updates to start 1/1/2020; Scheduling Meeting
- **Sheridan** County, Hoxie, KS – Lease signed; exterior updates in process; interior updates begin 1/2020; Scheduling Meeting
- **Gove** County, Gove – Broker project – RLP ready to issue – Needs QA approval
- **Saline** County – NRCS State Office, Salina - Delegation has been requested through GSA.
- **Graham** County – FSA modifications – Lessor was given approval to start updates last week.
- **Smith** County – FSA modifications – Waiting for bid from Lessor

**GSA Leases in process**

- **Shawnee** County, Topeka – RMA Regional Office
  - Requirements submitted 2/25/2019 to GSA
  - Signed initial OA 10/2019
- **Riley** County – Service Center, Manhattan (FSA, NRCS, NASS, WS?) - GSA
  - 5/10/19 - Requirements submitted to GSA
  - 11/5/19 - GSA working on 150UR verification
  - 1/6/20 – Meeting with GSA and Broker
  - 1/16/20 - GSA issued OAs – Needed correction – still waiting for new versions

Lance H Thompson
Executive Officer-Kansas Farm Service Agency
SAC Chairperson