

# EQIP FY 2019 Screening Criteria Worksheet

## Applications to the WLFW (Black Duck) Fund Code must be evaluated using this worksheet.

Instructions: This screening worksheet must be completed for each eligible producer applying for EQIP fund codes listed above. The goal of this screening tool is to ensure that conservation technical assistance and EQIP program benefits are efficiently allocated to address priority conservation needs addressed as priorities in the 2014 Farm Bill. Completion of this worksheet and documentation does not constitute agreement to provide EQIP program benefits nor approval of an EQIP contract. This screening worksheet should be filed with the applicant case file and the screening priority (High, Medium or Low) shall be recorded in ProTracts. Upon request, a copy of the screening worksheet may be provided to the applicant.

**Detailed Screening Criteria Worksheet - Complete for each eligible EQIP applicant**

Applicant Name:		County:	
Application Number:		Field Office:	
Evaluator Name:		Date:	

Instructions: For each eligible applicant, complete the following worksheet.

Step One - Basic Eligibility"		Yes	Action:	No	Action
A.	Is the application on a NRCS CPA 1200 complete, signed and dated?		Yes, Continue To B		If NO, do not process until application is complete.
B.	Do the EQIP planned practices address one or more of the national program priorities? EQIP 515.3B. The application must support at least one national program priority.		Yes, Continue To C		If NO, application is ineligible. Do not proceed.
C.	Does the application meet the EQIP policy criteria for producer eligibility, land eligibility, and the proposed project addresses at least one natural resource concern? See EQIP manual Subpart F and CPC manual Subpart C.		Yes, Continue to Step 2		If NO, application is ineligible. Do not proceed.

**Step 2 - Priority determination for ProTracts - Check the box that applies after answering the questions below. Check only 1 Priority**

High Priority:	Check Box 1	Low Priority:	Check Box
<b>Rank HIGH Priority Applications Do Not Rank Application</b>			
Medium Priority:	Check Box 2	No Priority:	Check Box
<b>Rank Medium Priority Applications</b>		<b>Ineligible Application</b>	

**The priority determination of High, Medium or Low must be recorded in Protracts for this applicant**

**Answer (circle the answer that applies)**

**High Priority –**

- Applications within the target species "Focal Area" where a Core practice will be applied on all treated acres OR in instances where a Supporting practice is necessary to implement the Core practice, where a Core or Supporting practice will be applied on all treated acres AND located within 300 feet of tidal marsh.

Yes      No

**Medium Priority –**

- Applications within the target species "Focal Area", where a Core practice will be applied BUT NOT within 300 feet of tidal marsh. This category also includes those applications within the "Focal Area" where a Core practice will not be installed on the entire contract acres.

Yes      No

**Low Priority –**

- Applications outside the "Focal Area" OR where a Core practice will not be applied and any other application.

Yes      No

**FINAL PRIORITY DETERMINATION**

**\*Habitat Evaluation Worksheets MUST be completed for each application**

D.C. Approval:		Date Approved:	
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