

# VERIFYING SAM RECORD

WWW.SAM.GOV – Search Records button

The screenshot shows the SAM System for Award Management homepage. At the top right, there are fields for 'USER NAME' and 'PASSWORD' with a 'LOG IN' button. Below these are links for 'Forgot Username?' and 'Forgot Password?'. A 'Create an Account' link is also present. A navigation bar contains 'HOME', 'SEARCH RECORDS', 'DATA ACCESS', 'GENERAL INFO', and 'HELP'. The main content area is divided into three columns: 'CREATE USER ACCOUNT', 'REGISTER/UPDATE ENTITY', and 'SEARCH RECORDS'. The 'SEARCH RECORDS' column contains a 'Search Records' button, which is highlighted with a red arrow. Below the main content area are links for 'WHAT IS SAM?' and 'Need Help?'.

Enter DUNS number or Name to search

The screenshot shows the SAM Search Records page. At the top right, there are fields for 'USER NAME' and 'PASSWORD' with a 'LOG IN' button. Below these are links for 'Forgot Username?' and 'Forgot Password?'. A 'Create an Account' link is also present. A navigation bar contains 'HOME', 'SEARCH RECORDS', 'DATA ACCESS', 'GENERAL INFO', and 'HELP'. The main content area is titled 'Search Records' and includes a 'Search Tips to Get Started:' section with four bullet points. Below this is a 'QUICK SEARCH:' section with a text input field for 'Enter your specific search term' and a 'SEARCH' button. Below the input field is the text '(Example of search term includes the entity's name, etc.)'. There are also 'DUNS Number Search:' and 'CAGE Code Search:' sections with input fields for 'Enter DUNS number ONLY' and 'Enter CAGE code ONLY' respectively. A 'Need Help?' link is located below the 'SEARCH' button. To the right is an 'ADVANCED SEARCH:' section with the text 'Use specific criteria in multiple categories to structure your search.' and three buttons: 'ADVANCED SEARCH - ENTITY', 'ADVANCED SEARCH - EXCLUSION', and 'DISASTER RESPONSE REGISTRY SEARCH'. A red arrow points to the 'QUICK SEARCH' section, and another red arrow points to the 'SEARCH' button.

VERIFYING SAM RECORD

Once record is located, use Save PDF button

Clear Search

TOTAL RECORDS: 1  
Result page 1 of 1

Save PDF | Export Results | Print

Sort by Modified Date | Order by Descending

**FILTER RESULTS**

Your search returned the following results...

**Entity** NATURAL RESOURCES CONSERVATION SERVICE Status: Active

DUNS: 968967158 CAGE Code: 5CJF2 View Details

Has Active Exclusion?: No DoDAAC:

Expiration Date: 06/09/2017 Delinquent Federal Debt? No

Purpose of Registration: Federal Assistance

Awards Only

**By Record Status**

Active  
 Inactive

**By Functional Area**

Entity Management  
 Performance Information

**Filters for Performance Information**

Entity Information

**Glossary**

**Search Results**

Entity  
Exclusion

**Search Filters**

By Record Status  
By Functional Area - Entity Management  
By Functional Area - Performance Information

Saved file will look like this – verify DUNS number, entity name, address, expiration date, active exclusions, and if they are delinquent on federal debt.

SAM Search Results			
List of records matching your search for :			
Record Status: Active			
DUNS Number: 968967158			
Functional Area: Entity Management, Performance Information			
<b>ENTITY</b>	NATURAL RESOURCES CONSERVATION SERVICE	Status:Active	
DUNS: 968967158	+4:	CAGE Code: 5CJF2	DoDAAC:
Expiration Date: Jun 9, 2017	Has Active Exclusion?: No	Delinquent Federal Debt?: No	
Address: 325 E MAIN ST STE E			
City: WYTHEVILLE		State/Province: VIRGINIA	
ZIP Code: 24382-2300		Country: UNITED STATES	

If you cannot locate a record, the entity may have marked their record as private – those records may be viewed with registered SAM user.