

**Vermont NRCS 2017 Financial Assistance Program - EQIP VACD RCPP Funding Pool Screening Criteria Worksheet**

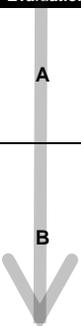
Only eligible applications to the VACD RCPP Funding Pool should be evaluated using this worksheet.

**Instructions:**

This screening worksheet must be completed for each **eligible** application applying for funding consideration in the VACD RCPP funding pool. The goal of this screening tool is to ensure that conservation technical assistance and program benefits are efficiently allocated to address prioritized conservation needs. Completion of this worksheet and documentation does not constitute agreement to provide NRCS FA program benefits nor approval of a FA program contract. This screening worksheet should be filed with the applicant's case file and an electronic version uploaded to the Document Management System (DMS) with the screening priority (High or Low) being recorded in ProTracts. This worksheet should be reviewed and updated for each unfunded contract upon change in batching period. Upon request, a copy of the screening worksheet will be provided to the applicant.

**Screening Criteria Worksheet - Complete for each eligible EQIP applicant**

Applicant Name:	County:	
Application Number:	Field Office:	
Evaluator Name:	Date:	

Step 1 - Evaluation		Yes?	Action	No?	Action
A 	Has this applicant been referred for participation in the VACD RCPP program by a Natural Resources Conservation District?		Yes: Keep going to B		STOP: the application is Low Priority
B 	Is this application for a Conservation Activity Plan (CAP)?		Yes: STOP - mark as High Priority in Step 2 - do not answer any additional screening questions - proceed to ranking		

**Step 2 - Priority determination in ProTracts**

<b>The priority of this application is:</b>	(Write in High or Low and record in ProTracts. Place a copy in the customer file)
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**High Priority:** Applications must be ranked by the applicable Batching Deadlines and include an estimated cost. **Low Priority:** applications do not need to be ranked unless the State Office indicates otherwise. **All applications must have this form completed and uploaded to the Document Management System (DMS) regardless of ranking priority.**

Farm Bill Specialist Signature and Date:	Notes:
Soil Conservationist Signature and Date:	Notes: