

USDA, Natural Resources Conservation Service Agricultural Conservation Easement Program – Agricultural Land Easement	
Entity Eligibility Information (An Entity or Combination of Entities Submitting Multiple Parcels for Consideration are only Required to Submit Entity Information Once)	
Primary Entity Information (The Entity that will be Accepting the Federal Contribution)	
Information Required (Required Attachments in Bold Letters)	Data or Check if Information is Attached
Evidence of an established a farmland protection program (state, Tribal, or local government statute or ordinance; non-government by-laws or other organization document and identify section of Internal Revenue Code that organization is classified under).	
Evidence of a commitment to long-term conservation of agricultural or ranch lands through the use of voluntary conservation easements that protect farm or ranch lands from conversion to nonagricultural uses (list of easements acquired and held by the cooperating entity).	
Evidence of the authority and demonstrated capability to acquire, hold, manage, or enforce conservation easements or their equivalent (state, Tribal, or local government statute or ordinance; non-government by-laws or other organization documents and provide citation to the State conservation easement enabling statute)	
Evidence of title and appraisal policies or standards (attach policies or standards).	
Evidence of staff capability dedicated to easement monitoring and enforcement (number of easements held and managed current staff available, and procedures used for monitoring and enforcement)	
Evidence of the availability of funds equal to at least program required percent of the estimated fair market value of the conservation easement (including landowner donation) (State, Tribal, or local government appropriation or financial statement from non-government organization or documentation from funds contributor that funds are available).	
Evidence of current registration in DUNS/SAM (provide printout of SAM registration)	

Evidence of entity entry in SCIMS for county (counties) where parcel(s) located. Provide TIN so NRCS can check SCIMS)	
Include copy of the written pending offer(s)	
Standard Form (SF) 424, "Application for Federal Assistance"	
SF-424A, " Budget Information for Non-Construction Programs"	
SF-424B, "Assurances Non-Construction Programs	
Written request for a waiver of the eligible entity cash contribution requirement for projects of special significance (Grasslands of Special Environmental Significance)	

Secondary Entity Information (Not the Entity that will be accepting the Federal contribution, entities that are only contributing funds or are monitoring the easement and enforcing the terms of the easement deed)	
Information Required (Required Attachments in Bold Letters)	Data or Check if Information is Attached
Evidence of an established a farmland protection program (state, Tribal, or local government statute or ordinance or non-governmental organization mission statement attached).	
Evidence of a commitment to long-term conservation of agricultural or ranch lands through the use of voluntary conservation easements that protect farm or ranch lands from conversion to nonagricultural uses (list of easements acquired and held by the cooperating entity).	
Evidence of the authority and demonstrated capability to acquire conservation easements or their equivalent (state, Tribal, or local government statute or ordinance or non-governmental organization mission statement attached) (list of easements acquired by the cooperating entity).	
Evidence of the authority and demonstrated capability to hold, manage, or enforce conservation easements or their equivalent (state, Tribal, or local government statute or ordinance or non-governmental organization mission statement attached) (list of easements held, managed, and enforced by the cooperating entity).	
Evidence of title and appraisal policies or standards (attach policies or standards).	
Evidence of staff capability dedicated to easement monitoring and stewardship (number of easements held and managed and current staff available).	
Evidence of the availability of funds equal to at least 50 percent of the estimated fair market value of the conservation easement (including landowner donation)(State, Tribal, or local government appropriation or statement from non-government organization that funds are available attached).	
Evidence of current registration in DUNS/SAM (provide printout of SAM registration)	
Evidence of entity entry in SCIMS for for county (counties) where parcel(s) located. Provide TIN so NRCS can check SCIMS)	

Parcel (Farm or Ranch) Information	
National Data Required	
Entity or Entities Associated with the Parcel	
State	
County or Parish	
ArcGIS map or equivalent of the parcel showing the proposed protected area by section, township, range orientation and larger property boundary if different from the parcel boundary and access from public road. Identify name of public road. (attach map)	
Names of the landowners of the parcel, address and telephone numbers.	
Address of the parcel (county appraisers maps, parcel number(s) and reports).	
Location map of the parcel within the county. (attach map)	
Legal Description of the parcel	
Size of the parcel, in acres	
Pending offer for the parcel (Signed written offer) .	
Acres of the prime, unique, or Statewide and locally important soil in the parcel (one of eligibility criteria).	
Map and table of the prime, unique, or Statewide or locally important soils for the parcel. (Provide map and table)	
ArcGIS map showing location and acres of lands where grazing uses and related conservation values would be protected. (As applicable)	
ArcGIS map showing location and acres of grasslands of special environmental significance. (As applicable)	
Historical or archaeological resources proposed to be protected, a brief description of the sites' significance and documentation of the site's listing on the Federal, Tribal, or State register. The listing document that describes the significance of the site must be included in the application to compare with the cooperating entity's ability to manage and enforce the easement for historic preservation of the site (one of three eligibility criteria) (Attach document). Complete only if this eligibility factor for parcel	

Manner that each parcel supports a State or local farm or ranch land protection program, if applicable. (one of three eligibility criteria) (Provide evidence of how parcel supports the policy such as location within a focus area of statement from the unit of government indicating that the parcel supports the unit of government's policy, map or statement attached).	Not applicable for Kansas
Acres of Cropland	
Acres of Pastureland	
Acres of Hayland	
Acres of Rangeland	
Acres of Forest (Sum of Wetland and Non-Wetland Forest)	
Acres of Incidental Land (including farmstead and non-forested wetland)	
Acres of Forested Wetlands (forest with hydric soil)	
Acres of Non-wetland Forest (forest without hydric soil)	
Acres of Non-Forested Wetland (hydric soil without forest cover)(part if incidental land)	
Map showing the location of other protected parcels in relation to the land parcels proposed to be protected (attach map)	
Estimated value of the easement of the parcel (should equal the sum of the estimated cooperating entity contribution, landowner donation, and Federal contribution).	
Estimated contribution by the cooperating entity (dollars).	
Estimated landowner donation (the appraised fair market value minus the amount that the landowner will accept for the easement) (not a cash donation) (dollars).	
Expected Federal contribution. (cannot be more than 50% for ALE or 75% for ALE-GSS of the appraised fair market value of the land) (dollars).	
Estimated cooperating entity's recommended stewardship fee to be paid by the landowner (dollars).	
Indication of the accessibility to markets for the parcel (miles to grain elevators, livestock markets, milk processors, cotton gins, etc).	

<p>Indication of an existing agricultural infrastructure, on- and off-farm, and other support system(s) (miles to tractor dealers, agricultural chemical, feed and fertilizer dealers) and documentation of on-farm infrastructure that currently exists.</p>	
<p>Statement or map showing the threat of conversion or fragmentation (either from no-ag development or cropland conversion of grassland).</p>	
<p>Percent impervious surface requested (limited to 2% of the easement area without an approved waiver procedure).</p>	
<p>Ownership of subsurface mineral rights for each parcel. Mining is prohibited on ACEP-ALE easements. Subsurface mineral rights owned by third parties must be subordinated or a mineral remoteness test conducted to assess the chance of the minerals being extracted by the third party. Parcels that have a high potential of being mined will not be accepted into ACEP-ALE. Exploration and extraction of oil and gas is negotiable and deeds must be written to minimize the disturbance caused by the exploration and extraction. (Identify ownership and provide supporting documentation)</p>	
<p>Desire of landowners to subdivide each parcel. Subdivision in ACEP-ALE is generally prohibited. Parcels for which landowners know the exact locations and dimensions of the subdivided parcels should submit the parcels as separate parcels to be ranked at their subdivided size. If a landowner wants the option to subdivide at a date after the application is submitted, permission must be written into the conservation easement deed. The size of the subdivided parcels must be an economically viable size for a farm or ranch in the county in which the parcel is located. Lot sizes less than the size of the average farm in the county at the time of deed approval will not be permitted.</p>	

<p>Desire of the landowner to construct additional residences on the easement parcel. Construction of new residences is generally prohibited on ACEP- ALE easements. If a landowner wants the option to construct additional residences for children returning to the farm or ranch or full time farm or ranch employees after the application is submitted, permission must be written into the conservation easement deed. The size and location of the residences must also be specified in the conservation easement deed. The deed must state that occupant of each residence must be a full time farm or ranch employee.</p>	
<p>Additional Information to be provided</p>	
<p>Information verifying all landowners on deed of land are compliant with Adjusted Gross Income and Highly Erodible Land/ Wetland Conservation requirements. (Provide SSN or TIN for all landowners so NRCS can check FSA subsidiary reports)</p>	
<p>Copy of the land deed showing ownership of the land or current written purchase agreement.</p>	