

Vermont NRCS 2016 Financial Assistance Program - EQIP-RCPP-DEC (project #449) Screening Criteria Worksheet

Applications that are eligible in the participant information screen in ProTracts and have applied to either of the EQIP-RCPP-DEC funding pools must be evaluated using this worksheet.

Instructions: This screening worksheet must be completed for each eligible application applying for funding consideration in only the EQIP-RCPP-DEC funding pools. **The application DOES NOT need to include conserved land to be eligible for DEC RCPP EQIP- Forestry Practices.** Applications are not eligible until they are labeled as such in the application information screen in ProTracts. The goal of this screening tool is to ensure that conservation technical assistance and program benefits are efficiently allocated to address prioritized conservation needs. Completion of this worksheet and documentation does not constitute agreement to provide NRCS FA program benefits nor approval of a FA program contract. This screening worksheet should be filed with the applicant's case file and an electronic version uploaded to the Document Management System (DMS) with the screening priority (High, Medium, or Low) being recorded in ProTracts. This worksheet should be reviewed and updated for each unfunded contract upon change in ranking period. Upon request, a copy of the screening worksheet will be provided to the applicant.

Screening Criteria Worksheet - Complete for each eligible EQIP-RCPP-DEC applicant

Applicant Name:	County:	
Application Number:	Field Office:	
Evaluator Name:	Date:	

Step 1 - Evaluation		Yes?	Action	No?	Action
A ↓	Is this application for practices within the Lake Champlain Basin?		Yes: Keep Going to Question B		No: STOP - the application is Low Priority - proceed to Step 2 - do not answer any additional screening questions - do not rank
B ↓	Please indicate the status of the required EQIP management plan, the Forestry Management Plan (FMP), at the ranking deadline?		Plan Type is FMP - the FMP will not be 100% complete by the ranking deadline - STOP - the application is Low Priority - Proceed to Step 2 - do not answer any additional screening questions - do not rank.		Plan type is FMP - the plan(s) will be 100% complete by the ranking date - STOP - the application is High Priority - proceed to Step 2 - do not answer any additional screening questions - proceed to ranking

Step 2 - Priority determination in ProTracts

The priority of this application is:

(Write in High, Medium, or Low and record in ProTracts. Load to DMS)

High Priority: Applications must be ranked by the applicable ranking Deadlines and include an estimated cost. Medium Priority: Applications must be ranked by the applicable ranking Deadlines and include an estimated cost. Low Priority: applications do not need to be ranked unless the State Office indicates otherwise. All applications must have this form completed and uploaded to the Document Management System (DMS) regardless of ranking priority. Designated Conservationists are to inform the State Office of the reasons for any application not being High priority by the ranking deadline.

Soil Conservationist or DEC Planner Signature and Date:

Notes: