



**CHECKLIST OF INFORMATION TO BE PROVIDED BY THE LANDOWNER TO NRCS
UPON APPLICATION FOR AN NRCS CONSERVATION EASEMENT
HELD BY THE UNITED STATES.**

	ITEM NAME	FORM NUMBER OR EXAMPLE DOCUMENTS	PROVIDE TO
	Conservation Program Application	Form NRCS-CPA-1200 (using most current version available at the time of application)	NRCS
	Evidence of Current Ownership	A deed or other legal evidence of ownership document that shows the current ownership of the entire offered easement area.	NRCS
	Evidence of Sufficient Legal Access	Map, survey, easement, right-of-way, or other evidence that there is unencumbered, unrestricted, insurable, and transferrable legal access from a public right of way to the entire offered easement area.	NRCS
	Program-specific Application or Eligibility Information	Other information identified by NRCS as needed to process the application or make eligibility determinations based on the individual NRCS easement program requirements.	NRCS
TO BE PROVIDED BY ALL INDIVIDUALS AND ENTITIES LISTED ON THE DEED			
	Highly Erodible Land (HEL) and Wetland Conservation (WC) Certification	Form AD-1026	FSA
	Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information	Form CCC-941	FSA
	Farm Operating Plan	Form CCC-902. FSA will identify appropriate version for individual persons or legal entities. FSA will identify which portions of the CCC-902 must be completed.	FSA
	Evidence of Signature Authority	Corporate charter, bylaws, trust agreement, articles of partnership, power of attorney, or other legal documents clearly designating who has signature authority for the legal entity or authority to act on behalf of other individuals.	NRCS
	Direct Deposit Signup Form	Form SF-1199A. This document must be provided when notified by NRCS that an application is tentatively selected for funding.	NRCS
TO BE PROVIDED IF LAND OWNERSHIP INCLUDES A LEGAL ENTITY			
	Member’s Information	Included on Form CCC-902, or as needed on Form CCC-901, “Member’s Information”	FSA
	Proof Entity is a Legal and Valid Entity in State Where Land is Located	Certificate of good standing from secretary of State	NRCS

