



United States Department of Agriculture
Natural Resources Conservation Service

**MICHIGAN 2024 ACEP-ALE
APPLICATION CHECKLIST**

Entity Name: _____

Landowner Name: _____

County: _____

Directions: This checklist contains the information needed to submit a COMPLETE application. This checklist MUST accompany each application before it is submitted to NRCS.

ALL ACEP-ALE APPLICATIONS MUST CONTAIN THE FOLLOWING:	Initials
1) Completed and signed ACEP-ALE Pre-Application Assessment Tool.	
2) NRCS-CPA-41A and CCC-902I (Individuals), CCC-902E (Trusts, LLC, etc.) signed by all landowners, NRCS-CPA-41 signed by the entity.	
3) Completed ACEP-ALE Ranking Form.	
4) Completed ACEP-ALE Application Data Sheet	
5) Aerial Map, showing location including Section, Township and Range, Roads, Acreage and Ingress/Egress to easement.	
6) Proof of ownership. (Ownership deed and supporting documentation such as Plat Map, tax records, etc.)	
7) Map of prime, unique, or other important soils for the parcel including legend and acres. (Please use WebSoil Survey for Soil map.)	
8) Map showing other protected parcels in relation to the parcel being offered.	
9) Evidence of how the parcel supports a state or local land protection program or documentation of Historical or Archaeological Resources for eligibility documentation under those criteria.	
10) Average Adjusted Gross Income (AGI) Certification (CCC-941) and HEL and Wetland Certification (AD-1026) must be current and on file with FSA.	

11) Statement regarding the level of threat from urban development for the parcel.	
12) Preliminary Title commitment including copies of all title exceptions (mortgages, liens, rights of way, easements, etc.)	
13) Copy of the pending offer for the parcel.	

Entity Signature

Date

Send Completed Checklist and documents to: NRCS State Office.

ACEP Coordinator Review

Date