

§ND544.05 State procedures.

Area conservationists are responsible for proper utilization and maintenance of such instruments as levels, alidades, transits, etc., assigned to their area. This includes equipment used for watershed construction.

Personnel required to use engineering instruments will be properly trained in their use, care, and maintenance so the instruments will not be abused.

Each winter before the work season begins the area conservationist will ascertain that each level, alidade, and transit is checked, cleaned, and oiled and adjusted by a qualified person. If repairs are needed, they will be secured through normal channels and procurement procedure. A written report of this check shall be recorded in the accountable property office and a record card will be maintained in each instrument box with date and initials for each adjustment, repair or cleaning.

Accessory engineering equipment will be checked annually and maintained in good working condition. Leveling rods, range poles and measuring chains will be assigned by the area conservationist to each location, as required by the work, using standardized equipment. Replacement of leveling rods, range poles and measuring chains shall require the return of damaged or worn equipment.