

**Wisconsin FY23 Environmental Quality Incentives Program**

**Workload Prioritization Worksheet: [Farmstead](#)**

**A Workload Prioritization Worksheet must be completed for each eligible EQIP application.**

Instructions:

This worksheet must be completed for each eligible producer applying for EQIP Farmstead signup. Applications will be accepted on a continuous basis; however, application periods are established for the purpose of evaluation, ranking, and funding decisions. The goal of this worksheet is to ensure that conservation technical assistance and the EQIP program benefits are managed efficiently to address priority conservation needs related to this initiative.

Completion of this worksheet and documentation does not constitute agreement to provide EQIP program benefits nor approval of a program contract. The original workload prioritization tool should be filed with the applicant case file or EQIP program file and, unless the application is determined to be ineligible, the priority (high, medium, or low) must be recorded in ProTracts. Upon request, a copy of any completed worksheet may be provided to the applicant.

<b>Detailed Workload Prioritization Criteria Worksheet – Complete for Each Eligible EQIP Applicant</b>		
Applicant Name:	County:	
Application No:	Field Office:	
Evaluator Name:	Date:	
<b>Priority Determination for Business Tools – Select One:</b>		
<p><b><u>High Priority Category: The application meets 1 or more of the following:</u></b></p> <p>1. On a farmstead land use, the application includes only the following practice(s):</p> <ul style="list-style-type: none"> <li>• 351 Well Decommissioning, 360 Waste Facility Closure, 362 Diversion, 620 Underground Outlet, and/or 558 Roof Runoff Structures</li> </ul> <p style="text-align: center;"><b>OR</b></p> <p>2. If the application includes a practice that requires a CNMP prior to implementation, then by the application batching deadline:</p> <ul style="list-style-type: none"> <li>• The applicant has a current approved CNMP or has submitted a complete CNMP for approval, <u>AND</u></li> <li>• All designs and construction drawings are complete and have been submitted for approval to NRCS</li> </ul> <p style="text-align: center;"><b>OR</b></p> <p>3. If the application is for any other practice, then all designs and construction drawings are complete and have been submitted for approval to NRCS by the application batching deadline.</p>		<b>High</b>

<p><b><u>Medium Priority Category:</u></b></p> <p>If the application is for a practice that requires a CNMP, then by the application batching deadline the participant has submitted a complete CNMP, or has completed designs and construction drawings, but not both</p>	<p><b>Medium</b></p>
<p><b><u>Low Priority Category: The application meets 1 or more of the following:</u></b></p> <p>1. The application is for a practice that requires a CNMP, and there is neither a completed CNMP nor completed designs and construction drawings</p> <p style="text-align: center;"><b>OR</b></p> <p>2. The application is for any other farmstead practice and there are no submitted designs</p>	<p><b>Low</b></p>

D.C. Approval:		Date Approved:	
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