Overview: Create a new project in AutoCAD Civil 3D using the Iowa NRCS template or your own customized template. Each C3D project should be put into its own folder for ease of archiving and managing data. All of the data for a C3D project is normally contained with the .dwg file. If the project has more than 2.5 million TIN points (e.g. LiDAR) then a .mms file will be created and must be kept with the drawing.

Software: AutoCAD Civil3D 2018, Civil3D Workspace, Iowa NRCS C3D 2018 template

C3D Steps

Notation Method Button to Press Displayed Text Icon Action {Text to Enter} Menu Item...

Starting a New Project using an NRCS Template

Launch AutoCAD Civil 3D 2018 Imperial

- 1. <u>Click</u> Start ... Autodesk... Autodesk AutoCAD Civil 3D 2018 English... Civil 3D 2018 Imperial
- 2. Once AutoCAD Civil 3D is open <u>click</u> Application menu ... New...
- 3. <u>Select</u> the current NRCS template [e.g. *IowaNRCSc3d2018rev1.0 (11x17).dwt*] (dated 9/11/2018) or your customized template.
- 4. <u>Click</u> Open.
- 5. <u>Click</u> Application menu... Drawing Utilities... Drawing Properties...
- 6. <u>Click</u> on the *Summary* Tab to review the Comments indicating the date and who customized the template.
- 7. <u>Click the Custom tab</u>
- 8. <u>Click</u> into the Values for the items to change: *Designed by*, *Draw by*, etc. The user needs to <u>click</u> into the Values cells order to change them.
- 9. <u>Click</u> Ok

Refer to C3D Template Customization for setup of layouts, printer, and other items.

Save the drawing in a new folder

- 10. <u>Click</u> Application menu... Save..
- 11. <u>Browse</u> to P:\Eng Projects\common\2019 directory before creating a new project subfolder. [The 2019 folder can be used for projects started in 2019, with a new folder for a new year (2019, 2020...).]
- 12. <u>Click Create New Folder</u> and name this project folder. E.g. {Bear Cr 26}
- 13. <u>Double click</u> to open the *Bear Cr 26* folder and make sure you have browsed into the new folder.



- 14. <u>Input</u> a file name for the main drawing. E.g. {Bear <u>Cr 2</u>6 Dam}
- 15. <u>Click</u> Save.