



Iowa Bulletin: 360-22-2

Date: January 26, 2022

Subject: PER – Annual Reporting on OSHA Requirements

Action Required By: February 1 – April 30, 2022

Purpose. To direct offices to display Occupational Safety and Health Administration (OSHA) Form 300A, "Summary of Work-Related Injuries and Illnesses" from February 1 to April 30 and to provide the required OSHA posters.

Expiration Date. September 30, 2023

Background. Although the Federal Government has made progress in reducing workplace injuries and illnesses in recent years, federal workers' compensation payments continue to soar in the billions. Many of these work-related injuries and illnesses are preventable, and we can and should do even more to improve workplace safety and health, reduce the financial burden of injury on taxpayers, and relieve unnecessary suffering by workers and their families.

Explanation. Protecting Our Workers and Ensuring Reemployment (POWER) initiative is the collection and analysis of data on the causes and consequences of frequent or severe injury and illness, and prioritizing safety and health management programs that have proven effective in the past. Under the POWER initiative NRCS is expected to improve its performance in the below seven areas.

1. Reducing total injury and illness case rates.
2. Reducing lost time injury and illness case rates.
3. Analyzing lost time injury and illness data.
4. Increasing the timely filing of workers' compensation claims.
5. Increasing the timely filing of wage-loss claims.
6. Reducing lost production day rates.
7. Returning employees to work in cases of serious injury or illness.

At all levels, we can provide safe and healthful conditions by eliminating unsafe environments and minimizing the impact of hazardous situations.

NRCS is required to post calendar year 2021 OSHA's Form 300A in offices from February 1 to April 30. OSHA's Form 300A should be posted in a conspicuous location in-house.

1. The attached OSHA's Form 300A Summary for all Iowa NRCS employees to be displayed in all office. Please note Iowa NRCS had six occurrences covering five offices impacted by work related illness/injury they are Des Moines, Corydon, Waukon, Epworth, and Estherville.
2. Occupational Safety and Health Protection For Employees of the NRCS (*required poster*).
3. Job Safety and Health – It's the law! (*required poster*).

Although NRCS is only required to post calendar year OSHA's Form 300A in all offices from February 1 to April 30, NRCS is **required** to maintain OSHA's Forms 300, 300A & 301 for **5 years**. In the event of an OSHA inspection, past year forms **must be** retained in each respective office.

DIST: E

OSHA posters referenced will be stored in the required NRCS poster list at https://usdaqcc.sharepoint.com/sites/nrcs_iowa/mgmt/Shared%20Documents/Forms/Compact.aspx?csf=1&web=1&e=WCxJFJ&cid=2235eaba%2D64f1%2D48cf%2Db5c%2Dab6d07002a3e&FolderCTID=0x012000C66012BE66BA3642BA2F93F1B08ECBBF&id=%2Fsites%2Fnrcs%5Fiowa%2Fmgmt%2FShared%20Documents%2FCivil%20Rights%2FCivil%20Rights%20Policy%20Statements%20and%20Posters%2FPosters&viewid=3e184deb%2D420e%2D417e%2Da57c%2Da92f0bc5f9ad#:~:text=%EE%9D%80-,Documents,Posters,-%EE%A8%BA.

Contact. For questions, please contact Jaia Fischer, Assistant State Conservationist-M & S/ Safety Officer, at (515) 323-2225 or by email jaia.fischer@usda.gov.



JON HUBBERT
State Conservationist

Attachments:

1. OSHA's Form 300A Summary
2. Occupational Safety and Health Protection For Employees of the NRCS (*required poster*)
3. Job Safety and Health – It's the law! (*required poster*)