



February 26, 2015

IOWA INSTRUCTION 190-391 – WAIVER FOR TECHNICAL SERVICE PROVIDER
(TSP) CONSERVATION ACTIVITY PLAN (CAP)
102 CHECKLIST

IA391.0 PURPOSE

To provide a waiver for Conservation Activity Plan (CAP) 102 checklist items 14(b)(4-6).

IA391.1 SCOPE

This instruction will assist Natural Resources Conservation Service (NRCS) employees in completing the CAP 102 Certification Plan Review Checklist.

IA391.2 FILING INSTRUCTIONS

This Iowa Instruction will be posted on the Iowa NRCS Employee Website, which can be accessed under the Topics/People/NRCS Employees/Iowa NRCS eDirectives or at this link [Iowa NRCS eDirectives website](#).

IA391.3 EXHIBITS

See attachment.

/s/Jon Hubbert, Acting
Jay T. Mar
State Conservationist

Attachment

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(IA Instruction 190-391 First Edition – February 2015)

WAIVER FOR TECHNICAL SERVICE PROVIDER (TSP) CONSERVATION ACTIVITY
PLAN (CAP) 102 CHECKLIST

1. PURPOSE:

To provide a waiver for Conservation Activity Plan (CAP) 102 checklist items 14(b)(4-6).

2. PROCESS:

This waiver is only for the checklist regarding the Conservation Activity Plan (CAP) Comprehensive Nutrient Management Plan (CNMP), Practice Activity Code (102).

The following 3 items, Comprehensive Nutrient Management Plan (CNMP) Checklist – Code 102, dated January 2013, “Field Office and TSP Certification Plan Review Checklist,” are waived regarding the deliverables for the Technical Service Provider (TSP) number 14(b), items (4-6).

- Item 4 – RUSLE2 database files (.gdb). Comment - NRCS will complete, not the TSP. RUSLE2 will be completed during the planning process (steps 1-4), NRCS planners will be involved with steps 1-4 of the planning process.
- Item 5 – Conservation Plan.xml file from Customer Service Toolkit. The TSP button is no longer operational in Toolkit 7. With this part of the process being nonfunctional it should be considered waived in this process.
- Item 6 – Geographic information systems (GIS) shape files. In policy it states “if requested, the GIS shape files created for the operation”. The waiver request will only require the shape files if they are requested as policy states.

Questions may be directed to the State Resource Conservationist, at (515) 284-4370.

Approved By: /s/Jon Hubbert, Acting

Date: February 26, 2015

Jay T. Mar
State Conservationist
Natural Resources Conservation Service
210 Walnut Street, Suite 693
Des Moines, IA 50309-2180

Attachment