

**PARCEL SHEET for  
 ENTITY APPLICATION for a REGIONAL CONSERVATION PARTNERSHIP PROGRAM (RCPP)  
 ENTITY-HELD EASEMENT PROGRAM AGREEMENT**

<b>This is a Parcel Sheet for an Entity Application for an RCPP Conservation Easement<sup>i</sup> (RCPP Easement) under an RCPP Entity-Held Easement Program Agreement that is a Supplemental Agreement under an RCPP Programmatic Partnership Agreement (PPA)</b>	
<b>Section A: Agreement and Entity Information</b>	
1. PPA Number:	2. Name of Lead Partner on the PPA:
3. Application Date:	4. State
5. Name – Applicant Eligible Entity:	
6. Email – Applicant Eligible Entity:	7. Telephone – Applicant Eligible Entity:
8. Attached to RCPP Program Agreement Number: <span style="display: block; text-align: right; font-size: small;">AGENCY USE ONLY</span>	9. RCPP Parcel Application Number: <span style="display: block; text-align: right; font-size: small;">AGENCY USE ONLY</span>

<b>Section B: Landowner<sup>ii</sup> Information</b>
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<b>1. What evidence of ownership are you providing? (Select all that apply)</b> <i>Attach the property deed or written purchase agreement to this parcel sheet.</i>	Property Deed Valid Written Purchase Agreement
<b>2. Name – Parcel Landowner – Primary Contact</b> <i>(must be a landowner listed on attached ownership document)</i>  <i>(Landowner identified here will serve as primary landowner contact and signatory to this application; signature of parcel sheet application by other listed landowners is optional)</i>	<b>3. Tax ID Number – Parcel Landowner (Primary Contact):</b>
<b>5. Address – Parcel Landowner (Primary Contact):</b>	<b>4. Telephone – Parcel Landowner (Primary Contact):</b>
<b>6. Email – Parcel Landowner (Primary Contact):</b>	<b>6. Email – Parcel Landowner (Primary Contact):</b>
<b>7. Identify all other landowners of record as stated on the most current evidence of ownership document.</b> <i>Enter the legal name as listed on the evidence of ownership document and the tax identification number of each individual or legal entity that is a landowner. Attach additional sheets as needed.</i>	

Enter Name of Individual or Legal Entity	Check Appropriate Box		Enter Tax ID Number
	Individual	Legal Entity	
Landowner Name:			
Landowner Name:			
Landowner Name:			
Landowner Name:			

<b>8. Do all the landowners have farm records established with the appropriate USDA service center agency? If no, they must be established for each landowner with the appropriate USDA service center agency prior to submitting this application.</b>	Yes	No
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<b>9. Do the landowners of this parcel meet the criteria for any of the following categories? (Check all that apply)</b> <i>Please note that providing this information is voluntary and will not be used when reviewing this application or determining whether the landowners meet the ACEP Landowner eligibility requirements.</i>	
Limited-Resource Farmer or Rancher <sup>iii</sup> Beginning Farmer or Rancher <sup>iv</sup> Not Applicable	Socially Disadvantaged Farmer or Rancher <sup>v</sup> Veteran Farmer or Rancher <sup>vi</sup>

*Definitions are provided in footnotes below. More information is available at: <http://www.lrftool.sc.egov.usda.gov/>*

<b>Section C: Parcel<sup>vii</sup> Eligibility and Land Use Information</b>		
<b>1. Parcel Location - Farm and Tract Number, Legal Description, or Parcel Longitude and Latitude:</b> <i>(attach a map or provide a GIS shapefile of the location and offered area)</i>		
<b>2. Parcel Physical Address:</b> <i>(if different from address of Parcel Landowner – Primary Contact provided in Section B, Box 5 above)</i>		
<b>3. The land<sup>viii</sup> offered under this parcel sheet is: (Select one)</b> Private Land Tribal, Allotted, Ceded, or Indian Land	<b>4. Parcel Offered Acres:</b> <i>(must be supported by evidence of ownership)</i>	
<b>5. Parcel Conservation Values:</b> <i>(List the Conservation Values, consistent with those identified in the PPA and as listed on the NRCS-CPA-1274 to which this parcel sheet is attached, that would be protected, restored, enhanced, managed, maintained, and monitored through an RCPP easement on the identified Parcel)</i>		
<b>6. The land being offered for enrollment is: (Select all that apply and state approximate acres of each on the Parcel)</b>		
Cropland	Wetlands	
Rangeland	Floodplains	
Pastureland	Riparian Areas	
Grassland or land that contains forbs	Associated Land	
Shrubland for which grazing is the predominant use	Located in an area that has been historically dominated by grass land, forbs, or shrubs and could provide habitat for animal or plant populations of significant ecological value	
Nonindustrial private forest land		
<b>7. The land offered under this parcel sheet will be subject to the following level of restriction in the RCPP conservation easement deed. (Select only one)</b>	Highly restrictive Moderately restrictive Minimally restrictive AFA Minimum Deed Requirements <i>(only applicable to AFA projects)</i>	
<b>8. Will the United States hold a right of enforcement of the easement for this parcel?</b>	<b>Yes</b>	<b>No</b>
<b>9. Is this parcel subject to a written pending offer<sup>ix</sup> for purchase of an entity-held easement by the Eligible Entity?</b> <i>Attach the pending offer for purchase of an entity-held easement to this parcel sheet.</i>	<b>Yes</b>	<b>No</b>
<b>10. Is any portion of the parcel subject to an easement or deed restriction which provides similar protection as would be provided by enrollment in RCPP?</b> <i>Provide NRCS a copy of most recent title report or title commitment, if available at the time of application.</i>	<b>Yes</b>	<b>No</b>
<b>11. Is there any portion of the Parcel where the purposes of RCPP would be undermined due to title issues or onsite or offsite conditions, such as risk of hazardous materials, permitted or existing rights of way, infrastructure development, mineral development, or adjacent land uses?</b> <i>If yes, provide NRCS a copy of existing reports or documentation identifying issues.</i>	<b>Yes</b>	<b>No</b>
<b>12. Is the entire parcel accessible from a public road or is there an insurable, unconditional, and transferable legal right of recorded access for the term of the easement?</b> <i>Attach map showing access from a public road or evidence of insurable, unconditional, and transferable legal right of recorded access.</i>	<b>Yes</b>	<b>No</b>

<b>Section D: Easement Value and Compensation Costs and Non-Federal Share Information</b>	
<i>These values may be estimates, subject to the final values being determined by an NRCS-approved appraisal report</i>	
<b>1. Easement Value and Compensation Costs</b>	
A. Estimated Fair Market Value of the RCPP Easement	\$
B. Estimated Eligible Entity Cash Contribution* - for payment of easement compensation to the landowner ( <i>excluding Landowner Donations</i> )	\$
C. Requested Federal Share for the RCPP Easement • <b>US Right of Enforcement:</b> Federal Share cannot exceed 50% of Item A • <b>No US Right of Enforcement:</b> Federal Share cannot exceed 25% of Item A	\$
D. Estimated Purchase Price <sup>xi</sup> of the RCPP Easement ( $D = B + C$ )	\$
E. Estimated Landowner Donation toward easement value <sup>xii</sup> ( $E = A - D$ )	\$
F. Total Non-Federal Share ( $F = (B+E)$ )	\$

<b>Section E: Roles, Contributions, and Distributions</b>			
<i>(Provide the name and corresponding role of each legal entity that will be identified in the RCPP conservation easement deed, attach additional pages as needed)</i>			
<b>1. Name of Entity</b> <i>(See signature sections below for Entity signature requirements)</i>	<b>2. Role of Entity</b> • Identify each entity as one of the following: - Eligible Entity - Co-holder - Third-Party Right Holder	<b>3. Contribution: Estimated Entity Cash Contribution</b> • May be provided by any legal entity role identified in this Section • Total must equal Section D Box 1, Item (B) above	<b>4. Distribution: Estimated Federal Share to be paid to an Eligible Entity</b> • Federal share may only be paid to an Eligible Entity • Total must equal Section D Box 1, Item (C) above
		\$	\$
		\$	\$
		\$	\$
		\$	\$

**The Terms and Certifications below are applicable to applications for all RCPP Agreements:**

The Landowner agrees that it is signing this application in furtherance of the Entity's application to participate in the Regional Conservation Partnership Program (RCPP). Nothing in this application obligates the United States or the Entity to purchase all or any of the RCPP easements listed on the Parcel Sheets attached to Entity's application including this parcel. To identify and differentiate roles and responsibilities under RCPP should the application be funded, the undersigned Entity shall hereafter be referred to as a "Participant" and Landowners shall hereafter be referred to as "Landowners." The Participants and Landowners understand that acquiring an RCPP Easement prior to approval of the RCPP conservation easement deed, appraisal, title, and other due diligence causes the RCPP easement to be ineligible for RCPP cost-share assistance.

The Participants and Landowners acknowledge that highly erodible land conservation/wetland conservation, adjusted gross income certifications, and member information for all landowners are on file with the appropriate USDA service center agency and are up to date. Each landowner must complete and file the appropriate Form CCC-902, "Farm Operating Plan" with the Farm Service Agency (FSA). If the Landowner is classified as a legal entity or joint operation by the U.S. Department of Agriculture (USDA) under 7 CFR Part 1400, FSA must be timely notified in writing of any changes to the member's information provided, including changes in membership due to death or otherwise as provided in 7 CFR Part 1400.

It is the responsibility of the Participants and Landowners to provide accurate data to support all items addressed in this application at the request of NRCS. Participants and Landowners acknowledge that NRCS is relying upon the veracity of the information submitted for purposes of awarding Federal funds and that the submittal of false information may be subject to criminal or civil fraud statutes.

<b>APPLICANT ELIGIBLE ENTITY CERTIFICATION AND SIGNATURES:</b> <i>Applicant Eligible Entity identified in Section A must complete the following section</i>		<b>Check Each Box</b>
I certify that the Applicant Eligible Entity has the resources necessary to acquire, monitor, manage, and enforce the RCPP Easement being applied for and acknowledge that additional documentation to substantiate this may be required to receive Federal cost-share assistance.		<input type="checkbox"/>
I have received and reviewed a copy of the required RCPP Entity-Held Easement Program Agreement and associated attachments, including, the parcel contract and appendix.		<input type="checkbox"/>
(RCPP Classic) I have received and reviewed the NRCS Minimum Deed Terms for RCPP Entity-Held Easements and understand that the terms must be attached to the conservation easement deed unchanged as a condition of participation in RCPP as identified in the RCPP Entity-Held Easement Program Agreement.  (AFA) I have received and reviewed the NRCS Minimum Deed Terms for RCPP Entity-Held Easements and the AFA Minimum Deed Requirements. I understand that as a condition of participation in RCPP as identified in the RCPP Entity-Held Easement Program Agreement either (1) the NRCS Minimum Deed Terms for RCPP Entity-Held Easements must be attached to the conservation easement deed unchanged or (2) the AFA Minimum Deed Requirements must be addressed in the RCPP Conservation Easement Deed.		<input type="checkbox"/>
<b>Signature of Applicant Eligible Entity Authorized Representative</b>	<b>Date</b>	

<b>PARCEL LANDOWNER ACKNOWLEDGEMENTS AND SIGNATURES:</b> <i>Parcel Landowner (Primary Contact) identified in Section B, Box 2, must complete the following section</i>		<b>Check Each Box</b>
I, Landowner, am aware that the United States has requirements that must be addressed in the RCPP conservation easement deed as a condition of providing Federal funds for the acquisition of the RCPP Easement. I have received a copy of the United States required deed terms and conditions.		<input type="checkbox"/>
<i>Initial this box if the Parcel Landowner (Primary Contact) identified in Section B2 is a legal entity:</i> I am authorized to sign this application and agree to provide the documents necessary to prove this authority as requested by NRCS.		<input type="checkbox"/>
<b>Signature of Authorized Parcel Landowner (Primary Contact)</b>	<b>Date</b>	

<b>SIGNATURES OF OTHER LANDOWNERS OF RECORD</b> <i>(Signature of parcel sheet by other landowners identified in Section B, Box 7 is optional; attach additional pages as needed)</i>	
<b>(Optional) Landowner Signature</b>	<b>Date</b>
<b>(Optional) Landowner Signature</b>	<b>Date</b>
<b>(Optional) Landowner Signature</b>	<b>Date</b>
<b>(Optional) Landowner Signature</b>	<b>Date</b>

<b>CO-HOLDER and THIRD-PARTY RIGHT HOLDER SIGNATURES (FOR PROGRAM AGREEMENTS ONLY):</b> <i>Signatures below are only required if Program Agreement Option is selected in Section A, Box 3 (attach additional pages as needed)</i>	
<b>(Required) Signature of Co-Holder Legal Entity Authorized Representative</b>	<b>Date</b>
<b>(Required) Signature of Co-Holder Legal Entity Authorized Representative</b>	<b>Date</b>
<b>(Optional) Signature of Third-Party Holder Legal Entity Authorized Representative</b>	<b>Date</b>
<b>(Optional) Signature of Third-Party Holder Legal Entity Authorized Representative</b>	<b>Date</b>

- i. **RCPP conservation easement** means an easement or other interest in eligible land that is conveyed for the purposes of restoration, protection, enhancement, management, maintenance, and monitoring of the specified conservation values of the land, such as benefits to soil, water, wildlife, agricultural land, and related natural resources.
- ii. **Landowner** means a person, legal entity, or Indian Tribe having legal ownership of eligible land and those who may be buying eligible land under a purchase agreement. The term Landowner may include all forms of collective ownership including joint tenants, tenants-in-common, and includes heirs, successors, assigns, and anyone claiming under them. State and local governments are not eligible as landowners. Indian tribes and nongovernmental organizations that qualify as eligible entities are not eligible as landowners.
- iii. **Limited Resource Farmer or Rancher** means either: (1)(i) A person with direct or indirect gross farm sales not more than the current indexed value in each of the previous two fiscal years (adjusted for inflation using Prices Paid by Farmer Index as compiled by National Agricultural Statistical Service), and (ii) Has a total household income at or below the national poverty level for a family of four, or less than 50 percent of county median household income in each of the previous two years (to be determined annually using Commerce Department Data); or (2) A legal entity or joint operation if all individual members independently qualify under paragraph (1). A legal entity or joint operation if all individual members independently qualify under paragraph (1) of this definition.
- iv. **Beginning Farmer or Rancher** means an individual, person, Indian Tribe, Tribal corporation, or legal entity who—
- (1) Has not operated a farm or ranch, or non-industrialized private forest land (NIPF), or who has operated a farm or ranch or NIPF for not more than 10 consecutive years. This requirement applies to all members of an entity who will materially and substantially participate in the operation of the farm, ranch, or NIPF.
  - (2) In the case of an individual, individually, or with the immediate family, material and substantial participation requires that the individual provide substantial day-to-day labor and management of the farm, ranch, or NIPF consistent with the practices in the county or State where the farm is located.
  - (3) In the case of a legal entity or joint operation, all members must materially and substantially participate in the operation of the farm, ranch, or NIPF. Material and substantial participation requires that each of the members provide some amount of the management or labor and management necessary for day-to-day activities, such that if each of the members did not provide these inputs, operation of the farm, ranch, or NIPF would be seriously impaired.
- v. **Socially Disadvantaged Farmer or Rancher** means an individual or an entity who is a member of a socially disadvantaged group. For a legal entity, at least 50 percent ownership in the legal entity must be held by socially disadvantaged individuals. A socially disadvantaged group is a group whose members have been subject to racial or ethnic prejudice because of their identity as members of a group without regard to their individual qualities. These groups consist of the following:
- American Indians or Alaska Natives
  - Asians
  - Blacks or African Americans
  - Native Hawaiians or other Pacific Islanders
  - Hispanics.
- Note: Gender alone is not a covered group for the purposes of NRCS conservation programs. The term entities reflect a broad interpretation to include partnerships, couples, legal entities, etc.
- vi. **Veteran Farmer or Rancher** - means a producer who served in the United States Army, Navy, Marine Corps, Air Force, or Coast Guard, including the reserve components thereof; was released from the service under conditions other than dishonorable, and—
- Has not operated a farm or ranch; or has operated a farm or ranch for not more than 10 consecutive years; or
  - Who first obtained status as a veteran during the most recent 10-year period.
- A legal entity or joint operation can be a veteran farmer or rancher only if all individual members independently qualify.
- vii. **Parcel** means a farm or ranch submitted for consideration for funding under RCPP.
- viii. **Land** Private or Tribal agricultural land, nonindustrial private forest land, or associated lands are potentially eligible for enrollment. "Associated land" is defined as land associated with farms and ranches that is not purposefully managed for food, forage, or fiber and is typically associated with nearby production or conservation lands. The Secretary may not use RCPP funds for the purposes of acquiring an easement on lands owned by an agency of the United States, other than land held in trust for Indian Tribes; or lands owned in fee title by a State, including an agency or a subdivision of a State, or a unit of local government. Such lands are ineligible for RCPP.
- ix. **Pending offer** means a written bid, contract, or option between a Landowner and an Eligible Entity for the acquisition of an RCPP conservation easement in perpetuity, or for the maximum duration allowed by State law, before the legal title to these rights has been conveyed for the purposes of protecting the specified conservation values.
- x. **Eligible Entity cash contribution** means the amount provided by the eligible entity for payment of easement compensation to the landowner and may include all sources of funds used to make such payment other than any funds provided by the landowner or the Federal share provided under RCPP. This amount does not include any other costs (administrative, planning, stewardship, etc...) or nonmonetary items (in-kind activities, land from another parcel, etc...).
- xi. **Purchase price** means the fair market value of the RCPP conservation easement as determined by an NRCS-approved methodology, minus the Landowner donation toward easement value.
- xii. **Landowner Donation toward easement value** may include or a qualified conservation contribution (as defined by section 170(h) of the Internal Revenue Code of 1986) or a charitable donation. Landowners shall not donate any part of Federal share or Eligible Entity cash contribution back to the Eligible Entity as a condition of purchase or closing.
- xiii. **Procured costs paid by the eligible entity to a third-party** for the following items: conservation easement appraisal, legal boundary survey of the easement area, full phase-I environmental site assessment that meets the requirements of 40 CFR Part 312, title commitment or report, title insurance, baseline report, mineral assessment, or closing cost. The procured report or service must meet the NRCS standards or requirements as identified in the RCPP agreement in order to be relied upon as a component of the non-Federal share. This amount may not include any amounts provided by the landowner used to procure these items.

**NONDISCRIMINATION STATEMENT**

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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**PRIVACY ACT STATEMENT**

The following statements are made in accordance with the Privacy Act of 1974 (U.S.C. 522a). Furnishing this information is voluntary; however, failure to furnish correct, complete information will result in the withholding or withdrawal of such technical or financial assistance. The information may be furnished to other USDA agencies, the Internal Revenue Service, the Department of Justice, or other State or Federal law enforcement agencies, or in response to orders of a court, magistrate, or administrative tribunal.

This information collection is exempted from the Paperwork Reduction Act under 16 U.S.C. 3801 note and 16 U.S.C. 3846.