

MyNRCSCareer Video for Employees Closed Captioning Script

Text to Display	Time Code Info
[Narrator] Welcome to MyNRCSCareer!	Begin: 00:00:01:00
Whether you've been an employee at NRCS for years or you're just getting started with us, the MyNRCSCareer Virtual Career Center	Begin: 00:00:04:00
can help you discover and plan out the many options that await you so you can grow your career at NRCS.	Begin: 00:00:11:00
By actively managing your career planning you can continue to have a fulfilling career and	Begin: 00:00:18:00
you also help NRCS meet its mission of protecting and conserving our nation's soil, water, plants, animals, and energy.	Begin: 00:00:23:00
This tutorial will provide a brief overview of some of the ways	Begin: 00:00:34:00
you can use the Virtual Career Center to grow as an NRCS employee.	Begin: 00:00:37:00
You can explore many possible career options, both within and across occupations;	Begin: 00:00:41:00
identify the next steps in your career and the developmental opportunities you need to reach your goals;	Begin: 00:00:46:00
and access resources to help you apply and take your next step.	Begin: 00:00:52:00
Now let's get started.	Begin: 00:00:56:00

As you explore career options at NRCS you will see information for positions in different career groups,	Begin: 00:00:59:00
such as Soil Conservation and Engineering, with more career groups being added soon.	Begin: 00:01:05:00
Within the Soil Conservation career group for example, you will see two occupations	Begin: 00:01:11:00
that represent various career tracks in this group: Soil Conservation Technician and Soil Conservationist.	Begin: 00:01:16:00
Let's take a look at the Soil Conservation Technician occupation as an example.	Begin: 00:01:23:00
Here you see a visual map of the career levels within the occupation.	Begin: 00:01:29:00
This career map represents the traditional career path in the occupation at NRCS.	Begin: 00:01:34:00
As an entry-level Soil Conservation Technician for instance,	Begin: 00:01:39:00
you can see the traditional career path ahead of you in the Soil Conservation Technician occupation.	Begin: 00:01:43:00
You may decide you want to explore alternate paths as well.	Begin: 00:01:49:00
With these maps you can plan your long-term career path and identify positions that you aspire to in the future,	Begin: 00:01:53:00
such as those with increased responsibility or in a leadership role.	Begin: 00:02:00:00
From your current position, you can also identify your next step – perhaps within your current occupation	Begin: 00:02:05:00

or an alternate path – and you can click on the interactive map to learn about each position.	Begin: 00:02:11:00
Here you will see information validated by subject matter experts in this occupation at NRCS,	Begin: 00:02:17:00
including a job description and sample job duties,	Begin: 00:02:23:00
and the qualifications and competencies required.	Begin: 00:02:27:00
And you will find sample work experiences, as well as sample trainings that can complement your on-the-job development.	Begin: 00:02:31:00
As you prepare for a new position, in this case a mid-level Soil Conservation Technician,	Begin: 00:02:37:00
getting these experiences can help you demonstrate that you are ready to perform successfully at this level.	Begin: 00:02:42:00
You can use this information to discuss developmental opportunities with your supervisor or mentor	Begin: 00:02:49:00
and set specific goals and experiences to guide your career planning.	Begin: 00:02:54:00
Using these informational tools will not guarantee that you will get a promotion,	Begin: 00:02:59:00
but the information can help you build the experiences and resume to be a qualified candidate.	Begin: 00:03:03:00
You can also access downloadable PDF Career Guides on the site,	Begin: 00:03:10:00

which provide a more in-depth look at NRCS job positions and occupations to help with your career planning.	Begin: 00:03:14:00
The Guides include additional information about the technical, occupational, and leadership competencies	Begin: 00:03:21:00
and the proficiency levels required for each position;	Begin: 00:03:27:00
As well as additional work experiences and trainings aligned to key competencies;	Begin: 00:03:31:00
And other helpful information such as recommended professional associations.	Begin: 00:03:35:00
Visit the “Join the NRCS Team” section if the next step in your career involves applying for a new job.	Begin: 00:03:41:00
Once you’ve found a position at NRCS that fits your goals,	Begin: 00:03:48:00
and you’ve built up the qualifications and recommended experiences, you can find resources here to help you apply.	Begin: 00:03:52:00
You can access the Applicant Resource Center for tips on topics such as interviewing and updating your resume,	Begin: 00:03:59:00
so you are ready to apply as soon as a position becomes available.	Begin: 00:04:05:00
And with the search function, you can quickly and easily view all the current, competitive NRCS job openings, and then apply online.	Begin: 00:04:09:00
If you are a new employee, you can learn more about life at NRCS	Begin: 00:04:19:00
and you may find the NRCS welcome video and the onboarding portal helpful as you start your career with us.	Begin: 00:04:24:00

New employees and field employees thinking about making a transition to the National Headquarters Office	Begin: 00:04:30:00
can take a virtual tour of NHQ.	Begin: 00:04:36:00
And if you are an employee considering making a shift to an alternate career path, you may want to check out	Begin: 00:04:40:00
the Day-in-the-Life videos that provide a close-up look at what it's like working in several occupations at NRCS.	Begin: 00:04:45:00
MyNRCSCareer is part of our national, external NRCS website – accessible by the “Careers” link at the top of the page –	Begin: 00:04:53:00
so feel free to share this information with your friends who are interested in working at NRCS as well.	Begin: 00:05:01:00
Visit MyNRCSCareer today and start planning and growing your career at NRCS!	End: 00:05:14:00 Begin: 00:05:08:00