



Natural Resources Conservation Service  
760 South Broadway  
Salina, Kansas 67401-4604

Phone: 785-823-4500  
FAX: 785-823-4540  
www.ks.nrcs.usda.gov

---

October 25, 2013

**KANSAS BULLETIN NO. KS 390-14-1**

**SUBJECT: PDM–State Association of Kansas Watersheds Annual Meeting, January 21-22, 2014**

**Action Required:** December 1, 2013

**Purpose.** To provide guidance for attendance by Natural Resources Conservation Service (NRCS) employees

**Expiration Date.** September 30, 2015

The State Association of Kansas Watersheds (SAKW) Annual Meeting is scheduled for January 21-22, 2014, at the Topeka Ramada West, 605 S.W. Fairlawn Road, Topeka, Kansas. Registration forms and program information will be posted on the SAKW Web site at [www.sakw.org](http://www.sakw.org) after December 1, 2013. Supervisory district conservationists and district conservationists who have leadership responsibility for an active Public Law 566 or pilot watershed project and have at least one watershed board member attending the meeting may submit a request to attend on official time and travel through the appropriate channels.

Area offices will forward approved requests along with their own request to attend to Cynthia Lucas by December 10, 2013. State office staff should send their request to attend by the same date to Cynthia Lucas. All requests should indicate if the individual plans to attend the Tuesday evening banquet and/or the Wednesday morning breakfast.

Individuals approved to attend should make their own lodging reservations. Telephone numbers for the Topeka Ramada West are: 785-272-8040 or 800-822-0216. The state office will make a group registration for approved NRCS personnel.

**Contact:** Jeffrey L. Gross, Assistant State Conservationist for Water Resources, 785-823-4550

*(Signed)*  
ERIC B. BANKS  
State Conservationist

DIST: A, F, S