

230 – Equal Employment Opportunity Records File Example

(For file folder content view the 230 file description and filling instructions)



STATE OFFICE FOLDER
230 FILES



The State Office establishes the 230 file system

1. 230-12 Equal Employment Opportunity Plan (EEO Plan)
2. 230-13 FWP
3. 230-14 HEP
4. 230-15 Civil Rights Records (documentation of compliance)
5. 230-15-11 Community Program Outreach
6. 230-15-12 Delivery of Service
7. 230-15-13 Compliance Review Program
 - a. 230-15-12-12 Records and Responsibilities
 - b. 230-15-12-13 Program Delivery Training
 - c. 230-15-12-14 Public Notification
 - d. 230-15-12-15 Evaluation of Program Delivery Reports
 - e. 230-15-12-16 Partnership Responsibility
 - f. 230-15-12-17 Accessibility Evaluation
 - g. 230-15-12-18 Workforce Analysis
 - h. 230-15-12-19 Recruitment
 - i. 230-15-12-20 EO Employee Awareness and EEO Training
 - j. 230-15-12-21 Civil Rights Advisory Committee/Special Emphasis
8. 230-16 DEP
9. 230-17 BEP
10. 230-18 AIAN
11. 230-19 AAPI
12. 230-20 GLBT
13. 230-21 VEP

FIELD OFFICE FOLDERS
230 FILES



Listed are the files relevant to the Field Office
Establishes, maintains and be responsible for electronic 230 file folders that are
applicable to that Field Office.

1. 230-12 Equal Employment Opportunity Plan (EEO Plan)
2. 230-13 FWP
3. 230-14 HEP
4. 230-15-11 Community Program Outreach
5. 230-15-12 Delivery of Services
6. 230-15-13 Compliance Review Program
 - a. 230-15-13-11 Records and Responsibilities
 - b. 230-15-13-12 Program Delivery Training
 - c. 230-15-13-13 Public Notification
 - d. 230-15-13-14 Program Outreach
 - e. 230-15-13-15 Evaluation of Program Delivery Reports
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