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KANSAS BULLETIN NO. KS360-13-18

SUBJECT: PER—Reviewing Job Applications

Purpose. To provide new information on reviewing applications

Expiration Date. September 30, 2014

The Natural Resources Conservation Service (NRCS) is currently involved in a nationwide Administrative Solutions Project that requires evaluation of administrative services that Human Resources (HR) has provided in the past.

As a result of this project, combined with changes in HR staff, HR will no longer be able to review application packets submitted by individuals to a vacancy announcement on USAJOBS. Candidates will need to read the “How to Apply” instructions on the vacancy announcement to ensure they comply with the application requirements.

Contact: K. Deann Knox, Human Resources Manager, 785-823-4522 or deann.knox@ks.usda.gov

(Signed)

ERIC B. BANKS
State Conservationist

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