



Renaming Photos in ArcPhoto

Abstract

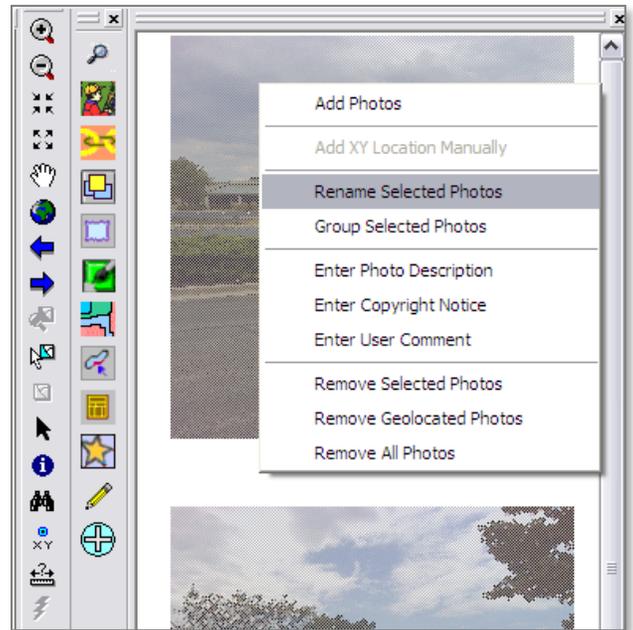
This guide details how to rename photos that are loaded in ArcPhoto in an active ArcMap project. This is useful because you can see the photo and its location on the map to help identify it which can be helpful when creating a name for the photo. When renaming a photo in ArcPhoto, the actual file name of the photo stored on the computer is changed to match.

Details

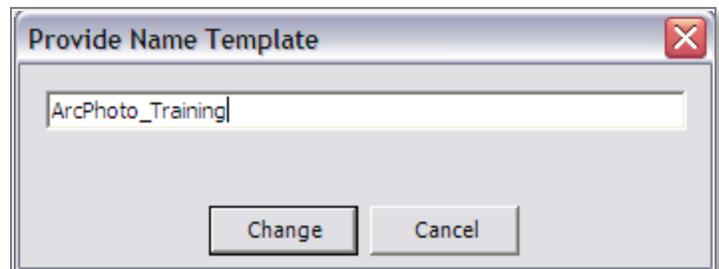
1. With ArcMap and ArcPhoto running and with photos already loaded in ArcPhoto, **select** the photo to be renamed in the ArcPhoto window.

Note: You can select more than one photo. When renaming multiple photos at once, all photos will get the same name which the program automatically appends with a number that increases sequentially for each photo.

2. **Right-click** the selected photo(s) in the ArcPhoto window.
3. On the menu that appears, **click *Rename Selected Photos***.



4. In the *Provide Name Template* window, erase the default of, "Untitled_###," and type in the desired name you will use for naming the current photo(s).
5. **Click *Change***.



6. The selected photo(s) will be renamed, with appended numbers.
Note: Even a single photo will get appended with a number – typically zero.

