

Wetlands Reserve Program



Application Checklist FY 2013 PAGE 1 of 3 Submit to: Sharon Holbrooks

Applicant Name: _____ County: _____

LENGTH OF ENROLLMENT: _____ Permanent or _____ 30-year

PROPOSED WRP ACREAGE: _____ Hydric Soils: _____ Upland Soils: _____

ALL ITEMS LISTED BELOW MUST BE INCLUDED OR THE APPLICATION PACKAGE WILL BE REJECTED BY STATE OFFICE.

Application Materials/Eligibility Determination

_____ CPA-1200 – Application*

_____ Exhibit 514.67 - Preliminary Certificate of Inspection and Possession

_____ Exhibit 511.43 - Hazardous Substance Exam Checklist

_____ Deed w/recorded stamp showing proof of ownership*

_____ All landowners must be registered in SCIMS; If already registered, provide **SUBSIDIARY PRINT**; if not already registered, provide **COPIES OF 931 and 1026** that were filed with FSA.

Maps (All maps must be labeled with Landowner Name, County, Acreages, and Boundary in RED)

_____ Location Map – County w/site location and GPS Coordinates (from the center of the property)

_____ Planning Map – Proposed Boundary in RED with total acreage and wetland and upland acres; Also show proposed ingress/egress (if needed) into the easement
PLEASE INDICATE IF LANDOWNER WOULD LIKE ANY OUTPARCELS – MUST SHOW ON MAP!!

_____ Soils Map – Hydric Soils Clearly Identified

_____ Topo Map – with proposed boundary outlined in RED

Preliminary Checklists for Ranking

_____ Proposed Restoration Checklist for WRP Ranking

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For Entities:

- _____ CPA – 09 – Power of Attorney*
- _____ CCC-901 – All Entity Members*
- _____ Operating Agreement/Incorporating Document*

If Applicable:

- _____ Waiver – Election of GARC Payment Reduction
- _____ Waiver – 7-year ownership – letter to STC explaining the need and why they acquired the property*
- _____ Waiver – Adjusted Gross Income Cap (indicate waiver is needed and call the Easement specialist)*

Received by State Office _____ Initials _____ Date _____

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APPLICATION DOCUMENTS PROVIDED TO LANDOWNER

Applicant Name: _____ ***County:*** _____

The documents listed below will be provided to applicant upon submission of WRP application

- _____ Map of the proposed easement area
- _____ Sample copy of LTP-31 Agreement for Purchase of a Conservation Easement
- _____ Sample copy of LTP-30 WRP Warranty Easement Deed (for permanent or 30 –year)
- _____ Sample copy of AD-1158 Subordination Agreement and Limited Lien Waiver
- _____ Sample copy of the FY 2013 WRP Ranking; landowner understands the competitive ranking process
- _____ Sample copy of the Compatible Use Policy; landowner understands that certain practices restricted in the deed MAY be authorized through a CUA.
- _____ WRP Notification to Landowner for FY 2013

I acknowledge that I have provided the above documents to the landowner who has applied for WRP.

NRCS Rep Signature: _____ Date: _____

I acknowledge that I received the above information for review upon submittal of my WRP application.

Landowner Signature: _____ Date: _____