



Natural Resources Conservation Service
210 Walnut Street, Room 693
Des Moines, IA 50309-2180

April 22, 2013

IOWA INSTRUCTION 180-385 – DESIGNATED CONSERVATIONIST

IA385.0 PURPOSE

This instruction is being sent to specify which Iowa NRCS and partner employees may hold the title of Designated Conservationist for Conservation Planning and technical determinations and/or decisions.

IA385.1 SCOPE

These instructions will be followed by all NRCS and partner employees.

IA385.2 FILING INSTRUCTIONS

This Iowa Instruction will be posted on the Iowa NRCS Employee Website, which can be accessed under the Topics/People/NRCS Employees/Iowa NRCS eDirectives or at this link [Iowa NRCS eDirectives website](#).

IA385.3 EXHIBITS

See attachment.

/s/

Jay T. Mar
State Conservationist

Attachment

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(IA Instruction 180-385 First Edition – April 2013)

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1. PURPOSE:

This instruction is being sent to specify which Iowa NRCS and partner employees may hold the title of Designated Conservationist for conservation planning and technical determinations and/or decisions.

2. ROLES AND RESPONSIBILITIES:

There are numerous situations when the Code of Federal Regulations (CFC) or Natural Resources Conservation Service policy requires action or a signature by the “Designated Conservationist.”

The ability to assume the title of Designated Conservationist may also be limited by the principle of “separation of duties.” In order to be a Designated Conservationist, the NRCS or partner employee must meet all applicable policy guidance.

| Designated Conservationist | |
|---|---|
| Function | Requirements |
| Signing conservation plans | Any NRCS or partner employee who is a “Certified Conservation Planner” with level II or level III job approval. |
| Off-site Wetland determinations and field reviews | All NRCS and partner employees who have job approval authority levels 1 and 2 as listed on the Wetland Identification Job Approval spreadsheet in Section III of the Iowa Field Office Technical Guide. |
| On-site Wetland determinations and field reviews | All NRCS and partner employees who have job approval authority level 3 as listed on the Wetland Identification Job Approval spreadsheet in Section III of the Iowa Field Office Technical Guide. |
| Highly Erodible Land (HEL) Compliance decisions | Any NRCS or partner employee designated as “Team Leader” for a specific year’s compliance status review process. |

Questions may be directed to Martin Adkins, State Resource Conservationist, or Don Carrington, Resource Conservationist, at (515) 284-4370.

Approved By: /s/

Date: April 22, 2013

Jay T. Mar
State Conservationist
Natural Resources Conservation Service
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