



Natural Resources Conservation Service
210 Walnut Street, Room 693
Des Moines, IA 50309-2180

March 13, 2013

IOWA BULLETIN NO. IA360-13-9

SUBJECT: PER – USDA ORGANIC LITERACY AGLEARN TRAINING MODULES

ACTION REQUIRED BY: MAY 15, 2013

PURPOSE: To notify all employees about the requirement for completing Organic 101 and Organic 201 Training in AgLearn.

EXPIRATION DATE: September 30, 2014

On February 27, 2013, I received notification about the requirement for certain NRCS employees to take USDA Organic Literacy AgLearn Training Modules. This training will ensure we can provide quality technical assistance to producers while implementing the National Organic Program. The training courses include: Organic 101 which is a course designed to heighten awareness for employees working with organic producers; and Organic 201 which is intended for employees who play a major role in providing technical and financial assistance to organic producers.

I have consulted with the Leadership Team in Iowa, to determine who should complete these training modules. Sondra Folsom Jones, State Training Officer, has added these training modules to the following employees' AgLearn To Do Lists, with a due date of May 15, 2013:

Organic 101	All Field, Engineering, and Soils staffs, All Area Office staff (excluding AMA), All State Office staff (excluding those on the Administrative Staff, State Office Secretaries, and certain others not supporting customers in the Organic Program.)
Organic 201	All Area Resource Conservationist, All Area Program Specialist, All Area Engineers, All State Office staff (excluding those on the Administrative Staff, State Office Secretaries, and certain others not supporting customers in the Organic Program.)

If you have any questions please contact Sondra Folsom Jones, Human Resources Specialist/Training Officer, at (515) 323-2703.


Jay T. Mar
State Conservationist

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