

### CONSERVATION PROGRAM APPLICATION

Name:	Application Number:
Address:	Application Date:
	County and State:
Telephone:	Watershed:
	Subaccount:
Location (Legal Description or Farm and Tract Number):	

*(Please note that not all questions apply to all Programs)*

**1. This is an application to participate in the:**

<input type="checkbox"/> Agricultural Management Assistance (AMA)	<input type="checkbox"/> Environmental Quality Incentives Program (EQIP)
<input checked="" type="checkbox"/> Conservation Stewardship Program (CSP)	<input type="checkbox"/> Wildlife Habitat Incentives Program (WHIP)
<input type="checkbox"/> Agricultural Water Enhancement Program (AWEP)	<input type="checkbox"/> Chesapeake Bay Watershed Initiative (CBWI)

**2.  Yes  No Do you have farm records established with the appropriate USDA Service Center Agency?**

*If no, you must establish them with the appropriate USDA Service Center Agency prior to submitting this application.*

**3. Are you applying to participate in a conservation program as an (check one of the following):**

**Individual**

a) Please enter your legal name and tax identification number:

**Name:** **Tax Number:**

**Entity** (Corporation, Limited Partnership, Trust, Estate, etc.)

a) Please enter entity legal name and tax identification number:

**Name:** **Tax Number:**

b)  **Yes**  **No** Do you have appropriate documents including proof to sign for the entity?

**Joint Operation** (General Partnership, Joint Venture)

a) Please enter joint operation legal name and tax identification number:

**Name:** **Tax Number:**

b)  **Yes**  **No** Do you have appropriate documents including proof to sign for the joint operation?

**4. A Dun & Bradstreet Data Universal Numbering System (DUNS) number and current registrations in the Central Contractor Registration (CCR) database are required for receiving payment under an EIN. If you do not have a number, information is available at <http://fedgov.dnb.com/webform/displayHomePage.do>**

**DUNS Number:**



12.  Yes  No I have received a copy of the program appendix where an appendix is applicable.

<b>Applicant Signature</b>	<b>Date</b>
----------------------------	-------------

**PUBLIC BURDEN STATEMENT**

In accordance with the Privacy Act of 1974 (5 USC 552a) and the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0578-0013. The time required to complete this information collection is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

**NONDISCRIMINATION STATEMENT**

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its program and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of Discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW., Washington, DC 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

**PRIVACY ACT STATEMENT**

The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a). This information is used to track contract or agreement progress. The authority for requesting the following information is 7 CFR 630 (Long Term Contracting); 7 CFR 1410 (CRP); 7 CFR 631 and 702 (IEQIP); 7 CFR 636 (WHIP); 7 CFR 622 (WPFPP); 7 CFR 1465 (AMA); 7 CFR 1469 (CSP); 7 CFR 625 (HFR); 7 CFR 1494 (FRPP); and 7 CFR 1467 (WRP). Furnishing information is voluntary and will be confidential; however, it is necessary in order to receive assistance.

**U. S. DEPARTMENT OF AGRICULTURE**  
Natural Resources Conservation Service (NRCS)  
On behalf of the  
Commodity Credit Corporation (CCC)

**APPENDIX TO FORM NRCS-CPA-1202**  
**CONSERVATION PROGRAM CONTRACT**  
For  
**Conservation Stewardship Program (CSP)**

**1 PROGRAM ELIGIBILITY REQUIREMENTS**

- A** The Participant must complete and file Form AD-1026 (Highly Erodible Land Conservation and Wetland Conservation Certification) and meet the requirements set forth therein, in accordance with Title XII of the Food Security Act of 1985, as amended. By signing this Conservation Program Contract (Contract), the Participant certifies that the Participant has completed and filed the AD-1026 and meets the payment eligibility requirements set forth in the Highly Erodible Land Conservation-Wetland Conservation (HELC-WC) provisions at 7 CFR part 12.
- B** The Participant must meet the requirements of, complete and file Form CCC-931 (Average Adjusted Gross Income Certification and Consent to Disclosure of Tax information). By signing this Contract, the Participant certifies that the Participant has met the requirements of, completed and filed Form CCC-931. A person or legal entity shall not be eligible to receive any benefit during a crop, fiscal, or program year, as appropriate, if the average adjusted gross non-farm income of the person or legal entity exceeds \$1,000,000, unless not less than 66.66 percent of the average adjusted gross income of the person or legal entity is average adjusted gross farm income. The amount of any payment or benefit shall be reduced by an amount that is commensurate with the direct and indirect ownership interest in the entity of each person who has an average adjusted gross income, average adjusted gross farm income, or average adjusted gross non-farm income in excess of the applicable limitation specified. This limitation may be waived on a case-by-case basis by the Natural Resources Conservation Service (NRCS) Chief as allowed by the authorizing legislation.
- C** The Participant must complete and file Form CCC-901 (Member's Information), or its equivalent, if the Participant represents a business classified as a legal entity or joint operation by the U.S. Department of Agriculture (USDA) under 7 CFR part 1400.
- D** At Least one Participant must be the operator of record in the Farm Service Agency (FSA) farm records management system for the agricultural operation being offered for enrollment in the program and have effective control of the land for this Contract period. By signing this Contract, the Participant certifies that the Participant has included in the Contract all eligible land and will control the land subject to this Contract for the term of this Contract and shall, upon request, provide evidence to Commodity Credit Corporation (CCC) demonstrating that such Participant will control the land for that period. NRCS may grant exceptions to this "operator of record" requirement for producers, tenants and owners in the FSA farm records management system that demonstrate to the satisfaction of the Natural Resources Conservation Service (NRCS) that they will operate and

have effective control of the land for the term of this contract. Where applicable, the Natural Resources Conservation Service (NRCS) will consult with the Bureau of Indian Affairs to determine Tribal land eligibility.

- E** The Participant shall not be eligible for Contract payments for any of the following: (1) practices that the participant is required to implement to address non-compliance with the HELC and WC requirements provisions at 7 CFR part 12; (2) new conservation activities applied with financial assistance through any other USDA conservation program; (3) the design, construction, or maintenance of animal waste storage or treatment facilities or associated waste transport devices for animal feeding operations; and (4) conservation activities for which there is no cost incurred or income forgone by the participant.
- F** Land used for crop production after June 18, 2008 that had not been planted, considered to be planted, or devoted to crop production for at least 4 of the 6 years preceding this date shall not be eligible for any payment under the program, unless the land does not meet the requirement because: (1) the land had previously been enrolled in the Conservation Reserve Program; (2) the land has been maintained using long-term crop rotation practices, as determined by CCC; or (3) the land is incidental land needed for efficient operation of the farm or ranch, as determined by CCC.
- G** Land otherwise eligible for the covered conservation program shall not be eligible if the land is publically owned (including land owned by a Federal, State, or local unit of government) if the land is enrolled in the Conservation Security Program, Conservation Reserve Program, Wetland Reserve Program, or Grassland Reserve Program, or is subject to a deed or other legal restriction prohibiting the application of the conservation plan and associated conservation activities, or where a benefit has or will be obtained from a Federal, or State agency (including political subdivisions and entities thereof) in return for the Participant's agreement not to implement the conservation plan and associated conservation activities on the land during the same time as the land would be enrolled in this Contract. By applying for the program Contract, the Participant certifies as a condition for payment that no such restrictions apply to the subject land.
- H** The Participant is responsible for obtaining the authorities, permits, easements, or other approvals necessary for the implementation, operation, and maintenance of the conservation activities in accordance with applicable laws and regulations. A Participant must comply with all laws and is responsible for all effects or actions resulting from the Participant's performance under this Contract.

## **2 OFFERS FROM APPLICANTS**

Form NRCS-CPA-1200, Conservation Program Contract Application, and this NRCS-CPA-1202-CPC (Appendix) represent a request to enter into the program under the terms specified in this Contract.

## **3 AGREEMENT**

The Participant agrees to:

- (1) Place all eligible land under their effective control into the program for the period of time as specified on Form NRCS-CPA-1202 beginning on the date this Contract is executed by CCC;
- (2) Not start any new financially assisted conservation activity before this Contract is executed by CCC unless a waiver is approved by the NRCS State Conservationist (STC) or designee. The Participant may submit a written request, to waive this requirement for financially assisted conservation activity.
- (3) Schedule, install and adopt at least one enhancement or enhancement bundle within the first fiscal year after this Contract is signed by CCC.
- (4) Scheduled, installed, and adopted all enhancements by the end of the third fiscal year of the contract.
- (5) Maintain for the life of the Contract at least the level of existing conservation performance identified at the time the application is obligated into a contract.
- (6) Install and adopt, to NRCS requirements, conservation activities described in this Contract as scheduled, to operate and maintain these conservation activities for the intended purpose and life span identified in this Contract, and to comply with the terms and conditions of this Contract and all applicable Federal, State, Tribal, and local laws. In cases where the land is transferred to new ownership during the contract period, the Participant must also ensure these responsibilities are transferred to subsequent owners as provided herein;
- (7) Notify NRCS within 60 days of the transfer of interest to an eligible transferee who accepts the contract's terms and conditions by completing the Transfer Agreement, Form NRCS-CPA-152, and the Supplement to Form NRCS-CPA-152 for Partial Land Transfers if applicable or the Contract will be terminated;
- (8) Share responsibility for ensuring that Form NRCS-CPA-1155, Conservation Plan or Schedule of Operations, is accurate and complete. CCC has no authority to compensate participants for conservation activities that are not in the Contract at the time of obligation;
- (9) Not undertake any action on land under the Participant's effective control which tends to defeat the purposes of the program, as determined by CCC;
- (10) Discontinue work in the general area of the site and notify NRCS immediately if during the construction of any conservation activity a previously unidentified endangered species, archeological, or historical site is encountered;
- (11) Provide records and receipts, as necessary, as proof of completion and payments, and to maintain documentation for three (3) years after the end of the Federal fiscal year in which the conservation activity was completed, and to present this documentation to CCC within 30 days if selected for administrative compliance check;

- (12) Allow access to the land under Contract to the CCC representative or their agent, including Technical Service Providers representing NRCS, for monitoring progress on this Contract;
- (13) Supply records and information as required by CCC to determine compliance with the Contract and requirements of the program within 30 days of request;
- (14) Accept applicable program payment limits: The Participant, defined as a person or legal entity hereby agrees that the total amount of all CSP payments received, directly or indirectly, do not in the aggregate exceed \$40,000 during any fiscal year and \$200,000 for all CSP Contracts entered into during any 5-year period, excluding federally recognized Indian tribes or Alaska Native corporations, regardless of the number of Contracts entered into under the CSP by the person or legal entity. Each conservation stewardship contract with a person or legal entity will be limited to \$40,000 per fiscal year and \$200,000 over the term of the initial contract period. Each conservation stewardship contract with a joint operation will be limited to \$80,000 per fiscal year and \$400,000 over the term of the initial contract period. Federally recognized Indian tribes or Alaska Native corporations are excluded from contract limits. Payments received in excess of these limits are subject to refund.
- (15) Notify NRCS within 30 days or less as required, of Contract acres accepted for enrollment in the Conservation Reserve Program, Wetlands Reserve Program, Grassland Reserve Program or other Federal or State programs that offer greater natural resource protection in order to allow those acres to be removed from the Contract. Participants will not be subject to liquidated damages or refund of payments received for enrolling land in these programs. However, this action will require an evaluation to determine whether CSP requirements will continue to be met after removal of the acres from contract, and may warrant termination of the Contract.

#### **4 CONSERVATION PLAN**

By signing the Contract, the Participant agrees:

- (1) That the ProTracts NRCS-CPA-1155, Conservation Plan or Schedule of Operations, the Customer Service Toolkit Conservation Plan document and all supporting job sheets and attachments including but not limited to the Conservation Measurement Tool Conservation Performance Summary Report and Detail Report are hereby incorporated as a part of the Contract; and
- (2) To install, adopt, and maintain the conservation activities as identified and scheduled on the Contract as described above and in compliance with Paragraph 6 of this Appendix—Operation and Maintenance of Conservation Activities.

## 5 PAYMENTS

- A** Subject to the availability of funds, CCC will make payments at the rate specified in this Contract, with consideration to person or legal entity payment limits as described in 5B, after a determination by CCC that conservation activities have been installed and maintained in compliance with the conservation plan, and in accordance with appropriate standards and specifications or job sheets. In order to receive payments, the Participant, upon technical certification of the completed conservation activity, must execute and file with CCC a Form NRCS-CPA-1245, Practice Approval and Payment Application, along with any receipts and supporting documentation, as necessary.
- B** Person or legal entity or joint operation payment limitations are verified at the time of payment certification, Payment amounts may change at payment certification to enforce the direct and indirect payment limitations in 3(14).
- C** NRCS will provide annual payments to compensate a participant for installing and adopting additional conservation activities as scheduled in the conservation plan and for maintaining existing activities to at least the level of performance identified at the time the application is obligated into a contract. A participant's annual payments will be determined using the conservation performance estimated by the conservation measurement tool and computed by land use. NRCS may provide a supplemental payment for adopting a resource conserving crop rotation on cropland to a participant receiving annual payments. Payments will be issued based on the unit rate and the land use as documented on Form NRCS-CPA-1245. Form NRCS-CPA-1155, Plan/Schedule of Operations and Form NRCS-CPA-1156, Revision of Plan/Schedule of Operations or Modification of a Contract. NRCS may make a minimum contract payment of \$1,000 to participants who are socially disadvantaged farmers or ranchers, beginning farmers or ranchers, or limited resource farmers or ranchers in any fiscal year that a contract's payment amount total is less than \$1,000. Minimum contract payments will not be applied to a contract for newly acquired land that is part of an operation which is under an active conservation stewardship contract.
- D** All payments received as part of a Contract are reported to the United States Internal Revenue Service (IRS). For information related to tax liabilities, it is recommended that the participant consult with a tax accountant or refer to IRS publication 225, Farmers Tax Guide.
- E** Payments will only be issued for installed or adopted conservation activities that meet or exceed the standards described in the NRCS Field Office Technical Guide or applicable job sheets, unless the participant has entered into an Agreement Covering Non Compliance with Provisions of the Contract Form NRCS-CPA-153, which can provide the participant up to one year of additional time to install or adopt the conservation activity.
- F** Collection of amounts due from a Participant for improper payment or any other reason will follow procedures of 7 CFR part 1403. NRCS will notify the Participant to identify the reason for the collection and the amount owed. Unpaid debts accrue interest beginning 30 days after the billing date at the current value of funds rate published in the Federal Register by the United States Department of Treasury.



- G** Any Participant that will receive financial benefit from the implementation of this Contract must be a signatory on the Contract. Unless signature authority is not granted or assigned on the Contract, any Participant on the Contract may approve payment applications for the Contract.
- H** Any payment that has or will be received through another USDA program or from other sources must be disclosed to the NRCS Approving Official at the time a payment application is filed. NRCS may reduce payments to account for the funds received from other sources in accordance with program requirements.
- I** If a Participant receiving a Contract payment is indebted to another Federal agency and the outstanding debt has been referred to the Treasury Offset Payment System, the Contract payment due the Participant will be reduced by Treasury for the amount owed the U.S. Government. Though the Participant will not be notified by NRCS that a payment offset has occurred, NRCS records will reflect full Contract payment to the Participant.
- J** Contract payment will not be delayed for activities completed while in non-compliance with the HELC-WC provisions for the purpose of circumventing the payment eligibility requirements set forth in 7 CFR part 12.

## **6 OPERATION AND MAINTENANCE OF CONSERVATION ACTIVITIES (O&M Agreement)**

- A** The Participant agrees to the operation and maintenance (O&M) of all conservation activities included within this Contract. These conservation activities shall be operated and maintained for the practice lifespan as listed on Form NRCS-CPA-1155, Conservation Plan or Schedule of Operations, and any subsequent conservation activities resulting from revisions on Form NRCS-CPA-1156, Revision of Plan/Schedule of Operations or Modification of a Contract. This requirement also extends to those conservation activities installed before Contract execution, but included in the Contract to obtain the conservation performance level agreed upon in the ranking process and the conservation performance summary report. The participant will operate and maintain existing conservation activities to a least the level of conservation performance identified at the time the application is obligated into a contract for the Contract period and operate and maintain additional activities which are installed and adopted over the term of the Contract.
- B** The term O&M as used in the Contract shall collectively include:
- **Operation:** The administration, management, and performance of non-maintenance activities necessary to keep a conservation activity safe and functioning as planned;
  - **Maintenance:** The recurring activities necessary to retain or restore a conservation activity in a safe and functioning condition, including, but not limited to, the management of vegetation, the repair or replacement of failed components or conservation activity, the prevention or treatment of deterioration, and the repair of damages caused by vandalism or negligence, but excluding damage caused by a local, state or nationally recognized natural disaster;

- **Repair:** The actions to return a deteriorated, damaged, abandoned, or failed conservation activity and/or component to an acceptable and functional condition; and
  - **Replacement:** The removal of a conservation activity or component and installation of a similar, functional conservation activity or component.
- C** The Participant is responsible for the O&M responsibilities and acknowledges that these activities may require labor, funds, and management in order to ensure the appropriate program purposes are met.
- D** The Participant's O&M responsibilities begin when the conservation activity installation is completed, as determined by NRCS, and shall continue through the end of the practice lifespan.
- E** The Participant acknowledges that the "practice lifespan" is the time period in which the conservation practices are to be used and maintained for their intended purposes as defined by NRCS technical references and documented on either Forms NRCS-CPA-1155 or NRCS-CPA-1156.
- F** Specific O&M requirements for conservation activities covered within this Contract are defined in the conservation practice standard and are documented within the conservation plan narrative, Contract provision, and/or job sheet.
- G** The Participant acknowledges that conservation activities installed before the Contract execution, but included in the Contract to obtain the environmental benefits agreed upon within the application ranking process and the conservation performance summary report, must be operated and maintained as specified in the Contract and within this paragraph.
- H** The Participant agrees to the O&M requirements as listed within this Paragraph (6) and failure to carry-out the terms and conditions listed may result in CCC termination of this Contract. (Refer to Paragraph 11 of this Appendix—Contract Termination).

## 7 PROVISIONS RELATING TO TENANTS AND LANDLORDS

No payment will be approved for the current year if CCC determines that any of the following conditions exist:

- (1) The landlord or operator has not given the tenants that have an interest in the agricultural operation covered by the Contract, or that have a lease that runs through the Contract term at the time of sign-up, an opportunity to participate in the benefits of the program.
- (2) The landlord or operator has adopted any other scheme or device for the purpose of depriving any tenant of any benefits to which such tenant would otherwise be entitled. If any such conditions occur or are discovered after payments have been made, all or any part of the payments, as determined by CCC, must be refunded according to Paragraph 5F of this Appendix and no further payments shall be made.

**8 MISREPRESENTATION AND SCHEME OR DEVICE**

- A** NRCS shall immediately request investigation by the Office of Inspector General (OIG) in cases where a participant is suspected of, or when NRCS has determined that the participant knowingly, (1) adopted any scheme or device that tends to defeat the purpose of the program; (2) made any fraudulent representation; or (3) misrepresented and fact affecting a program determination.
- B** A Participant who is determined to have erroneously represented any fact affecting a determination with respect to this Contract and the regulations applicable to this Contract, adopted any scheme or device which tends to defeat the purposes of this Contract, or made any fraudulent representation with respect to this Contract, will not be entitled to payments or any other benefits made under this Contract. The Participant must refund to CCC all payments received plus interest. In addition, CCC will terminate the Participant's interest in all Conservation Stewardship Program contracts.
- C** CCC will charge interest on monies it determines to be due and owing to CCC under this Contract. Under debt collection procedures, unpaid bills accrue interest beginning 30 days after the billing date. The interest rate will be determined using the current value of funds rate, published annually in the Federal Register by the United States Department of Treasury.
- D** The provisions of Paragraph 8B of this Appendix shall be applicable in addition to any other criminal and civil fraud statutes.

**9 CHANGES TO TERMS AND CONDITIONS OF THIS CONTRACT**

- A** CCC may unilaterally cancel this Contract when the installed conservation activity would cause adverse impacts to significant cultural and/or environmental resources without mitigation action unless CCC and the participant modify this Contract to address such impacts.
- B** The Participant and CCC may modify this Contract by mutual agreement when:
- (1) Both the Participant and the appropriate approving authority (STC or designated conservationist) agree to this modification;
  - (2) At the request of the Participant, and upon approval of CCC, the modification is consistent with the purposes of the program; and
  - (3) A transfer of this Contract occurs, provided CCC approval is obtained, and an eligible transferee accepts all terms and responsibilities under this Contract including operation and maintenance of those conservation activities already installed or to be installed.
  - (4) A partial land transfer will not be approved to avoid contract compliance or as a mechanism to avoid payment or contract limitations.
- By entering into a partial land transfer, the following requirements apply:

- The transferee and transferor are responsible for:
  - Maintaining and managing existing conservation activities on the land under their respective control as identified on the CMT Detail Report and Conservation Performance Summary Report.
  - Installing the activities as scheduled in the Conservation Performance Summary Report on the land for which they have control.
- The conservation stewardship plan and plan map along with the respective job sheets and state supplements, as applicable, are the supporting documents that will specify the extent, location, and criteria for all new conservation activities.
- The existing and additional conservation performance levels at the time the original contract was obligated will be the basis for all future contract payments for the transferee and transferor, subject to payment limitations and availability of funds.
- The transferee or transferor may not make operational changes or adjustments to the schedule of operations under any circumstances. Both the transferor's and the transferee's contracts must remain intact for the remaining years of the contracts to ensure that the same environmental benefits are applied on the land as was originally contracted.
- All program Terms and Conditions including the payment rates, in place at the time the original contract was obligated will apply to the transferee's contract.

**C** The Participant and CCC may agree to revise the schedule of operations to substitute enhancements scheduled for implementation, provided that such revisions are within the general scope of this Contract and the resulting conservation performance, by land use is equal to or greater than the conservation performance of the current contract. Any such changes that would cause an increase in the cost of performance of any part of the work under the Contract, the authorized CCC official will not make an adjustment in the total contract payment. Contract modifications will not increase the financial obligations or provide for payments over and above the amount as specified in the current contract, with exception for contract renewals or other exceptional cases as approved by NRCS.

**D** All modifications that require CCC approval processed through Paragraph 9 of this Appendix must be approved in writing by the authorized CCC official and the Participant or an individual granted signature authority through a valid Power of Attorney filed in the local Service Center. Any Participant on the Contract may approve modifications for the Contract on behalf of all participants unless such signature authority is specifically denied on the NRCS-CPA-1202.

## **10 CORRECTIONS**

CCC reserves the right to correct all errors in entering data or the results of computations in this Contract. If the Participant does not agree to such corrections, CCC shall terminate the Contract.

## 11 CONTRACT TERMINATION

- A** If a Participant fails to carry-out the terms and conditions of this Contract, CCC may terminate this Contract. CCC may require the Participant to refund payments received under this Contract, or if not terminated, require the Participant to accept such adjustments in subsequent payments as are determined to be appropriate by CCC. Refunds shall be subject to the provisions in Paragraph 5F of this Appendix.
- B** The CCC may terminate this Contract, in whole or in part, without liability, if CCC determines that continued operation of this Contract will result in the violation of a Federal statute or regulation, if CCC determines that termination would be in the public interest, or to remove contract acres enrolled in the Conservation Reserve Program, Wetland Reserve Program, or Grassland Reserve Program or other Federal or State programs that offer greater natural resource protection.
- C** A participant shall not be considered in violation of the Contract for failure to comply with the Contract due to circumstances beyond the control of the participant, including a disaster or related condition, as determined by the CCC.
- D** The Contract terminates upon death of the participant unless the participant identifies an Executor or other Estate Representative to act on the participant's behalf and such Executor or Estate Representative transfers the Contract to an eligible person or legal entity and such transfer is approved by CCC.
- E** In the case of Partial Land Transfers, the Transferor and Transferee(s) contracts will be evaluated based on their individual responsibilities specified in the supporting documentation listed in paragraph 9B.

## 12 RECOVERY OF COST

- A** In the event a Participant violates the terms of this Contract, the Participant voluntarily terminates this Contract before any contractual payments have been made, or this Contract is terminated with cause by CCC, the CCC will incur substantial costs in administering this Contract which may not be possible to quantify with certainty. Therefore, in addition to the refund of payments as set forth in Paragraph 11 of this Appendix, the Participant agrees to pay liquidated damages in an amount equal to 10 percent of the total financial assistance obligated to the Participant in this Contract, at the time of termination. This liquidated damages payment is for recovery of administrative and technical services and is not a penalty.
- B** The Participant may be required by the CCC to refund all or a portion of any assistance earned under the program if the Participant sells or loses control of the land under this Contract and the new owner or transferee is not eligible for the program, or refuses to assume responsibility under the Contract.

## 13 EFFECTIVE DATE

This Contract is effective when signed by the Participant and an authorized representative of CCC and continues through the expiration date printed on the NRCS-CPA-1202. Except as otherwise provided for herein, this Contract may not be terminated or modified

unless by mutual agreement between the parties. Within the dates established by CCC, this Contract must be signed by all required Participants. In the event that a statute is enacted during the period of this Contract which would materially change the terms and conditions of this Contract, the CCC may require the Participant to elect between modifying this Contract consistent with the provisions of such statute or Contract termination.

## 14 GENERAL TERMS

- A** The regulations in 7 CFR part 1470, and any other applicable regulations are incorporated, by reference, herein. In the event of a conflict between these regulations and the terms of this Appendix, the provisions of the regulations will prevail.
- B** This Contract shall be carried out in accordance with all applicable Federal statutes and regulations. Any ambiguities in this Contract and questions as to the validity of any of its specific provisions shall be resolved in favor of CCC so as to give maximum effect to the conservation purposes of this Contract.
- C** NRCS is administering this Contract on behalf of the CCC. Therefore, where this Contract refers to "CCC", NRCS may act on its behalf for the purposes of administering this Contract. When the term "Participant" is used in this Contract, it shall be construed to mean all Participants signing this Contract. Likewise, when the term "Applicant" is used in this Contract, it means all Applicants signing the program application.
- D** Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions (7 CFR part 3017).
- (1) The Participant certifies to the best of the Participant's knowledge and belief, that the Participant and his or her principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within the three-year period preceding this agreement had a criminal conviction or civil judgment rendered against them for commission of fraud in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local government) contract, including violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses set forth above in Paragraph 14D(1)(b) of this certification; and
  - (d) Have not within the three-year period preceding this agreement had one or more public contracts (Federal, State or local) terminated for cause or default.

(2) If the Participant is unable to certify to any of the statements set forth in paragraph 14D (1), the Participant shall attach an explanation to this agreement.

**E** This Contract is a financial assistance agreement, not a procurement contract. As such, it is **not subject to 5 CFR part 1315, Prompt Payment Act** and is governed by the terms set forth herein.

**F** The term “Contract” as used in this Appendix means the program documents, including: Conservation Program Contract, Form NRCS-CPA-1202 along with the—

- Appendix to Form NRCS-CPA-1202, Form NRCS-CPA-1202-CPC (Appendix);
- Conservation Plan Schedule of Operations, Form NRCS-CPA-1155;
- Revision of Plan/Schedule of Operations or Modification of a Contract, Form NRCS-CPA-1156; and
- Transfer Agreement, form NRCS-CPA-152 for the transferee(s).
- Other supporting documents as set forth above in Paragraph 4(1).

Such Contract shall set forth the terms and conditions for Conservation Program participation and receipt of Conservation Program payments.

**G** The term “Socially Disadvantaged” means an individual or entity who is a member of a socially disadvantaged group. For an entity, at least 50 percent ownership in the farm business must be held by socially disadvantaged individuals. A socially disadvantaged group is a group whose members have been subject to racial or ethnic prejudice because of their identity as members of a group without regard to their individual qualities. These groups consist of the following:

- American Indians or Alaskan Natives
- Asians
- Blacks or African Americans
- Native Hawaiians or other Pacific Islanders
- Hispanics.

Note: Gender alone is not a covered group for the purposes of NRCS conservation programs. And entities reflect a broad interpretation to include partnerships, couples, legal entities, etc.

**H** “Indian Tribe” means any Indian Tribe, band, nation, pueblo, or other organized group or community, including any Alaska Native village or regional or village corporation as defined in or established pursuant to the Alaska Native Claims Settlement Act (43 U.S.C. 1601 et seq. ) which is recognized as eligible for special programs and services provided by the United States to Indians because of their status as Indians.

Note: “Indian tribes recognized as eligible to receive services by the United States Bureau of Indian Affairs” is available at: <http://edocket.access.gpo.gov/2010/pdf/2010-24640.pdf>

- I** A Limited Resource Farmer or Rancher is a participant:
- With direct or indirect gross farm sales not more than the current indexed value in each of the previous two years, and
  - Who has a total household income at or below the national poverty level for a family of four, or less than 50 percent of county median household income in each of the previous two years.

A legal entity or joint operation can be a Limited Resource Farmer or Rancher only if all individual members independently qualify.

A Self-Determination Tool is available to the public and may be completed on-line or printed and completed hardcopy at:

<http://www.lrftool.sc.egov.usda.gov/>

Participants who self-certify eligibility as a Limited Resource Farmer or Rancher may be requested to provide records to justify their claim. It is the responsibility of the participant to provide accurate data. False certifications are subject to criminal and civil fraud statutes.

- J** A Beginning Farmer or Rancher is a participant who:
- Has not operated a farm or ranch, or who has operated a farm or ranch for not more than 10 consecutive years. This requirement applies to all members of a legal entity, and who
  - will materially and substantially participate in the operation of the farm or ranch.

In the case of a contract with an individual, individually or with the immediate family, material and substantial participation requires that the individual provide substantial day-to-day labor and management of the farm or ranch, consistent with the conservation activities in the county or State where the farm is located.

In the case of a contract made with a legal entity, all members must materially and substantially participate in the operation of the farm or ranch. Material and substantial participation requires that the members provide some amount of the management, or labor and management necessary for day-to-day activities, such that if the members did not provide these inputs, operation of the farm or ranch would be seriously impaired.

Participants who self-certify eligibility as a Beginner Farmer or Rancher may be requested to provide records to justify their claim. It is the responsibility of the participant to provide accurate data. False certifications are subject to criminal and civil fraud statutes.

- K** The term "Agricultural Operation" as used in this Appendix includes the Nonindustrial Private Forest Land component of the operation.

- L** The term "conservation activities" as used in the Appendix means conservation systems, enhancements, enhancement bundles, conservation practices, or management measures needed to address a resource concern or improve environmental quality through the treatment of natural resources.



**M** The term “conservation measurement tool” as used in this Appendix means procedures developed by NRCS to estimate the existing and proposed conservation performance to be achieved by a participant.

## **15 RIGHTS TO APPEAL AND REQUEST EQUITABLE RELIEF**

**A** The Participant may appeal an adverse decision under this Contract in accordance with the appeal procedures set forth at 7 CFR part 11, Subpart A, and part 614. Pending the resolution of an appeal, no payments shall be made under this agreement. Before a Participant seeks judicial review, the Participant must exhaust all appeal rights granted within these regulations.

**B** The Participant may also request equitable relief as provided under 7 U.S.C. 7996 and 7 CFR part 635 with the requirements of that provision.

## **16 EXAMINATION OF RECORDS**

**A** The Participant agrees to give the CCC, the Office of the Inspector General or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to this Contract. The Participant agrees to retain all records related to this agreement for a period of three (3) years after completion of the terms of this agreement in accordance with the applicable Office of Management and Budget circular.

**B** The Participant authorizes CCC to obtain tax data from the Internal Revenue Service (IRS) for Adjusted Gross Income compliance verification purposes and the Participant will take all necessary actions required by the terms and conditions of the IRS disclosure laws so that CCC can obtain such data.

## **17 DRUG-FREE WORKPLACE (7 CFR part 3021)**

By signing this Contract, the Participant certifies that the Participant will comply with the requirements of 7 CFR part 3021. If it is later determined that the Participant knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.; 7 CFR part 3021,) CCC, in addition to any other remedies available to the United States, may take action authorized under the Drug-Free Workplace Act.

## **18 CERTIFICATION REGARDING LOBBYING (7 CFR part 3018) (Applicable if this agreement exceeds \$100,000)**

The Participant certifies, to the best of the Participant’s knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Participant, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- (3) The Participant shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including sub contracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

**19 CERTIFICATION AND ASSURANCES REGARDING COMPLIANCE WITH PROVISIONS APPLICABLE TO FINANCIAL ASSISTANCE (See generally 7 CFR parts 3015, 3016, and 3019)**

- A** As a condition of this Contract, the Participant certifies and assures that it is in compliance with and will comply in the course of the agreement with all applicable laws, regulations, Executive Orders and other generally applicable requirements, including those set out in 7 CFR 3115.205(b) applicable to non-profit institutions, which are hereby incorporated into this Contract by reference, and such other regulatory and statutory provisions as are specifically set forth herein.
- B** Without limiting the general applicability of Paragraph 19A, the Participant, if it is a non-profit, further agrees to comply with the provisions of 7 CFR part 3019, including the contract provisions required at Appendix A. The following Participants by entering their signature acknowledge receipt of this Form NRCS-CPA-1202-CPC (Appendix) and agree to its terms and conditions thereof. Further, if the undersigned are succeeding to an existing Contract, the undersigned agree and certify that no agreement exists or will be entered into between the undersigned, the previous owner and operator of the property, or mortgage holder that would, maintain or create an interest in the property for any previous Participant on this Contract for that property, or to receive payments under the contracts.

**20 CERTIFICATION AND ASSURANCES REGARDING COMPLIANCE WITH PROVISIONS APPLICABLE TO REQUIREMENTS FOR FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT IMPLEMENTATION (See 2 CFR part 25 and 2 CFR Part 170)**

- A** As a condition of this Contract, the Participant certifies and assures that it is in compliance with and will comply in the course of the agreement with all requirements for applicants other than individuals, with some specific exceptions, to have Dun and Bradstreet Data Universal Numbering System (DUNS) numbers and maintain current registrations in the Central Contractor Registration (CCR) database as set out in Appendix A to Part 25.
- B** As a condition of this Contract, the Participant certifies and assures that it is in compliance with and will comply in the course of the agreement with all requirements for applicants other than individuals, with some exception to report first-tier sub awards to an entity and executive salary compensation as set out in Appendix A to Part 170.

The following Participants by entering their signature acknowledge receipt of this Form NRCS-CPA-1202-CPC (Appendix) and agree to its terms and conditions thereof. Further, if the undersigned are succeeding to an existing Contract, the undersigned agree and certify that no agreement exists or will be entered into between the undersigned, the previous owner and operator of the property, or mortgage holder that would, maintain or create an interest in the property for any previous Participant on this Contract for that property, or to receive payments under the contracts.

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.