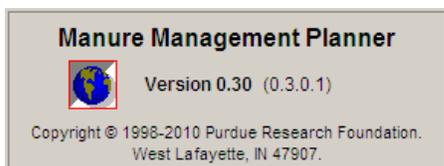


How to use MMP and the "Smart Document" to create a CNMP



Comprehensive Nutrient Management Plan
(New Mexico Version 1, 8/23/2011)

Any Comprehensive Nutrient Management Plan (CNMP) developed by a New Mexico NRCS employee, partner employee, or technical service provider (TSP) will be completed using the most current version of the [Manure Management Planner \(MMP\) software](#) available on the Purdue University webpage and the "smart document" that automatically creates a CNMP plan, as a Word document, based on data input into MMP for a specific producer.

1. Copy the zip file, *NM_CNMP_SmartDoc.zip* from the NRCS website.

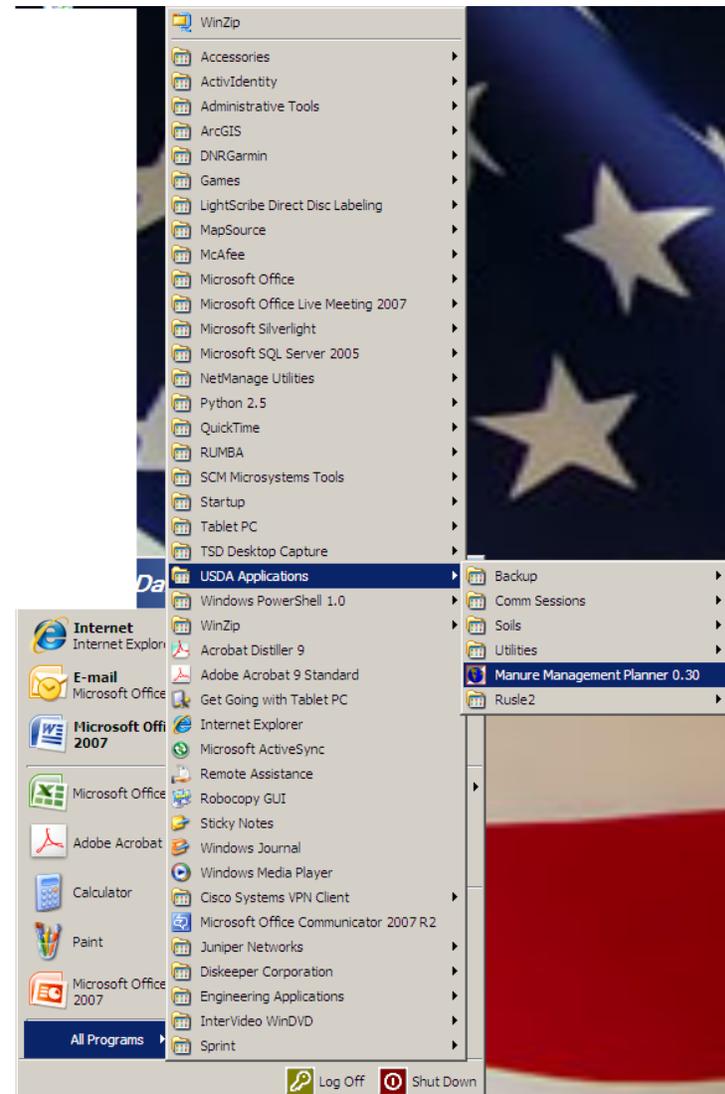
2. Unzip and place both *NM2010Nat_cnmp.dot* and *NM2010_NatPlans.mmt* into this directory: *C:\Program Files\USDA\MMP 0.30\Custom*

Note: It must be placed in this exact directory for the MMP program to be able to find, create and populate the Smart Doc which becomes the CNMP.

Copying these documents requires no additional software. Using them requires [Microsoft Word](#), [Microsoft Access](#), or [Manure Management Planner](#).

(The Missouri Clipper, and ARCGIS + MMP, located on the University of Missouri-Columbia webpage, may also be used as an effective mapping tool when using MMP.)

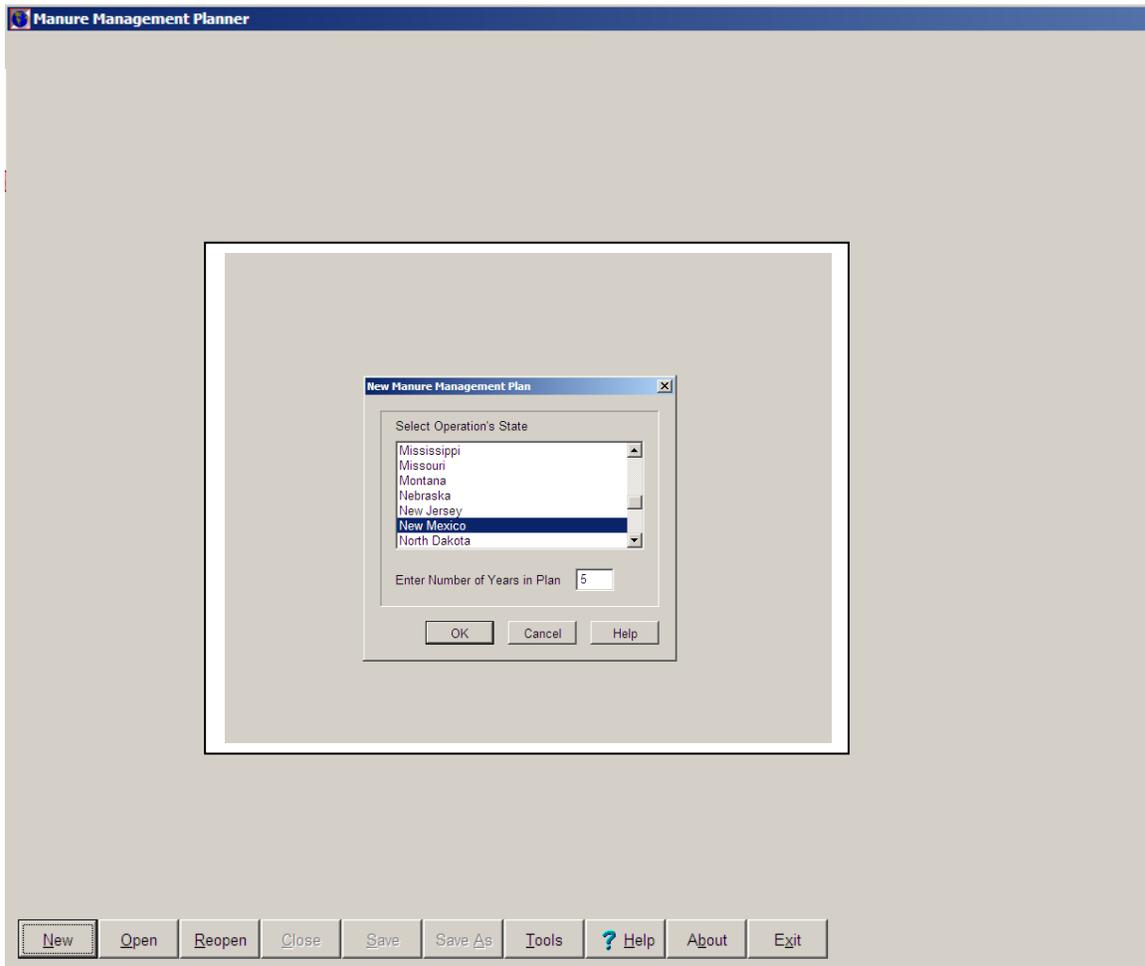
3. Open the Manure Management Planner Program. For NRCS Employees it should be located in All Programs > USDA Applications > Manure Management Planner 0.3



4. Each hyperlink listed has useful information. To begin entering data from the animal feeding operation into the Manure Management Planner Program click on OK.



5. Click on “New” to create a new .mmp file. Select New Mexico and OK



If you are revising a .mmp file that you previously saved click on “Open” or “Reopen”.

The .mmp file can be saved in any location. Existing files will be overwritten if not re-named. MMP will search in the last file location that the .mmp file was saved when the “Open” button is used. A list of all previous locations will appear when the “Re-Open” button is used.

6. Enter data by clicking on each tab to open the data entry screen. Some of the lines have pull-down boxes with required choices.

Manure Management Planner - [New Plan]

General | Fields | Assessment | Soil Tests | Crops | Storage | Animals | Rations | Analysis | Equipment | Nutrient Mgmt

Operation

Address

Town State Zip Code

Contact

Office Phone Home Phone

E-mail Address

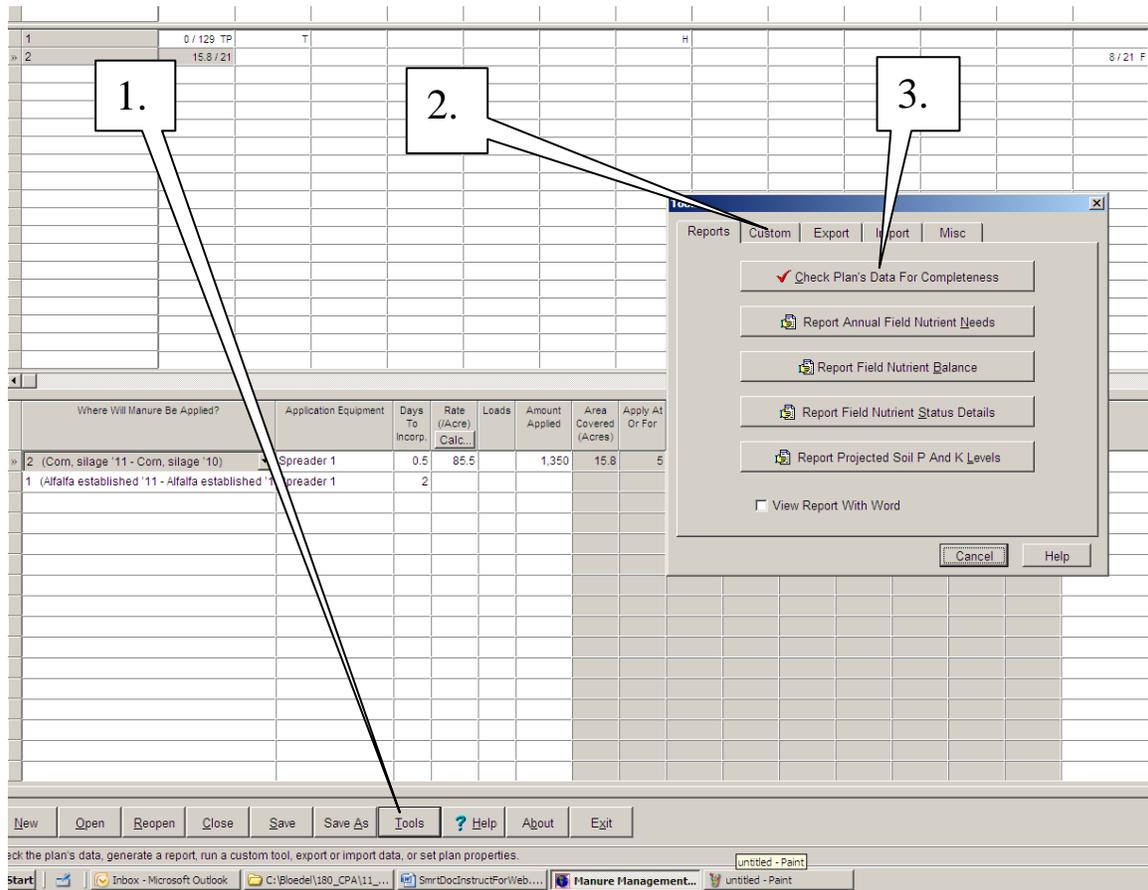
Notes

County

Starting Year Starting Month Years In Plan

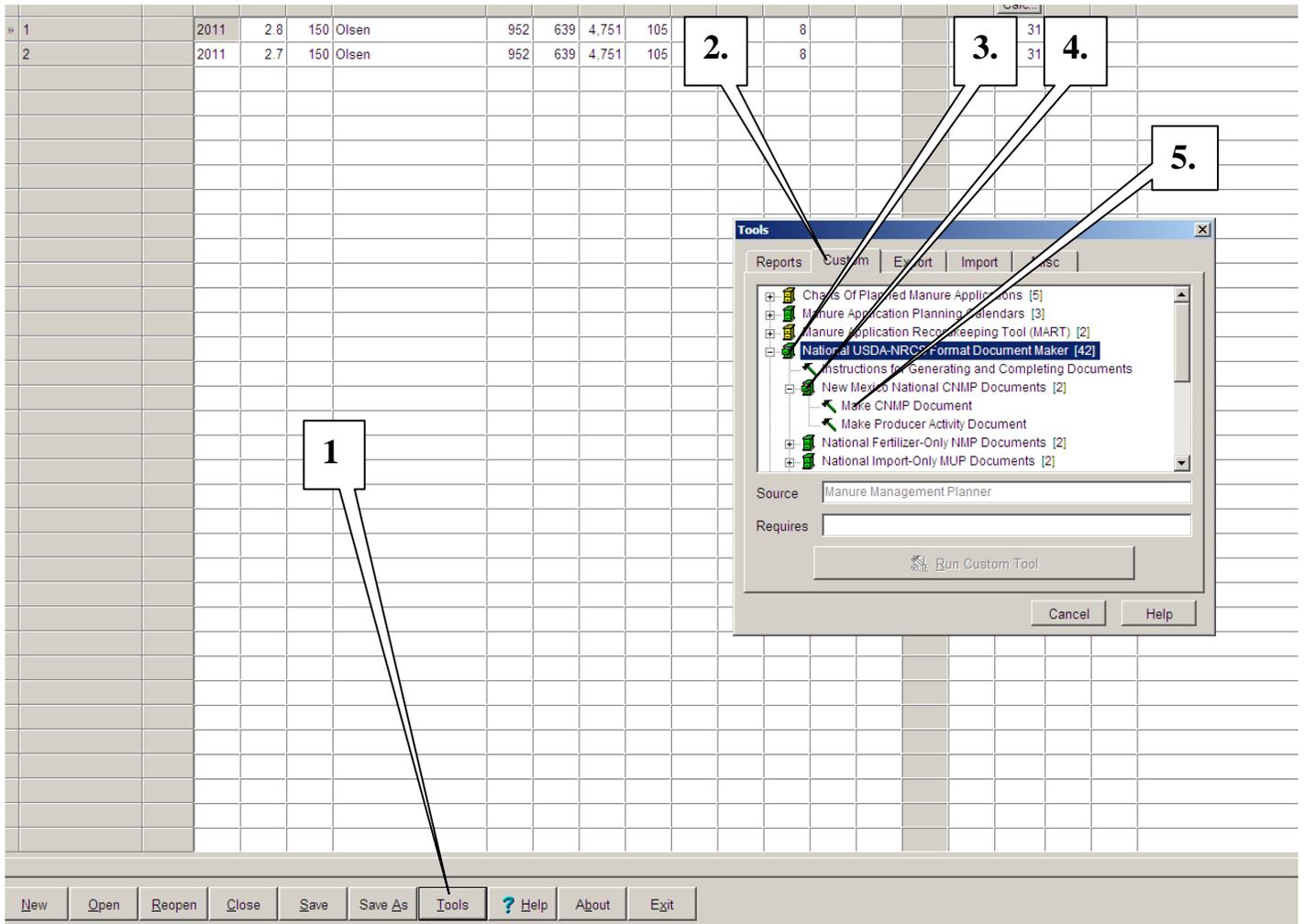
7. After all data has been entered:

1. Click “Tools”
2. Click “Custom”
3. Click “Check Plans Data For Completeness” If errors appear, correct and proceed.



8. To create the “Smart” Word Document that is the printable CNMP:

1. Click “Tools”
2. Click “Custom”
3. Open National USDA-NRCS Format Document Maker
4. Open New Mexico National CNMP Documents
5. Choose Make CNMP Document



9. The printable CNMP document is now created. This is an editable template. The blue hyperlinks contain additional narratives and information to customize the CNMP. Note that the tables in the various sections have automatically been created and populated from data input into MMP. Make sure to re-name the document and save it to the desired location. This will ensure the retention of your clean template copy in C:\Program Files\USDA\MMP 0.30\Custom



Comprehensive Nutrient Management Plan

(New Mexico Version 1, 8/23/2011)

The State of New Mexico is required under the New Mexico Water Quality Act (Subsection C of Section 74-6-4 NMSA 1978) and the Federal Clean Water Act, as amended (33 U.S.C. Section 1251 et seq.) <http://ftp.nmenv.state.nm.us/www/swqb/Standards/2010/20.6.4NMAC-Integrated2010-12-15.pdf> to adopt water quality standards that protect the public health or welfare, enhance the quality of water and are consistent with and serve the purposes of the New Mexico Water Quality Act and the federal Clean Water Act. It is the objective of the federal Clean Water Act to restore and maintain the chemical, physical and biological integrity of the nation's waters, including those in New Mexico.

Your CNMP provides the basic information on how the wastes produced from your operation, and/or applied on your fields, will be utilized. Following your CNMP will assist you in maintaining compliance with the New Mexico Water Quality Act and associated New Mexico Environment Department, (NMED) requirements. Adoption of this plan and the practices described within will prevent contact of animals and manure with state waters.

The Comprehensive Nutrient Management Plan (CNMP) is an important part of the conservation management system (CMS) for your Animal Feeding Operation (AFO).

This CNMP documents the planning decisions and operation and maintenance for the animal feeding operation. It includes background information and provides guidance, reference information and Web-based sites where up-to-date information can be obtained.

The CNMP should be updated at least once every five years. It should always reflect the current operation of the AFO. Changes to the CNMP may be required if changes at the operation have occurred. Refer to the Producer Activity document for information about day-to-day management activities and recordkeeping. Both this document and the Producer Activity document shall remain in the possession of the producer/landowner.

Farm contact information:

Operation name
C/o Operation contact
Operation address
Operation town, state zip
Operation phone

Latitude/Longitude:
Plan period:
Conservation Planner

As a Conservation Planner, I certify that I have reviewed both the *Comprehensive Nutrient Management Plan* and *Producer Nutrient Management Activities* documents for technical adequacy and that the elements of the documents are technically compatible, reasonable and can be implemented.

Signature: _____ Date: _____
Name: _____
Title: _____ Certification Credentials: _____

NM2010_CNMP Page 1 of 31