United States Department of Agriculture

NRCS

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September 22, 2011

NEW MEXICO BULLETIN NO. 180-11-03

SUBJECT: CPA – DISTRICTS – NMACD 66th ANNUAL MEETING AND NEW MEXICO ASSOCIATION RC&D MEETING, OCTOBER 26-28, 2011.

TO: All Employees

ACTION REQUIRED BY: SEPTEMBER 28, 2011

Purpose. To inform employees of requirements for attending the NMACD 66th Annual Meeting and/or the New Mexico Association RC&D Meeting.

Expiration Date. October 31, 2011

The New Mexico Association of Conservation Districts and New Mexico Association RC&D will hold their Annual Meetings at the La Fonda Hotel in Santa Fe, New Mexico on October 26-28, 2011.

The following personnel are authorized to attend this year's meeting on government time and expense:

- New Mexico Leadership Team
- District Conservationists—one board member must attend

Authorization for other personnel planning to attend the meeting must be submitted through supervisory channels for approval by the State Conservationist. Please make a distinction whether you will be attending the NMACD Annual Meeting or the New Mexico Association RC&D Meeting.

Field locations are to submit their registrations to their Area Program Assistant. Consolidated lists for each Area will be prepared and forwarded to Theresa Bennett, State Office **no later than COB, September 28, 2011**.

All participants are responsible for making their own lodging arrangements and coordinating travel with other personnel attending.

DENNIS L. ALEXANDER
State Conservationist

Attachments