

Important: Applications Missing Any of These Required Items Will Not Be Considered

- 1. Application Form:** Submit Standard Form 424 Application for Federal Assistance
- 2. Project Summary:** Submit a description including the information below (Three (3) pages maximum in length).
 - a) Project title;
 - b) Primary area for consideration (refer to page 4);
 - c) Project duration (anticipated project start date of **September 1, 2013**, not to exceed three years);
 - d) Project director name, and contact information (including e-mail);
 - e) Names and affiliations of project collaborators;
 - f) Project purpose;
 - g) Project area/location;
 - h) Project summary;
 - i) Project deliverables/products; and
 - j) Description of EQIP eligible producer involvement
- 3. Budget Information:** Submit Standard Form 424A Budget Information Non-Construction Programs.
 - a) Complete SF-424A, and
 - b) One page narrative