

## PART 600.3 – PLAN FORMAT AND CONTENT

### Subpart C

MT600.31

#### MT600.31 – Conservation Plan

**Progressive Implementation Minimum Documentation**—The plan document provided to the client must be a quality document containing meaningful information for the producer. When providing progressive implementation assistance the plan will, at a minimum, include the following items:

1. **CPA-6 Planning Assistance Notes.** This must contain information discussed and gathered from the producer indicating the Goals, Objectives, Problems and Resource Assessment.
2. **Documentation of the current operation.**
3. **Plan Map.** Must meet the minimum requirements provided in the NPPH, Part 600.31.
4. **Soils Map.**
5. **Soils Map Legend.**
6. **Soils Non-Tech Description/Technical Data.** For soils that are affected by practice installation, and any pertinent data applicable to the practice(s) being installed, (i.e., "K," "T," and "I's" for Cropland, Range Site Description for Range, Soil Limitations for Engineering, etc.).
7. **Resource Management System (RMS) Conservation Plan** (with any Alternatives).
8. **CPA-52 Environmental Effects Worksheet.**  
REMINDER: Need for
  - a) Site Visit
  - b) Cultural Resources Survey
  - c) Utilities, Water Rights, other permit requirements
9. **Appropriate CPA-8, CPA-8A, and CPA-8C—Cultural Resources Forms.**
10. **Pertinent Design Resource Data.**
  - Utilize appropriate Planning and Design Job Approval Authorities
  - Appropriate Job Sheets necessary for preliminary planning information.
  - Develop preliminary design information and cost estimates.
  - Complete applicable tools only on practices that will be installed or agreed to, not on alternatives
  - Refer to–NPPH and “How To Checklists” for applicable practices in the Montana Supplement to National Engineering Handbook.

See Montana Conservation Planning Technical Note No. MT-6 revised November 2006 and an example of a 3-Part Folder, Conservation Plan, attached to this technical note for the approved format.

MT600-C-31-4(1)