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December 5, 1997

NATIONAL FOOD SECURITY ACT MANUAL, Third Edition, 1996  
180-V NFSAM  
Idaho Notice. No. 1

Purpose: To transmit revised Administrative Record Document  
Index Wetland Appeals.

Effective Date: This worksheet is effective when received.

Filing Instructions: Part 526 Exhibits, remove pages 526-29 and  
30. Insert new page 526-29 and 30 which has the new wetland  
appeals record worksheet dated 7/97.

An extra copy of the worksheet is enclosed for you to make copies  
of in the future.



LUANA E. KIGER  
State Conservationist

Enclosures

## 526.36 NRCS-CPA-20 HELC/WC Quality Review Questions (p.3)

<b>HELC/WC CONSERVATION COMPLIANCE QUALITY REVIEW QUESTIONS</b>			
<b>INDICATE ANSWER BY PLACING "X" IN PROPER COLUMN</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
I. Has NRCS provided technical assistance with drainage-related measures on any tracts since December 23, 1985?			
1. If YES, were FSA wetland determinations made prior to such assistance?			
J. Are properly completed forms, AD-1026 and NRCS-CPA-026E, and one copy of the FSA aerial photo containing wetland determinations in the case files?			
K. Do farmed wetlands and farmed wetland pasture have scope and effect of existing drainage properly documented where manipulations have taken place or are proposed?			
<b>V. Status Review Requirements:</b>			
A. Are plans or approved systems that received a variance the previous year scheduled for a status review the following year?			
B. Are the practices that are scheduled to be applied as of the date of the field office status review actually applied?			
1. Are applied practices documented?			
2. If scheduled practices were not applied, were any substitute practices applied?			
a. <u>If YES: Go to Question "3" below.</u> If NO: Go to "(1)" below			
(1) Are variances granted for one of the conditions given in NFSAM?			
(a) If NO: Do field office status review results show a determination of not actively applying the approved conservation plan?			
(b) If YES:			
(1) Have persons been notified of determinations?			
(2) Did FSA receive copies of these determinations?			
3. If YES to Question "2"			
(a) Do substitute practices provide erosion reduction benefits during the current crop year equivalent to these originally scheduled practices?			
C. Are status reviews requested by FSA, on the form FSA-569, being accomplished in addition to the required sample?			
D. With regard to status reviews, are all fields documented on the NRCS-CPA-18?			
E. Was FSA notified on a FSA-569?			
F. Do HEL cropland fields converted from native vegetation (rangeland or woodland) have erosion control planned that does not permit a substantial increase in erosion?			
G. Do those FSA tracts or fields have the level of treatment required by the LTA, EQIP, or WS project?			
H. In any contract were cost-share practices delayed or removed to avoid loss of benefits?			

(180-V-NFSAM, Third Ed., Amend. 2, Nov. 1996)

## ADMINISTRATIVE RECORD DOCUMENT INDEX WETLAND APPEALS

<b>NAME (APPELLANT):</b>	<b>TRACT NO.</b>
<b>COUNTY</b>	<b>STATE:</b>

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### SECTION I. Forms

- A. Index/Check List-Form NRCS-CPA-21
- B. Chronology of Events
- C. Site Identification Tracking Form, NRCS-CPA-31, and FSA Appeals Wetland Administrative Record, NRCS-CPA-22
- D. AD-1026(a) - All years pertinent to the appeal, most recent on top
- E. NRCS-CPA-026(s) w/ attached dated FSA photo w/wetland designations and revisions
- F. FSA-569

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SECTION II. Letters of Appellant and Appeal Determinations (most recent on top)(Include data supplied by appellant in chronological order and letters from FWS and other agencies, any letters of acknowledgment or other correspondence.)

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### SECTION III. Soils Data

- A. Soils map, legend, series description (with area(s) in question highlighted in color)
- B. County hydric soils list.
- C. Soils field notes
- D. Soils Forms NRCS-CPA-35 or similar COE form, all levels

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### SECTION IV. Vegetation Data

- A. Map of sample transects or plots
- B. Vegetation field notes
- C. Vegetation Forms NRCS-CPA-33, NRCS-CPA-34, or similar COE form

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### SECTION V. Hydrology Data

- A. Hydrology field notes
- B. Hydrology Forms NRCS-CPA-36, NRCS-CPA-37, or similar COE form
- C. Scope and effect documentation
- D. Hydrology data and calculations
- E. Climate

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### SECTION VI. Other Supporting Data

- A. USFWS-NWI (with area in question highlighted in color)
  - B. USGS topo map (with area in question highlighted in color)
  - C. NRCS compliance slides
  - D. Remotely sensed data summary Form NRCS-CPA-32 or similar state form
  - F. Meeting records
  - G. NRCS-CPA-6 Conservation Assistance Notes
  - H. Minimal effect data and information
  - I. SWCD Comments
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