

## 2012 WRP Application Package Checklist

		Notes
<p><b>Application – CPA 1200</b></p> <p><b>Entity Information</b></p>	<p>_____ CPA-1200 application that includes all entities and individuals shown on the deed(s); completed in full, signed and dated.</p> <p>_____ Name(s) on application match name(s) on deed, name(s) shown in FSA records and name(s) in Box A on the 1199-A Direct Deposit form(s).</p> <p>_____ If a Trust, LLC or other entity, evidence of signature authority is included with the application.</p> <p>_____ Proof that the entity is legal and valid in the State of Idaho</p> <p>_____ Entity member information – Complete FSA Form CCC-901</p>	
<p><b>Map of Easement Boundary and Ingress-Egress Route</b></p>	<p>_____ Map of offered acres must show township and range, section lines and section numbers and provide a clear description of the easement boundary. <u>The map should represent the landowner's FINAL easement proposal.</u> Cabin sites or other exclusions should be reflected on the map prior to application submission.</p> <p>_____ A written legal description of the easement boundary, e.g.:</p> <p style="text-align: center;"><b>T10N R36E</b> Section 14: W ½ SE ¼ , E ½ SW ¼ , NW ¼ SW ¼</p> <p>_____ Map displays an Ingress-Egress route that stems from a County or State road and leads into the property.</p> <p>_____ A locator map of offered easement acres with clear regional geographic features such as rivers, reservoirs, roads or towns.</p>	
<p><b>Deed</b></p> <p><b>Proof of Ingress-Egress</b></p>	<p>_____ Landowner deed(s) proving ownership of offered acres.</p> <p>_____ Land has been owned for seven (7) or more years.</p> <p>_____ DC discussed mortgages and other title encumbrances</p> <p>_____ If the ingress-egress route crosses property not supported by the deed, the landowner provided a recorded document that specifically states they have a <u>non-exclusive easement with assigns.</u></p>	
<p><b>Ranking Tool</b></p>	<p>_____ The Ranking Tool has been completed jointly with the landowner (s).</p>	
<p><b>FSA AGI/HEL</b></p> <p><b>Eligibility</b></p>	<p>_____ An FSA Subsidiary printout report demonstrating compliance with adjusted gross income and highly erodible land/wetland conservation determination <u>for all individuals, entities, and entity members.</u></p> <p>_____ The landowner(s) and land meet eligibility requirements as per WRP Manual criteria.</p>	
<p><b>1199 – Direct Deposit</b></p>	<p>_____ Each applicant completed an 1199-A Direct Deposit Form.</p>	
<p><b>Mineral Rights</b></p>	<p>_____ NRCS Representative discussed ownership of mineral rights with landowner.</p>	
<p><b>NRCS Representative</b></p> <p><b>Landowner</b></p>	<p>_____ Date _____</p> <p>_____ Date _____</p>	