



The Job Hazard Analysis
(JHA) process is your
“Hazard Assessment.”

How do you assemble a Job Hazard Analysis?



First, let's review the
parts of a JHA.

Parts of a JHA



FS-6700-7 (4/94)

USDA Forest Service	1. Primary Job/Project:	2. Location:	3. Unit:
JOB HAZARD ANALYSIS (Instructions on reverse-Ref FSH 6709.12)	4. Name of Analyst:	5. Job Title of Analyst:	6. Date Prepared:
Tasks or Procedures	8. Hazards:	9. Abatement Actions: (ENGINEERING CONTROLS; SUBSTITUTION; ADMINISTRATIVE CONTROLS; PERSONAL PROTECTIVE EQUIPMENT AND CLOTHING, ETC.)	
10. Line Officer Signature:	11. Title:	12. Date:	

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Tasks, Hazards, and Abatement



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Tasks or Procedures	Potential Hazards	Abatement Actions	
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Tasks / Procedures



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What kind of tasks will be accomplished?

What means of travel will be used?

Will the work involve transport, storage, or use of hazardous materials?

What are the employee safety, security, and health risks associated with this work?

Hazards



What kinds of hazards are associated with those tasks?

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7. Tasks/Procedures	Potential Hazards		9. Abatement Actions: (ENGINEERING CONTROLS; SUBSTITUTION; ADMINISTRATIVE CONTROLS; PERSONAL PROTECTIVE EQUIPMENT AND CLOTHING, ETC.)
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Hazards come from two basic factors:

- : Unsafe Acts
- : Unsafe Conditions



: Unsafe Acts

- ◆ Failure to follow established standards and procedures for the task or activity, such as not meeting the require qualifications and training and not implementing safe work practices.



: Unsafe Conditions

- ◆ Failure to recognize key elements in your work environment, such as:
 - ✓ **Environmental** (air, light, temperature, or humidity);
 - ✓ **Biological** (diseases or viruses);
 - ✓ **Chemical** (toxicity, flammability); and
 - ✓ **Physical** (walking or work surfaces, falling objects, sharp objects).

Abatement Actions



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Actions that reduce or eliminate the hazards to make the tasks safe

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Abatement Actions



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		<p>Engineering controls; (ex. redistributing the weight, using the correct tool)</p> <p>Substitutions; (ex. using a safer alternative, going a different way)</p> <p>Administrative controls; (ex. policies, training requirements)</p> <p>PPE (Personal Protective Equipment) (ex. ear plugs, eye protection)</p>	
10. Line Officer Signature:	11. Title:		12. Date:

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The Safety Formula:

Safe Acts + Safe Conditions =

A Safe Workplace!



Summary

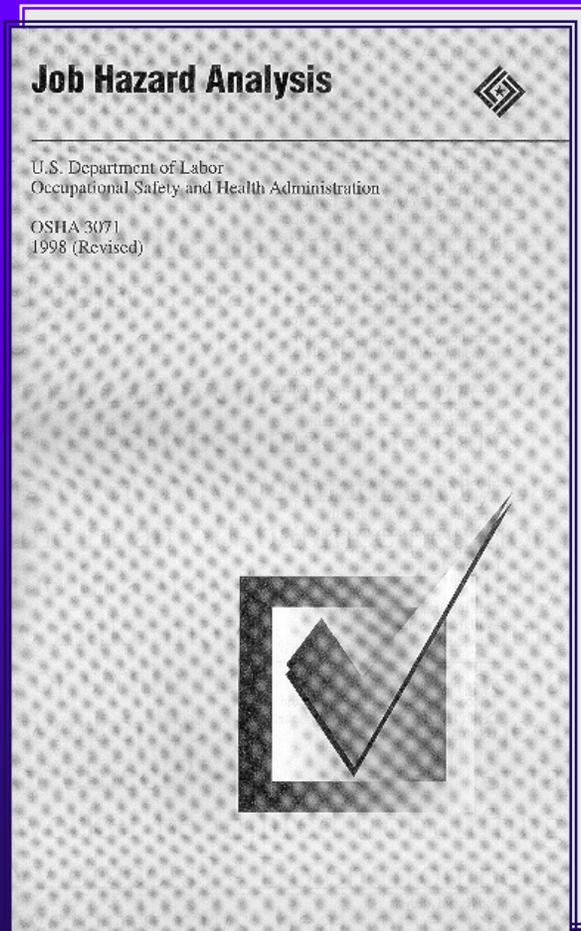
- ◆ **The Job Hazard Analysis (JHA) is a hazard assessment and documentation process**
- ◆ **The JHA is your first step in any job**
- ◆ **The JHA is your responsibility**
- ◆ **Safe Acts + Safe Conditions = **A Safe Workplace!****



Job Hazard Analysis,
“Don’t work without it.”

For more information: OSHA JHA Booklet

www.osha.gov/Publications/osha3071.pdf



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