Storm Water Pollution Prevention Plan (TEMPLATE)  
in compliance with US Environmental Protection Agency Construction General Permit  

Project Name  
Permit Number  
Company/Contractor/Agency Name  
Address  

## PROJECT DESCRIPTION

<table>
<thead>
<tr>
<th>Project Name and Location:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Owner Name and Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Description (purpose and types of soil-disturbing activities):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sequence of Major Activities (refer to ATTACHMENT 2 for activities and associated dates):</th>
</tr>
</thead>
</table>
SITE EVALUATION AND ASSESSMENT

Site description narrative to include the following information:

- General location of site on the landscape, Latitude and Longitude
- Area of site and proportion of area to be disturbed
- Rainfall info, runoff coefficient, typical runoff quality
- Soils description and limitations
- Presence/absence of T and E species
- Presence of surface waters and name(s)
- TMDL or TMDL implementation plans in place for surface waters listed above?
- Other adjacent or nearby discharge locations (industry, municipal, etc.)

Refer to site map(s) (ATTACHMENT 1) for specific site information referenced above and layout and design of project and controls.
# EROSION AND SEDIMENT CONTROLS

Pollution prevention practices consider the following basics:

- Minimize disturbance of vegetated areas
- Minimize cut and fill
- Minimize impacts to sensitive areas (steep or unstable slopes, surfaces waters/wetlands, erodible soils, existing drainage channels)

Check all that apply:

**Non-structural practices**
- Sequence construction to reduce amount and duration of exposure
- Preserve existing vegetation
- Use seeding or mulching to protect soil surface
- Provide temporary stabilization of exposed areas
- Use of spray water to reduce dust and wind erosion
- Sweep sediment from paved areas
- **Other practices (list)**

**Structural practices**
- Stabilize construction site entrance
- Use sediment barriers (hay bales, fiber roles, silt fences, etc.) to keep soil on-site
- Grading to provide swales or other ponding areas during wet season
- Use of terraces or contours
- Use of sediment basins
- Use of temporary diversions, dikes or berms
- **Other practices (list)**

**Other controls (waste disposal, off site vehicle tracking, etc.)**
- Provide sufficient quantity of covered waste bins to keep site clean
- Collect trash daily and provide for regular waste collection
- Segregate and recycle waster materials
- Locate waste containers away from water bodies
- Secondary containment for hazardous materials
- Do not discharge vehicle or machinery wash waters to water bodies
- Locate on-site fueling and maintenance areas away from water bodies or runoff areas
- Prevents spills and leaks during fueling and maintenance of equipment
- Proper inspection and maintenance of vehicles and equipment
- Use of off-site maintenance shops to the extent possible
- **Other practices (list)**
Non-storm water discharges
___ Water from water line flushings
___ Pavement wash water (when clean)
___ Uncontaminated ground water
___ Others (list)

All non-storm water discharges will be directed to __________________________

TIMING OF CONTROL MEASURES

General statement of application timing of control measures pre, during, and post construction activities.

COMPLIANCE WITH FEDERAL, STATE, AND LOCAL REQUIREMENTS
This storm water pollution prevention plan is consistent with accepted storm water management and erosion and sediment controls in Idaho. The plan was developed in accordance with local (and state) storm water management programs, ordinances and plans (cite applicable programs, ordinances or plans).

INSPECTION AND MAINTENANCE PRACTICES
List all, for example:
- All control measures will be inspected at least once a week and following any storm event greater than 0.5 inches
- Any problems will be reported and repaired within 24 hrs
- Build-up of sediment will be removed from silt fence once it has reached 1/3 the height of the fence
- Temporary/permanent seedings will be inspected for bare spots or washouts
- Maintenance inspection reports to be completed

Refer to ATTACHMENT 3, Inspection and Maintenance Reports

INVENTORY OF MATERIALS
List of all materials that will be located on site or used in construction
SPILL PREVENTION

Check all that apply:

**Material management**
- Designate material storage areas away from water bodies
- Store dry chemicals and bagged materials on pallets
- Provide secondary containment for liquids
- Conduct frequent inspections to check for damaged or leaking containers
- Keep storage areas clean and well organized
- Provide adequate coverage/protection for materials on-site
- Keep chemicals in existing containers and properly labeled
- **Other practices (list)**

**Product-specific practices**
- Use of products requiring specific management or attention (describe all)

**Spill control practices**
- Store spill cleanup materials on site and near storage area(s)
- In the event of a spill, isolate and promptly clean up and properly dispose of spill materials
- Adequate training of personnel on proper spill prevention and control methods
- Have a spill prevention plan developed and responsible individuals identified
- **Other practices (list)**

FINAL PROJECT STABILIZATION AND STORM WATER MANAGEMENT

Storm water management and permanent site stabilization for completed project (describe):

This will basically be a description of the conservation system installed.
POLLUTION PREVENTION PLAN CERTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature of certifying individual
Individual’s position and affiliation
Date of certification

CONTRACTORS’ CERTIFICATION

I certify under penalty of law that I understand the terms and conditions of the general National Pollutant Discharge Elimination System (NPDES) permit that authorizes the storm water discharges associated with (industrial) activity from the construction site identified as part of this certification.

Contractor 1
Position and project responsibility
Address
Date of certification

Contractor 2
Position and project responsibility
Address
Date of certification

Contractor 3
Position and project responsibility
Address
Date of certification
PLAN ATTACHMENTS

Attachment 1. Site map
Site map must be legible, complete to scale, topographic, of the entire site. It should include: 1) direction of storm water flow/drainage patterns and approximate slopes after grading activities, 2) areas to be disturbed and areas undisturbed, 3) locations of offsite material, waste, equipment storage, etc., 4) locations of major structural and non-structural erosion/sedimentation controls, 5) names and locations of all US waters and wetlands, 6) locations where storm water discharges to surface water or storm sewer system.

Attachment 2. Construction Activity Records
Maintain a record of dates of major activities, when stabilization measures are initiated, when construction terminates.

Attachment 3. Inspection and Maintenance Reports
Initially include report forms, and as project progresses, keep reports on file in this attachment.

Attachment 4. Copy of the Permit

Attachment 5. Pollution Prevention BMPs and Standards (optional).
Include specific BMPs and/or standards typically used, for reference.
<table>
<thead>
<tr>
<th>Activity</th>
<th>Location within Site</th>
<th>Start Date</th>
<th>End Date</th>
<th>Date BMPs Initiated</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## INSPECTION AND MAINTENANCE REPORT

**INSPECTOR:** _________________________________  **DATE:** ________________

**INSPECTOR’S QUALIFICATIONS:**

_________________________________________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

**DAYS SINCE LAST RAINFALL:** _________  **AMOUNT OF LAST RAINFALL:** ____________

<table>
<thead>
<tr>
<th>Area</th>
<th>Any Discharges?</th>
<th>BMPs Used</th>
<th>Condition</th>
<th>Problems Noted</th>
<th>Required Action and Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*SWPPP – Project Name, Permit No.*