

United States Department of Agriculture



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DATE: February 5, 2009

WASHINGTON BULLETIN WA260-9-1

SUBJECT: INF - Success Stories and Conservation Footprints Articles

Purpose. To set schedule for teams/staffs to submit articles

Expiration Date. December 31, 2009

It is important for us to share our successes and what is happening in the state. To accomplish this goal, a schedule has been established (see page 2) for submitting success stories and articles for the "Conservation Footprints" newsletter.

Success stories are submitted to the public affairs staff by using the "Capturing Conservation" submission process. This process is done by completing a modular, step-by-step form. The form can be found at ftp://ftp-fc.sc.egov.usda.gov/WA/news/wa_successes_pdfs/CaptCon_form.pdf Please attach JPEG files separately. Once the form is completed, don't forget to click on the "submit" button. The form is then sent to the public affairs staff where the story will be placed into a conservation success format in their database. If the story highlights a unique landowner, partnership, problem or success - the public affairs staff may follow up and craft a "Conservation Showcase" feature.

The "Conservation Footprints" newsletter provides an opportunity to share projects and special events that are happening in your team/staff with other employees and partners. Articles will continue to be submitted to Georgia Sormun by the requested date. Photos should be sent separately from the article as a JPEG file. Please be sure to include a descriptive caption for each photo at the end of your article.

/s/ Roylene Rides at the Door

ROYLENE RIDES AT THE DOOR
State Conservationist

DIST: E

Helping People Help the Land

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Schedule for Submission of Success Stories and Conservation Footprints Articles

Submit success stories to the public affairs staff by the following dates using the "Capturing Conservation" submission process

March 1	June 1	September 1	December 1
	State Office Administrative Staff	East Area Office	West Area Office
Central Area Office Quinault Tribal Liaison	Colville Tribal Liaison	Yakama Tribal Liaison	Big Bend RC&D
Blue Mountain RC&D	South Central RC&D	North Olympic Peninsula RC&D	Upper Columbia RC&D
North Central RC&D	Columbia Pacific RC&D	Northeast Team	Northwest Team
State Office Operations Staff	West Palouse Team	State Office Public Affairs Staff	Regional Design Team
Snake River Team	Puget Sound Team	Southwest Team	Palouse Team
State Office Soils Staff	State Office Programs Staff	State Office Engineering Staff	State Office Ecological Sciences Staff
North Central Team	Big Bend Team	South Central Team	

Submit Conservation Footprints articles to Georgia Sormun by the following dates

March 15	June 15	September 15	December 15
East Area Office	West Area Office	Central Area Office	State Office Administrative Staff
Yakama Tribal Liaison	Big Bend RC&D	Quinault Tribal Liaison	Colville Tribal Liaison
North Olympic Peninsula RC&D	Upper Columbia RC&D	Blue Mountain RC&D	South Central RC&D
Northeast Team	Northwest Team	North Central RC&D	Columbia Pacific RC&D
State Office Public Affairs Staff	Regional Design Team	State Office Operations Staff	West Palouse Team
Southwest Team	Palouse Team	Snake River Team	State Office Programs Staff
State Office Engineering Staff	State Office Ecological Sciences Staff	State Office Soils Staff	Big Bend Team
South Central Team		North Central Team	