

United States Department of Agriculture



Natural Resources Conservation Service
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Date: February 6, 2007

WASHINGTON BULLETIN WA300-7-10

SUBJECT: LTP - Approval of Program Contracts that Exceed \$150,000

Purpose. To transmit policy and timeline for submitting contracts to the Regional Assistant Chief for approval and the form to use for submittal.

Expiration Date. September 30, 2007

ACTION REQUIRED BY APRIL 13, 2007

Please review the attached national memorandum regarding the requirement for Regional Assistant Chief (RAC) approval for contracts that exceed \$150,000.

A fillable form is also attached and will be used to forward approval requests to the RAC. The form will be completed by the field office and forwarded electronically to the Area Office for review. The Area Conservationist will forward electronically to Dave Brown, ASTC(P).

April 13, 2007 is the deadline to have completed forms for EQIP contracts into the State Office.

If you have any questions, please contact your Area Program Liaison.

R. L. "GUS" HUGHBANKS
State Conservationist

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