

NRCS WA Strategic Planning and Accountability Business FY 2007

Responsible Person	Strategic Objective Action	Start Date	Ending Date	Percent Complete	Comments
Dbrown					
	3 Healthy Plant and Animal Communities.				
	Develop a timeline for all existing and new Wetland Reserve Program (WRP) contracts that targets all restoration activities to be completed within a 3 year timeframe.	10/1/2006	1/1/2007	0	
	Obligate Wetland Reserve Program (WRP) agreements that restore high priority wetlands as identified by statewide ranking process.	10/1/2006	6/1/2007	0	
	Develop a proposal for an "Adopt a Wetland" program that would promote Earth Team volunteers to conduct Wetland Reserve Program (WRP) monitoring activities.	10/1/2006	3/1/2007	0	
	Obligate Wildlife Habitat Incentives Program (WHIP) contracts treating high priority resource concerns as identified by national strategic plan, Washington Department of Fish and Wildlife State Plan and Tribal issues.	10/1/2006	6/1/2007	0	
	6 Working Farm and Ranch Lands				
	Attend one local workgroup meeting in each area, providing opportunity for local workgroup to ask questions and provide input on program development.	10/1/2006	9/30/2007	0	
	Develop and implement an FY 2007 Washington State Conservation Innovation Grant (CIG) proposals targeted to specific resource concerns.	10/1/2006	6/15/2007	0	Selected proposals will offer innovative treatment alternatives for resource concerns that are currently lacking sound conservation options.

Responsible Person	Strategic Objective Action	Start Date	Ending Date	Percent Complete	Comments
	Obligate Environmental Quality Incentives Program (EQIP) contracts treating high priority resource concerns as identified by national strategic plan, state level concerns, tribal issues and local workgroup efforts.	10/1/2006	6/1/2007	0	
	Implement Conservation Security Program (CSP) in selected watershed(s). All applications will be evaluated, ranked and submitted for national selection by established deadlines.	10/1/2006	5/1/2007	0	
	Hold statewide meeting for local workgroup representatives to review FY 2007 Farm Bill accomplishments and plan for FY 2008 program needs.	10/1/2006	6/20/2007	0	
MI-Ensuring Civil Rights					
	Hold statewide Tribal EQIP/WHIP program review meeting to assist in development of EQIP Tribal ranking process and WHIP habitat issues.	10/1/2006	3/1/2007	0	
MI-Improving Internal Management.					
	Provide Protracts summaries to Area/Field Offices on practice backlog status with a goal of having 100% of backlog practices either completed or rescheduled to future years.	10/1/2006	9/30/2007	0	
	Meet with Financial Management staff on a quarterly basis to review contract payment processing with objective of identifying and solving issues that effect efficient operations.	10/1/2006	9/30/2007	0	
	Convert process for distributing permanent state program policy from annual bulletins to program manual supplements.	10/1/2006	1/1/2007	0	

Responsible Person	Strategic Objective	Start Date	Ending Date	Percent Complete	Comments
Action					
Provide assistance to Area Office to conduct quality assurance activities on program related work items, having all reviews completed by state deadline.		10/1/2006	1/1/2007	0	
Provide training sessions to each area on program contract administrations, payments and cancellation/termination procedures.		10/1/2006	9/1/2007	0	

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feaster					

2 Clean and Abundant Water.

Complete CNMP template for Confined Animal Feeding Operation (CAFO).	10/1/2006	9/30/2007	0	
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3 Healthy Plant and Animal Communities.

Complete 20 Forage Suitability Groups for pastureland.	10/1/2006	9/30/2007	0	
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Complete 30 Ecological Site Descriptions for Forestland.	10/1/2006	9/30/2007	0	
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Complete 50 Ecological Site Descriptions for Rangeland.	10/1/2006	9/30/2007	0	
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6 Working Farm and Ranch Lands

Complete Rapid Watershed Assessments (RWA) on 5 watersheds.	10/1/2006	9/30/2007	0	
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	Action				
	Amend state eFOTG quality criteria.	10/1/2006	9/30/2007	0	

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Ijohnson	Action				

2 Clean and Abundant Water.

Conduct three formal media events for predicted snow pack and stream flow runoff. 10/1/2006 6/1/2007 0

Publish six Basin Outlook Reports. 10/1/2006 6/15/2007 0

6 Working Farm and Ranch Lands

Develop engineering IDIQ task order(s) to facilitate engineering installation. Obligate 100% of allocated funding. 10/1/2006 7/30/2007 0

Review and supplement as needed 100% of National Handbook of Conservation Practices (NHCP) within the one year timeframe. 10/1/2006 9/30/2007 0

MI-Improving Internal Management.

Conduct basic engineering training workshops for each Area. 10/1/2006 9/30/2007 0

Responsible Person	Strategic Objective Action	Start Date	Ending Date	Percent Complete	Comments
	Complete a series of standard circular concrete animal waste storage tank standard plans.	10/1/2006	3/1/2007	0	
	Conduct Washington State engineers meeting in order to establish and maintain consistent statewide application of engineering technical assistance activities.	10/1/2006	12/31/2006	0	
	Follow-up on recommended actions for each Area. Assist in the development of Area or State-wide engineering tools resulting from the State-wide engineering review.	10/1/2006	9/30/2007	0	
	Conduct annual snow surveyor's workshop in order to maintain quality data collection procedures and reinforce safety procedures.	10/1/2006	12/31/2006	0	

Responsible Person	Strategic Objective	Start Date	Ending Date	Percent Complete	Comments
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Action

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6 Working Farm and Ranch Lands

Provide geotechnology support for completion of 5 Rapid Watershed Assessments (RWA).	10/1/2006	2/1/2007	0	
Provide 1:24,000 watershed maps and ArcGIS templates to field offices for implementing watersheds that were selected for Conservation Security Program (CSP) funding in Fiscal Year 2007.	10/1/2006	2/1/2007	0	
Provide Common Land Unit (CLU), land use, general ownership, Common Resource Area (CRA), watershed boundary information and maps for Fiscal Year 2008 Conservation Security Program (CSP) watershed selection process.	2/1/2007	6/30/2007	0	
Implement upgrades and service packs for Toolkit, ArcGIS, ProTracts, Global Positioning Systems and Performance Results System when deployed nationally and provide training for end users.	10/1/2006	9/30/2007	0	
Deploy updated geodata, as it becomes available, to Service Centers and Cultural Resources Specialists statewide.	10/1/2006	9/30/2007	0	
Provide awareness training to interested state office staff and managers on potential uses of Toolkit/ArcGIS and geodata.	10/1/2006	4/1/2007	0	
Integrate use of Toolkit, ArcGIS, ProTracts, Global Positioning Systems and Performance Results System into field operations by providing 2000 hours of hands on assistance onsite and through use of the remote assistance application on USDA computers.	10/1/2006	9/30/2007	0	

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	Provide Advanced geotechnology training and support for selected users.	1/15/2007	6/30/2007	0	
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	Delineate and certify the 8-digit hydrologic units in Washington State.	10/1/2006	9/15/2007	0	
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MI-Improving Internal Management.

	Complete national Activity Based Cost Analysis (ABC).	10/1/2006	3/1/2007	0	
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rlhughbanks	Action				

MI-Improving Internal Management.

Develop and implement a strategy to cultivate the next generation of leaders.	11/1/2006	3/30/2007	0	
Develop and implement a strategy to improve managerial skills in the state.	10/1/2006	12/31/2006	0	
Coordinate quarterly meetings with leaders of the conservtaion partnership to enhance cooperation and improve communication.	11/1/2006	12/31/2006	0	
Review and revisit the State Staffing Plan to ensure appropriate distribution of disiplines.	1/1/2007	3/30/2007	0	

Responsible Person	Strategic Objective	Start Date	Ending Date	Percent Complete	Comments
rmyhrum	Action				

1 High Quality, Productive Soils.

Complete NASIS data population requirements of National Bulletin 430-5-7.	10/1/2006	12/31/2007	0	
Forward Kittitas, Quinault Indian Reservation and San Juan Soil Surveys to Bozeman Digitizing Unit.	10/1/2006	9/30/2007	0	
Forward the San Juan and Klickitat soil surveys to Portland MLRA MO digital map finishing unit.	10/1/2006	9/30/2007	0	

6 Working Farm and Ranch Lands

Provide NRI and soils support for completion of 5 Rapid Watershed Assessments (RWA).	10/1/2006	2/1/2007	0	
Forward San Juan and Naches manuscripts to Portland MO for technical review.	10/1/2006	9/30/2007	0	

MI-Improving Internal Management.

Responsible Person	Strategic Objective	Start Date	Ending Date	Percent Complete	Comments
Action					
Coordinate range contract and collect range on 56 special study Primary Sample Units (PSU) for National Resources Inventory (NRI).		6/1/2007	9/30/2007	0	
Coordinate crop history collection for 170 Primary Sample Units (PSU) for National Resources Inventory (NRI).		10/1/2006	9/30/2007	0	

Responsible Person	Strategic Objective Action	Start Date	Ending Date	Percent Complete	Comments
rnichols					

3 Healthy Plant and Animal Communities.

Wetland Reserve Program (WRP)/Wildlife Habitat Improvement Program (WHIP) promotional/outreach campaign implementation. 11/1/2006 8/1/2007 25

Produce 12 "Conservation Showcase" feature stories for publication to the web site. 10/1/2006 8/30/2007 25

MI-Improving Internal Management.

Establish searchable photo database for WA-NRCS. 10/1/2006 4/30/2007 0

Establish searchable success story database for WA-NRCS. 10/1/2006 5/30/2007 0

Responsible Person	Strategic Objective Action	Start Date	Ending Date	Percent Complete	Comments
rshavlik					

1 High Quality, Productive Soils.

Establish cooperative agreements with entities that apply for the FY 2007 Farm and Ranch Lands Protection Program (FRPP) funds.	5/1/2007	9/15/2007	0	
Finalize 6 conservation easements with Farm and Ranch Lands Protection Program (FRPP) participating entities.	10/1/2006	9/15/2007	0	
Submit 2007 Farm and Ranch Lands Protection Program (FRPP) annual plan.	10/1/2006	12/31/2006	0	

3 Healthy Plant and Animal Communities.

Provide technical and financial assistance to the Okanogan Conservation district to develop a Cooperative Conservation Partnership Initiative (CCPI) watershed plan on Bonaparte Creek (18 month process).	7/3/2006	12/31/2007	0	
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Responsible Person	Strategic Objective	Start Date	Ending Date	Percent Complete	Comments
scopeland	Action	MI-Improving Internal Management.			

Ensure all employees have web-based individual Development Plans (IDP) on the core training web site that can be used.	10/1/2006	2/15/2007	0
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6 Working Farm and Ranch Lands

Award FY 2007 cooperative agreements for TSP Services. 10/1/2006 2/1/2007 0

Award FY 2007 contracts for TSP services. 10/1/2006 2/28/2007 0

MI-Improving Internal Management.

Review internal controls to ensure separation of function among administrative staff consistent with national guidelines. 10/1/2006 4/3/2007 0

Issue state policy on use of all terrain vehicles (ATVs). 1/1/2007 6/30/2007 0

Update Continuation of Operations Plan (COOP). 10/1/2006 2/15/2007 0

Develop an updated State Safety and Health Plan. 1/1/2007 8/31/2007 0

Responsible Person	Strategic Objective	Start Date	Ending Date	Percent Complete	Comments
Action					
	Update avian flu pandemic action plan.	10/1/2006	2/15/2007	0	
	Develop a Washington Human Capital Management Plan.	10/1/2006	2/15/2007	0	

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svira					

6 Working Farm and Ranch Lands

Monitor and evaluate Technical Service Provider (TSP) projects for implementation.	10/1/2006	9/30/2007	0	
Submit 2007 Technical Service Provide (TSP) project proposals.	5/1/2007	7/31/2007	0	
Submit procurement ready Technical Service Provider (TSP).	12/30/2006	9/30/2007	0	
Prioritize 2008 Technical Service Provider (TSP) project proposals.	7/1/2007	8/31/2007	0	

MI-Ensuring Civil Rights

Civil Rights Committee members will continue to provide outreach information and training on Civil Rights issues to employees at area and district Conservationists meetings.	10/1/2006	9/30/2007	0	
Advertise state Civil Rights Award, select and announce awardees and nominate for national civil rights award.	10/1/2006	6/30/2007	0	
Civil Rights Committee will meet annually with State Conservationist and State Leadership Team in order to provide updates on plan of operations, goals, accomplishments, training, and recruitment efforts. Review issues, barriers and problems.	4/1/2007	5/1/2007	0	

Responsible Person	Strategic Objective Action	Start Date	Ending Date	Percent Complete	Comments
	Conduct Harmony Workshop.	10/1/2006	6/30/2007	0	
	Provide outreach training to each field team.	10/1/2006	9/30/2007	0	
	Evaluate technical assistance to tribal government and develop specific implementation strategies.	10/1/2006	6/30/2007	0	
	Implement the Hispanic Outreach Plan (2)	10/1/2006	6/15/2007	0	

MI-Improving Internal Management.

	Implement the Student Career Experience Program (SCEP) to improve diversity in the agency.	10/1/2006	9/30/2007	0	
	Ensure implementation of RC&D program changes in each RC&D Council.	10/1/2006	9/30/2007	0	

Responsible Person	Strategic Objective	Start Date	Ending Date	Percent Complete	Comments
Action					
	Complete one tribal protocols and/or agreements with tribes for Cultural Resources consultations.	10/1/2006	9/30/2007	0	