

United States Department of Agriculture



Natural Resources Conservation Service
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Date: October 17, 2006

WASHINGTON BULLETIN WA300-7-2

SUBJECT: Distribution of FY 2007 WRP Timeline and Ranking Requirements

Purpose. To notify the field offices of FY 2007 Timelines and Ranking requirements

Expiration Date. September 30, 2007

ACTION REQUIRED BY:

February 13, 2007 - WRP Ranking Packets due to the State Office

Enclosed with this bulletin is the FY 2007 Wetland Reserve Program timeline and ranking requirements. The documents that are required to be submitted in a WRP Ranking Packet for each WRP application are listed in the timeline.

The FY 2007 WRP Ranking Worksheet and a file with the WRP Supplemental worksheets for the ranking packets have been posted to the Field Office servers. The documents are available for use on the F: or O: drive in a WRP Ranking folder (F:\WRP Ranking or O:\WRP Ranking). To maintain the integrity of the original documents placed on the FO server, save your working files to other file names in an appropriate folder before editing for individual WRP rankings.

If you have any questions, please contact the program liaison in your area.

R. L. "GUS" HUGHBANKS
State Conservationist

Enclosure

DIST: E

Wetland Reserve Program Timeline and Requirements

DATE	ACTION
Nov. 3, 2006	Application cut off date for the initial round of ranking. Applications must be completed and signed by this date to be considered for this round of ranking.
Feb. 9, 2007	<p>For all applications received by the cut-off date, provide the following materials, in a WRP ranking packet for each application, to the attention of Amy Smith in the State Office:</p> <ul style="list-style-type: none"> • a copy of the signed WRP application • signed letter from the NRCS field person to the STC that the proposed applicant and acreage are eligible for WRP • a copy of the landowner's deed (and Incorporation Papers, if applicable) • preliminary restoration plan • plan map • soils map and soils descriptions • wetland determination or note stating the reasons why one is not needed • completed Environmental Evaluation form • preliminary certificate of inspection and possession, • hazardous materials checklist • estimated easement acres • estimated easement costs • estimated restoration costs • a print out of the completed electronic ranking form • name of NRCS Field Office employee who is the designated contact for the project
Feb. 13, 2007	An interdisciplinary team will review all applications and ranking packets at the State Office. Area Conservationists will invite a representative from each area to attend this meeting.
Feb. 21, 2007	Applications that are selected for funding will be sent a "Notification of Intent to Continue" letter. The landowner must return it within 15 days indicating if they plan to continue. The State Office will notify the Field Office WRP contact of the landowner's decision.
March 2, 2007	<p>Field Office contact person will send two copies of the materials required in the appraiser's packet to the State Office, attention Amy Smith. These will be provided to the selected appraiser.</p> <p>Appraisals will be ordered for selected applicants.</p>
May 1, 2007	Appraisals will be completed including technical reviews. Applicants will be sent "Option to Purchase" letter and have 15 days to respond.
June 1, 2007	Funds will be obligated for selected applicants based on appraised values.