

CONSTRUCTION COMPLETION REPORT

TO _____ DATE _____
Contracting Officer

ADDRESS _____

1. Contract No. _____ for construction of _____
_____ in _____ Watershed, State of _____

2. Name of Contractor: _____

3. Address of Contractor: _____

4. Original Amount of Contract:

5. Revised Amount of Contract:

(Federal share) \$ _____ \$ _____

(Local share) \$ _____ \$ _____

TOTAL \$ _____ \$ _____

6. Location of Work:

7. Description of Work:

complete in accordance with contract specifications and drawings together with such additional work as required or ordered in writing by the Contracting Officer.

8. Dates:

Contract Date _____

Notice to Proceed _____

Work Started _____

9. Time allowed for completion: _____ calendar days after receipt of notice to proceed.

Extended _____ calendar days by Modifications Nos. _____

10. Liquidation Damages: Contract provided that \$ _____ per calendar day would be assessed for each day of delay. No. of days charged _____

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11. Plans and Specifications:
The following plans and specifications were used: (Specify by Construction Sites)

12. Contractor Performance Rating:

PERFORMANCE CHART (check below)

Factors Considered	Excellent	Above Average	Average	Satisfactory	Unsatisfactory
Success in meeting scheduled completion dates					
Quality of work performed					
Organizational ability and efficiency					
Cooperative attitude of contractor					
Cooperative attitude of superintendents and foremen					
Effectiveness of supervision (contractor's)					
Effective use of equipment and manpower					
Adherence to safety regulations					

Overall adjective rating to be entered in appropriate space below and signed by the rating and review officials.

Rating Official	Reviewing Official
Rating _____	Rating _____
Signature _____ <small style="margin-left: 100px;">Government Representative</small>	Signature _____
	Title _____

13. Give a brief summary of major points concerning the contract, such as weather conditions, labor problems, material shortages, etc.

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14. Principal Construction Inspection by:

<u>Name</u>	<u>Duties</u>	<u>Representing</u>
_____	Resident Engineer	_____
_____	Chief Inspector	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

15. Recommendations: (Suggested improvements – plans, specifications, field staff organization, construction materials, installation methods, etc.)

16. Final Inspection: _____ Date held: _____

Attended by: _____

17. Report prepared: _____ Approval Recommended: _____
By _____ By _____
Title _____ Government Representative
Date _____ Date _____

Approved: _____
By _____