

Farm Bill Program Application Questionnaire/Checklist

State Conservationists/Directors are to review contract applications that need Regional Conservationist (RC) approval to ensure compliance with technical and programmatic requirements for the Agricultural Management Assistance Program (AMA), Wildlife Habitat Incentives Program (WHIP), Environmental Quality Incentives Program (EQIP) including Agricultural Water Enhancement Program (AWEP), Chesapeake Bay Watershed Initiative (CBWI), Conservation Innovative Grants (CIG) and Cooperative Conservation Partnership Initiative (CCPI).

This evaluation form shall be submitted to the RC. It will be used to document each application for concurrence and fund obligation (440-CPM, Part 512, Section 512.46).

Section 1. Application Information

Applicant's Name: _____ Farm Bill Program: _____ State: _____

Application Number: _____ Location (County): _____

NRCS cost: \$ _____ Acres in contract: _____

Section 2. Potential Concerns/Issues

A. Does the proposed contract address all natural resource concerns on farm unit/tract?

Yes: ____ No: ____ If no, please explain:

B. Does the proposed contract include any controversial issues (political, social, environmental, etc.) or have potential for interest by a Congressional Member or staff that the RC needs to be aware of?

Yes: ____ No: ____ If yes, please describe:

Section 3. Additional Plans (plans need developed prior to practice implementation)

(440-CPM, Part 515, Section 515.80, and 440 CPM, Part 521, Section 521.60)

A. Comprehensive Nutrient Management Plan (CNMP) (AMA, EQIP, AWEP, CBWI, CIG, and CCPI)

Does the contract include an animal waste storage, management, or treatment facility? Yes: ____ No: ____;

If yes, has the CNMP been developed? Yes: ____ No: ____; If no, please indicate when the CNMP will be in place: (month/year) _____

B. Forest Management Plan (EQIP, AWEP, and CBWI)

Does the contract include conservation practices addressing forestland? Yes: ____ No: ____; If yes, has the forest management plan developed? Yes: ____ No: ____; If no, please indicate when the forest management plan will be in place: (month/year) _____

Section 4. State Checklist (Check box w/ X or NA)

A. Each contract item number has the field location identified with a tract and field number. In addition all farm numbers and tract numbers are included in the Land Unit Description in the Conservation Plan of Operations.

B. Contract items scheduled will not result in a duplicate payment from other contracts or programs (440-CPM, Part 512, Section 512.65 and 440-CPM, Part 515, Section 515.52).

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C. A financially assisted practice is scheduled to begin within the first 12 months from the date the contract is signed and obligated by NRCS (440-CPM, Part 512, Section 512.40 and 512.45).

D. Land has been irrigated 2 out of the last 5 years for contracted conservation practices associated with irrigation (EQIP, EQIP, AWEP, CBWI, CIG, and CCPI Only) (440-CPM, Part 515, Section 515.52, and 515.81).

E. For contracts that include public land, the following apply: (AMA, EQIP, AWEP, CBWI, CIG, and CCPI Only) (440-CPM, Part 515, Section 515.52 and 440-CPM, Part 521, Section 521.31).

- The land is a working component of the participants agricultural or forestry operation;
- The participant has control of the land for the term of the contract;
- The conservation practices to be implemented on the public land are necessary and will contribute to an improvement in the identified resource concern.
- The participant has provided NRCS with written authorization from the landowner(s) to apply the conservation practices.

F. Applicant has control of the land for contract period. [If the applicant leases or rents land, ProTracts has the date identified as “TO” for the date. The “TO” date **does not** include the final year of the lease (i.e. if a lease expires on December 31, 2015 enter “TO”:2016 in ProTracts)], (440-CPM, Part 515, Section 515.52, 440-CPM, Part 512, Section 512.22).

G. WHIP contracts that are treating essential plant or animal habitat require a minimum of 15 years in length and may pay up to 90%, (440-CPM, Part 512, Section 512.33 and 440-CPM, Part 517, Section 517.45).

Section 5, ITEMS THAT NEED COMPLETED BEFORE A CONTRACT CAN BE APPROVED

A. Application has been approved by the State in ProTracts.

B. Applicant signed the contract and appendix (NRCS-CPA-1202 and contract appendix); CPA 1202 and appendix have dates listed in ProTracts.

C. Applicant (and all entities) eligibility verified using ProTracts eligibility button or Fund Manager. Eligibility complete for applicant and all associated members including HEL Determination, AD-1026, AGI determination, and etc. according to eligibility matrices (440-CPM, Part 512, Section 512.20-23).

D. The contract includes at least one year of maintenance after the last practice installation, (440-CPM, Part 512, Section 512.45).

Section 6. Certifications

State Conservationist

I have completed a review of this application and certify that the contract is in full compliance with NRCS technical, programmatic, and administrative requirements.

State Conservationist/ Director: _____ Date: _____

Regional Conservationist

Based upon my review of the above documentation and the certification by the State Conservationist/Director, I approve this contract.

Staff Review: Initial _____ Date _____

Regional Conservationist: _____ Date: _____