

MARYLAND USDA NATURAL RESOURCES CONSERVATION SERVICE
FARM AND RANCH LANDS PROTECTION PROGRAM
FISCAL YEAR 2010 APPLICATION PACKAGE CHECK LIST

To be considered for funding applications must be submitted no later than 4:00 PM on:
March 5, April 2, May 7, 2010

Submit completed application forms and supporting documents to:

Mark Rose, ASTC
USDA NRCS
339 Busch's Frontage Road, Ste 301
Annapolis, Maryland 21409

- Application Cover Sheet:** Complete Standard Form 424 (SF-424) Application for Federal Assistance, and Standard Form 424B (SF-424b) Assurances-Non-Construction Programs

- Entity Summary Information:** (Three page maximum)
 - a. Full Entity Legal Name and Address
 - b. Entity Administrative and Financial Officer contact information (address, phone, e-mail)
 - c. Statement describing the Entity commitment to long-term conservation of agricultural lands
 - d. History of easement acquisition, management, and enforcement
 - e. Number and tenure of staff dedicated to monitoring and easement stewardship
 - f. Source and availability of matching funds
 - g. Deed of Easement template if available

- Parcel Data Package:** (Separate package for each parcel submitted for funding)
 - a. CCC-1200 Application for Program Funding – completed by the landowner
 - b. CCC-1026 Certification of Highly Erodible Land and Wetland Conservation Compliance – signed by the landowner (or certified to be on file with FSA)
 - c. CCC-926 Adjusted Gross Income Verification – signed by the landowner
 - d. Signed easement offer with parcel legal description or summary appraisal
 - e. Entity staff member name and contact information for the specific parcel
 - f. Specific breakdown of proposed funding sources, assuming FRPP funds are awarded
 - g. Aerial photograph with easement boundary and road network
 - h. Web Soil Survey map with easement boundary
 - i. Parcel ranking sheet

For information about how to obtain a DUNS number call 1-866-705-5711 or go to www.grants.gov/RequestaDUNS. Please note that the registration may take up to 14 business days to complete.

For information on completing this application, contact Mark Rose, Assistant State Conservationist, Annapolis, 443-482-2910