

Current Date

Mr. Richard P. Ellsmore
State Conservationist
Natural Resources Conservation Service
Federal Building, 2 Madbury Road
Durham, NH 03824

RE: Waiver Request for FRPP Cooperative Agreement # *put number here*

Dear Mr. Ellsmore,

First, thank you for working to make the Parcel Name project possible with 50% funding from the Farm and Ranchland Protection Program funds.

The *Entity Name* would like to request a waiver of payment so that federal funds now dedicated to this project can be made available at closing to pay the *landowners names* for the easement.

Total funds from FRPP committed for these projects are *NRCS share of easement purchase price*.

If there is additional information that we can provide regarding this waiver request, please let us know. Our contact for this project is *Point of Contact for Entity at point of contact telephone number*.

Thank you again for seeing the value in protecting these farmlands.

Sincerely,

Name of Person Signing, Person Signing's title