**Title**: 501 How to access and use the information on the soils.usda.gov web site.

<table>
<thead>
<tr>
<th>Type:</th>
<th>X Skill</th>
<th>☐ Knowledge</th>
</tr>
</thead>
</table>

**Performance Objective**: Trainee will be able to …
- Access and use the information provided to them on the soils.usda.gov web site.

**Target Proficiency**:
- ☐ Awareness
- ☐ Understanding
- ☐ Perform w/ Supervision
- X Apply Independently
- ☐ Proficiency, can teach others

**Trainer Preparation**:
Check web site access before beginning the module.

**Special Requirements**:
Initiate an external learning request with a SF-182 in Aglearn for this activity. Instructions and a template are located on the training webpages for OJT modules.

**Prerequisite Modules**:
None

**Notes**:
None

**Authors**:
Marc Crouch

**Approved by**:
Marc Crouch
The Five-Step OJT Cycle for **Procedural** Training (Skill)

**Cycle Step 5**
Trainer/Trainee debrief

**Cycle Step 1**
Trainer/Trainee establish shared mental model

**Cycle Step 4**
Trainer observes
Trainee performs task and gives feedback

**Cycle Step 2**
Trainer demonstrates task as Trainee observes

**Cycle Step 3**
Trainer coaches as Trainee performs task
### OJT Module Lesson

**Title:** 501 How to access and use the information on the soils.usda.gov web site.

<table>
<thead>
<tr>
<th>WHAT</th>
<th>WHY, WHEN, WHERE, HOW, SAFETY, QUALITY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cycle Step 1</strong></td>
<td>Trainer should help the trainee find and access the soils web pages on the NRCS web site on the trainee’s computer [and save as favorite]. Review and agree to the objective with the trainee.</td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th>Cycle Step 2</th>
<th>Do the following:</th>
</tr>
</thead>
</table>
| 1. Review the main menu bar options. Navigate to each available site from each drop down menu. | - Topics  
- Soil Survey  
- Soil Health  
- Contact Us |
| 2. Review the Popular Topics section. Navigate through each one to become familiar with what is available. | - Soil Surveys by State  
- Soil Education  
- Soil Classification  
- Soil Research  
- Soil Biology Primer |
| 3. Note the option to sign-up for email updates | Have the trainee utilize this option and the opportunity to use Facebook, etc. |
| 4. Review the live pages scrolling through current topics. | Note that it scrolls on its own time or you can navigate forward or back to view each one. |
| 5. Review the Soil Survey Releases section. | Have the trainee check for new releases. |
| 6. Review the Helping People Understand Soils section. Navigate through each to become familiar with what is available. | - Web Soil Survey  
- Official Soil Series Descriptions  
- Soil Data Access  
- Soil Data Viewer  
- Soil Lab Data  
- SoilWeb |
| 7. Review the other options found on the opening screen. Navigate through each to become familiar with what is available. | - Information for City and County Planners.  
- Information for Geographers.  
- Information for Land Use Managers.  
- Information for Soil Scientists. |

| Cycle Step 3 | Switch seats. Trainee performs while trainer provides guidance as needed. |
| Cycle Step 4 | Move on to the measurement of learning next page. |
| Cycle Step 5 | Trainer provides feedback and debriefs trainee. Repeat anything as needed until trainee is able to perform without supervision. |
OJT Module Lesson Measurement of Learning

Title: 501 How to access and use the information on the soils.usda.gov web site.

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<tr>
<td>Find items on the web site</td>
<td>SSO Leader: Each day for several days, have trainee locate items for you selected from the web pages.</td>
</tr>
</tbody>
</table>

**SF-182**

Trainee and/or supervisor access Aglearn to verify completion of the module via its SF-182.