# OJT Training Module Cover Sheet

**Title:** 131 How to describe special features.

**Type:**  ✅ Skill  ❌ Knowledge

**Performance Objective:** Trainee will be able to ...
- Describe and record special features using the *Field Book for Describing and Sampling Soils.*

**Target Proficiency:**
- 🗓️ Awareness  ❌ Understanding  ❌ Perform w/ Supervision
- ✅ Apply Independently  ❌ Proficiency, can teach others

**Trainer Preparation:**
- Trainer should be familiar with the assigned reading/review material in the lesson plan that follows.
- Have field locations with pit, trench, or road cuts available.
- Have the *Field Book for Describing and Sampling Soils* available.
- Have hardcopy of the 232 soil description form or Pedon PC available.

**Special Requirements:**
Initiate an external learning request with a SF-182 in Aglearn for this activity. Instructions and a template are located on the training webpages for OJT modules.

**Prerequisite Modules:**
- 101 How to use the *Field Book for Describing and Sampling Soils.*
- 102 How to fill out a 232 soil description form.

**Notes:**
None

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**Approved by:**
Shawn McVey
The Five-Step OJT Cycle for **Procedural** Training (Skill)
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<th>WHAT</th>
<th>WHY, WHEN, WHERE, HOW, SAFETY, QUALITY</th>
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| Cycle step 1 | Trainee should access hardcopy or via the internet and review:  
- *Field Book for Describing and Sampling Soils* section on *Special Features* |
| Cycle step 2 | Do the following:  
1. Review what can be recorded according to the Field Book and SSM.  
   | Note that kind and area (%) occupied are usually recorded.  
2. Demonstrate how to describe and record special features as found in the survey area.  
   | Do this in the field.  
| Cycle step 3 | Coaching the trainee, have the trainee describe and record special features as appropriate in the survey area.  
| Cycle step 4 | Repeat cycle step 3 without coaching at another location.  
   | During project activities, assign the trainee the task of describing and recording special features as soil descriptions are completed.  
| Cycle step 5 | Answer any questions. Repeat any steps as necessary. |
OJT Module Lesson Measurement of Learning

**Title:** 131 How to describe special features.

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<td>Describe special features routinely during project activities.</td>
<td>During project activities, assign this task to the trainee. Sign off on performance when target proficiency is achieved.</td>
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**SF-182**

Trainee and/or supervisor access Aglearn to verify completion of the module via its SF-182.