

Report of the Bylaws Committee

to the

Northeast Cooperative Soil Survey Conference

June 18-21, 2012

CHARGES

- Review Old Business

Methods for assigning committee chairs need to be enforced
Confirm that the bylaws have been updated per 2010 recommendations.

- Consider New Business

Consider changing the Northeast Soil and Ecosystem Dynamics ad hoc committee to a standing committee.

Review and update Bylaws

ACTIONS

1. Reviewed guidelines in NSSH section 602 regarding committee chair assignments.
2. Bylaws for Northeast Cooperative Soil Survey Conference (Exhibit 602-3) were revised in June 2010 to include the National Society for Consulting Soil Scientist (NSSC) section 1.8 and section 1.3.4.
3. Reviewed and Revised Bylaws to reflex changes since 2010
4. Changed Northeast Soil and Ecosystem Dynamics, Hydric Soils and Subaqueous soils ad hoc committees to standing committees

SUGGESTED REVISIONS

Bylaws of the Northeast Cooperative Soil Survey Conference (Exhibit 602-3)

(Revised June 2012)

Section 1.3 -- The National NRCS representative assigned by the NRCS Director of the Soil Science Division. REPLACE SURVEY WITH SCIENCE were need throughout document

Section 1.4 -- NRCS, MLRA Office (MO) 12, 13(6), and 14(3) team leaders.

Section 1.6 -- A representative from the NRCS National Geospatial Management Center (NGMC). No longer exists delete

Section 1.8 -- A designated representative of the hosting-state Professional Soil Scientist association, as determined by the association representing the private sector. (Because of the NSCSS being INTEGRATED INTO SOIL SCIENCE SOCIETY OF AMERICA)

Section 2.0 -- On the recommendation of the steering committee, the chair of the conference may extend invitations to a number of other individuals to participate in committee work and in the conference. Any soil scientist or other technical specialist (including students) whose participation is helpful for particular objectives or projects of the conference may be invited to attend.

Article IV - Organization and Management

Section 1.1 -- Membership. The steering committee consists of the following four members:

1. The National NRCS representative assigned by the NRCS Director of the Soil Science Division (steering committee chair)
2. The conference chair
3. The conference vice-chair
4. The past conference chair

The steering committee may designate a conference chair and vice-chair if the persons are unable to fulfill their obligations.

Section 1.3.4 -- Liaison. The steering committee is responsible for maintaining liaison between the regional conference and—

1. The Northeastern Experiment Station directors;
2. The East Region State Conservationists, NRCS;
3. Director, Soil Survey Division of the Natural Resources Conservation Service;
4. Regional and national offices of the U.S. Forest Service and other Cooperating and participating agencies;
5. The National Cooperative Soil Survey Conference; and
6. **The National Society of Consulting Soil Scientists, Inc. INTEGRATED INTO SOIL SCIENCE SOCIETY OF AMERICA**

Section 1.4.3 -- Send committee assignments to committee members. The committee assignments are determined by the steering committee at the planning meeting. The proposed chair and vice-chair of each committee are contacted personally by the conference chair or vice-chair and asked if they will serve prior to final assignments. NRCS and **National Society of Consulting Soil Scientists, Inc. INTEGRATED INTO SOIL SCIENCE SOCIETY OF AMERICA** people are contacted by an NRCS person, and experiment station people are contacted by an experiment station person.

Section 1.4.5 -- Serve as a member of the editorial board of the Northeast Cooperative Soil Survey Journal. **DOES IT EXIST? DELETE**

Section 2.0 -- Conference Chair and Vice-Chair.

Section 2.1.11 -- Serve as a member of the editorial board of the Northeast Cooperative Soil Survey Journal. **DELETE**

Section 2.2 -- Responsibilities of the conference vice-chair include the following:

Section 2.2.7 -- Serve as a member of the editorial board of the Northeast Cooperative Soil Survey Journal. **DELETE**

Section 3.0 -- Past Conference Chair. The primary responsibility of the past conference chair is to provide continuity from conference to conference. Additional responsibilities include the following:

Section 3.3 -- Serve as the editor of the Northeast Cooperative Soil Survey Journal. (This responsibility encompasses gathering information with the other editorial board members, printing the Journal, and distributing it.) DELETE

Article V - Time And Place Of Meetings

Section 1.0 -- The conference convenes every 2 years, in even-numbered years, based on an established rotation. The date and location are **Confirmed** by the steering committee. **Suggested rotation**

NH/VT 2014

NY-2016

WV 2018

VA 2020

DE/MD 2022

MA 2024

NJ 2026

PA 2028

CT/RI 2030

ME 2032

Article VI - Conference Committees

Section 4.0 -- Each committee makes an official report at a designated time at each biennial conference. The chairs of the committees are responsible for submitting the required number of committee reports promptly to the vice-chair of the conference. The conference vice-chair is responsible for assembling and distributing the conference proceedings. Suggested distribution is:

DELETE 4.1 to 4.8 not necessary anymore proceeding posted on the WEB

Section 4.1 -- One copy to each participant on the mailing list.

Section 4.2 -- One copy to each State Conservationist, NRCS, and experiment station director of the Northeast.

Section 4.3 -- Five copies to the Director of Soil Survey, NRCS, for distribution to National Office staff.

Section 4.4 -- Ten copies to the National Soil Survey Center (NSSC) for distribution to staff in the center.

Section 4.5 -- Two copies to the NRCS Regional Assistant Chief, East and Eastern Region Technical Center.

Section 4.6 -- One copy to each MO 12, 13, and 14 office.

Section 4.7 -- Two copies to the Eastern and Southern Regions of the National Forest System.

Section 4.8 -- One copy to the Agriculture and Ag Food Canada office.

Article IX - Northeast Research Needs Committee

Section 2.0 -- Membership of this standing committee is as follows:

The National Leader for Soil Survey Research and Laboratory or his or her designated representative serves as an advisor to the committee.

- 2.1 Chair
- 2.2 Chair-elect
- 2.3 One MO team leader (4-year term)
- 2.4 One NRCS state soil scientist (2-year term)
- 2.5 Two experiment station/university representatives (2-year term)
- 2.6 One NRCS field soil scientist (2-year term)
- 2.7 Lead soil scientist, Eastern Region Technical Center
- 2.8 Appropriate U.S. Forest Service representative (permanent)
- 2.9 One representative from the National Society of Consulting Soil Scientists, Inc.
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Section 6.0 -- The National Leader for Soil Survey Research and Laboratory or as assigned by the NRCS Director of the Soil Survey Division is responsible for selecting the state soil scientist and NRCS field soil scientist. DELETE

NEED TO ADD FOLLOWING STANDING COMMITTEES

HYDRIC and SUBAQUEOUS SOILS

SOIL & ECOSYSTEMS DYNAMICS

~~SUBAQUEOUS-SOILS~~

Need to develop the following for each New standing Committee

Section 1.0 -- Membership of the standing committee is as follows:

1. Chair
2. Chair-elect
3. Three federal representatives
4. Three state representatives

Section 2.0 -- The committee chair term

Section 3.0 -- The chair-elect nomination

Section 4.0 -- The term of membership