

Timeline for EQIP, WHIP, AMA Program Applications

Deadline Date	Action
Friday, December 11, 2009	Applicant must file application with Field Office.
Wednesday, December 23, 2009	Field Office will have all applications in Protracts and start determinations of eligibility.
Wednesday, March 10, 2010	Upload plans on all proposed contracts into Protracts.
Friday March 12, 2010	Complete Ranking on all eligible applicants.
Wednesday, March 31, 2010	Programs Staff will review field office applications and Pre-Approve those that pass review criteria.
Monday, April 12, 2010	Applicant signs all required documents for contracting (CPA-1202, CPA-1202 Appendix, CPA-1155, and Conservation Plan).
Monday, April 12, 2010	District Conservationist will set applications that have been Pre-Approved" for funding to "Approved" status in Protracts and also enter date applicant signed the CPA-1202 and Appendix.
Wednesday, April 14, 2010	Field Office uploads all required documents to PIA Sharepoint site for final review by Programs Staff at: FY10 FB Docs for Review .
Friday, April 23, 2010	State Office will promote all applications that pass final review to contracts.
Wednesday, April 28, 2010	District Conservationist sends contract approval letters to all contract recipients.