

Important: Applications Missing Any of These Required Items Will Not Be Considered

**ALASKA CONSERVATION INNOVATION GRANTS
FISCAL YEAR 2012 PRE-PROPOSAL PACKAGE CHECK LIST**

- A. Pre-proposal Cover Sheet:** Submit Standard Form 424 Application for Federal Assistance

- B. Project Description:** Submit a description including the information below (Three (3) pages maximum in length).
 1. Project title
 2. Primary area for consideration (refer to page 4)
 3. Project duration
 4. Project director name, and contact information (including e-mail)
 5. Names and affiliations of project collaborators
 6. Project purpose
 7. Project area/location
 8. Project summary
 9. Project deliverables/products
 10. Description of EQIP eligible producer involvement

- C. Budget Information:** Submit Standard Form 424A Budget Information Non-Construction Programs.
 1. Complete SF-424A
 2. One page narrative

- D. Certifications:** Complete Standard Form 424B Assurances-Non-Construction Programs.