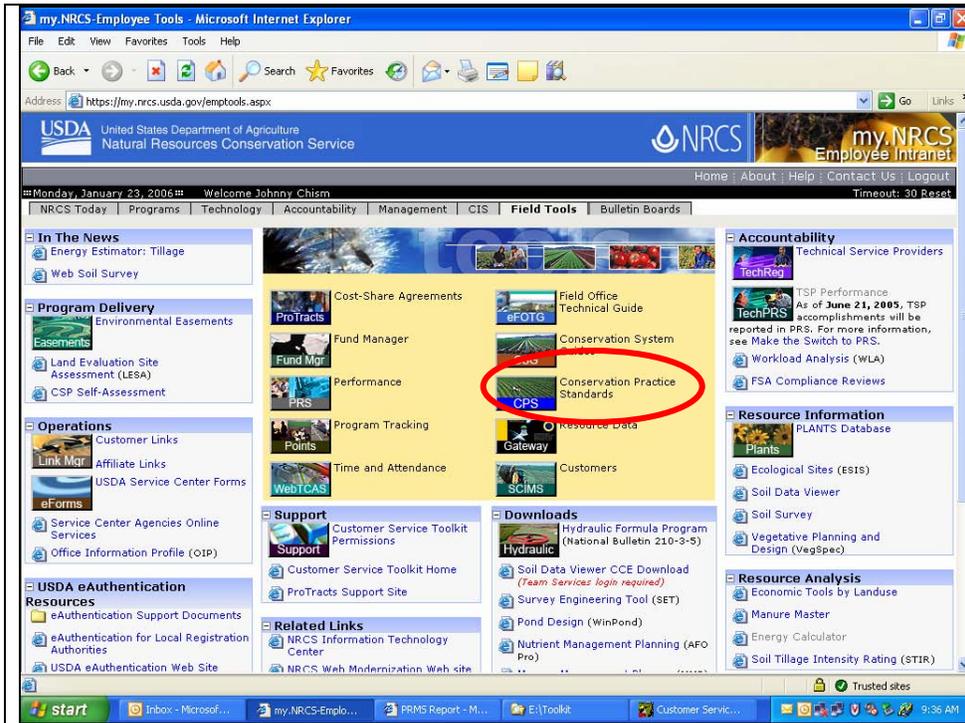
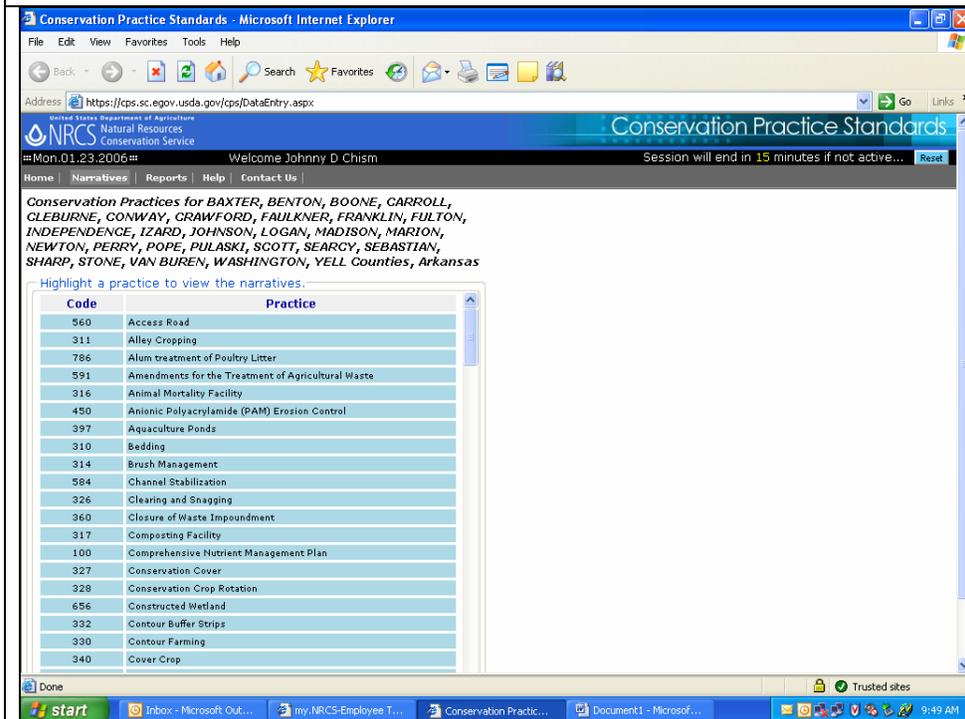


Editing or Adding a practice narrative for Toolkit.

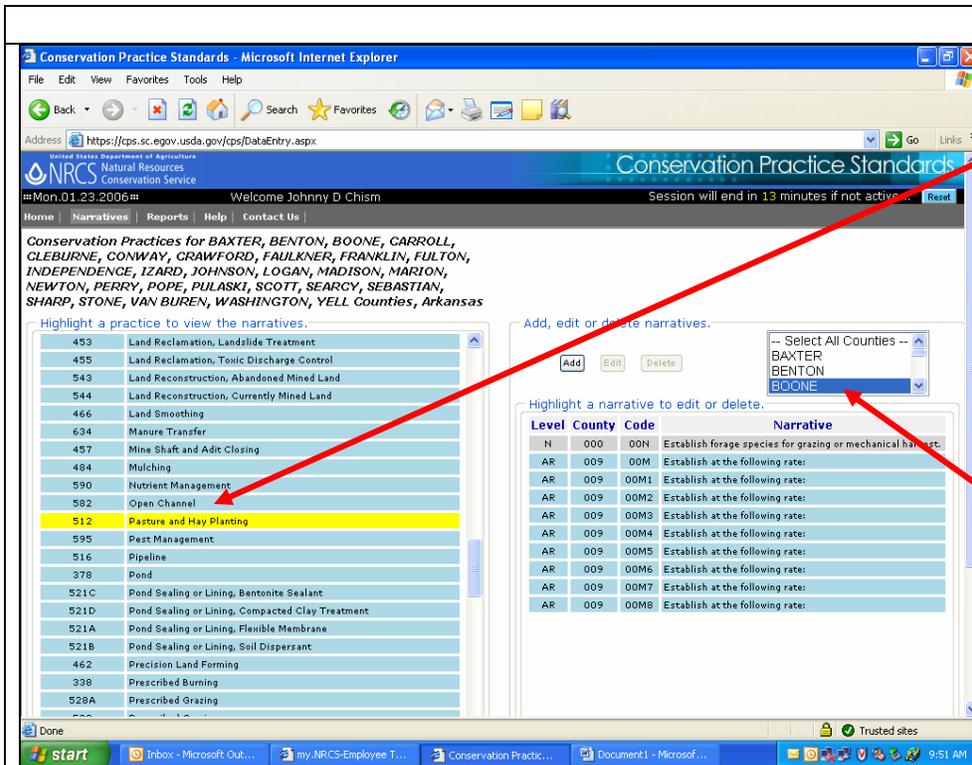
The following information will show how to edit or add a practice narrative for Customer Service Toolkit. This procedure should be used to add or edit practice narratives in the National Database for use in all conservation plans. It should not be used to edit practice narratives for one particular plan.



Start at the my.nrcs webpage on the Field Tools tab. Click the link to the Conservation Practice Standards.



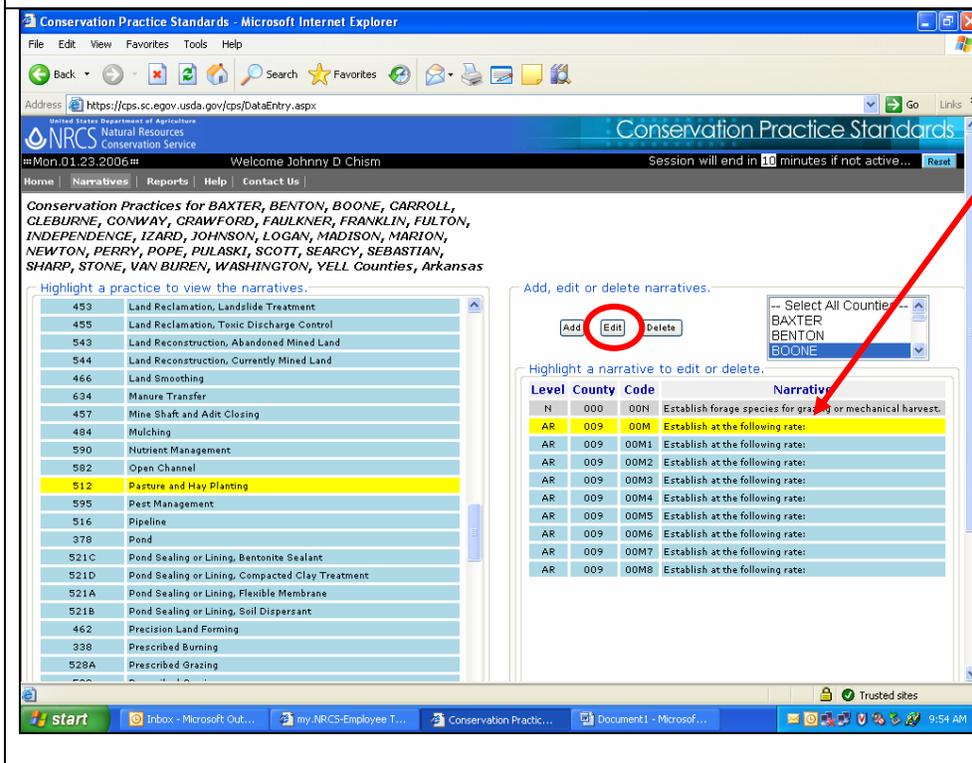
The Conservation Practice Standards page appears with a list of all conservation practices.



Click the practice name to select the practice for which you need to edit or add a narrative.

Existing narratives will appear on the right side of the screen.

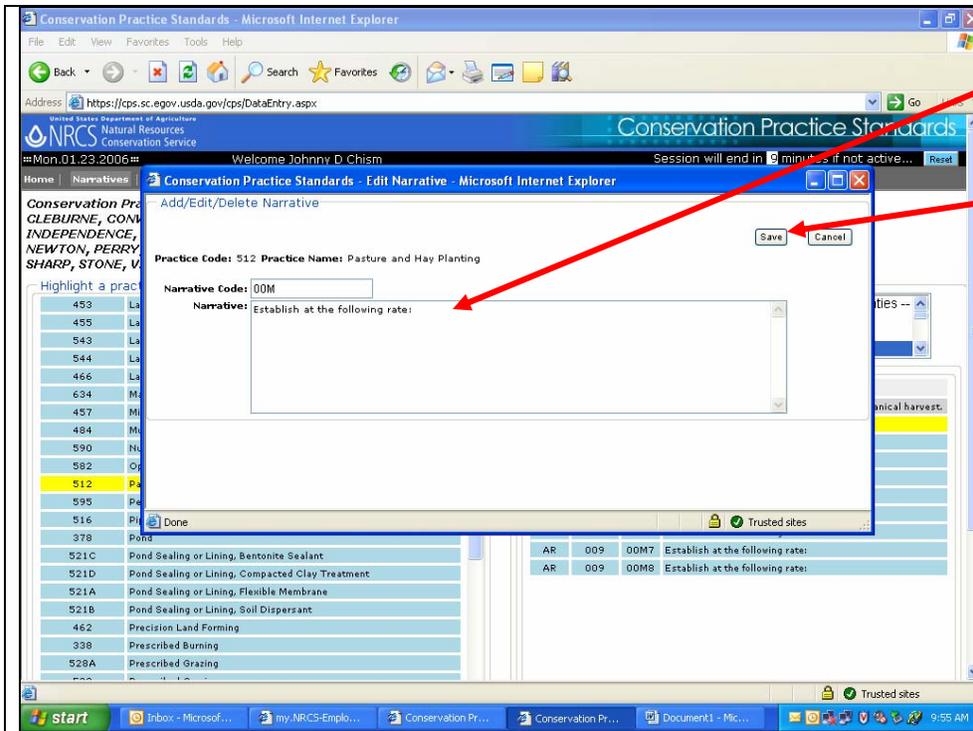
If you have privileges for more than one county, select the applicable county



To edit an existing narrative:

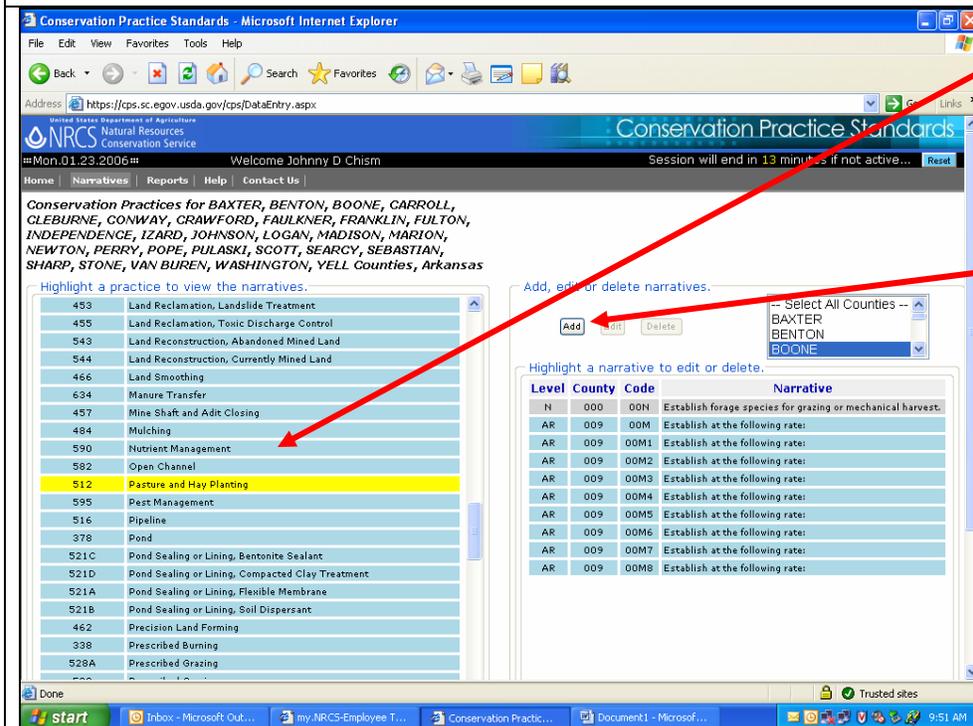
Click the narrative to select it.

Then click the edit button.



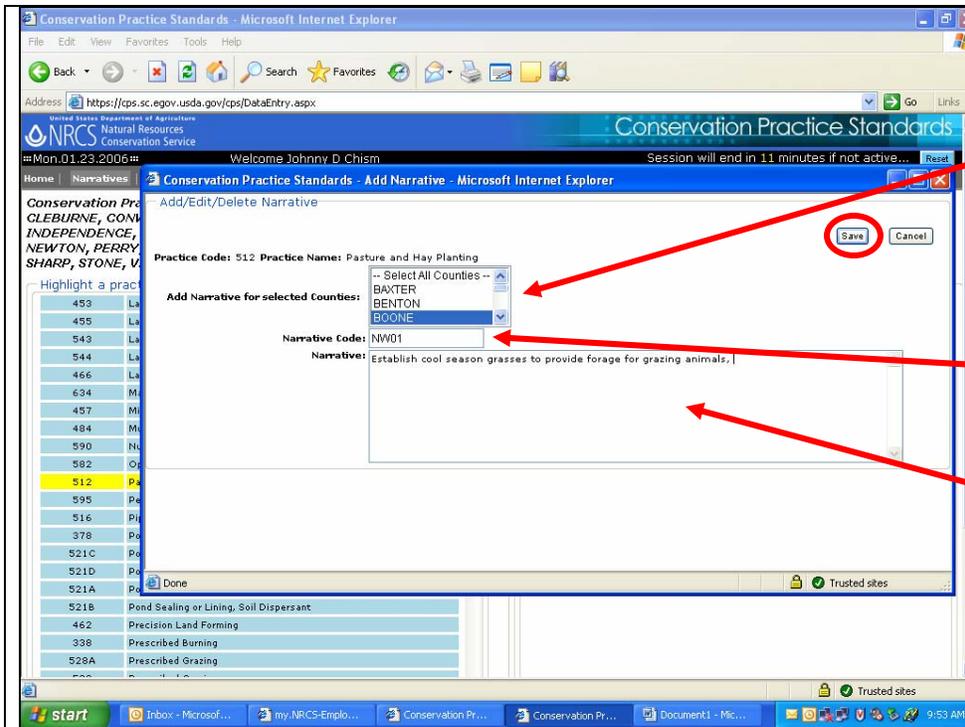
Make any needed changes to the narrative.

Then click the save button.



If you need to add a practice narrative. Click the practice to select it.

Then Click the add button.



A Edit window will appear.

Choose the county for which you want to add a narrative.

Type in an identifier for the Narrative Code.

Type in the narrative and click save.