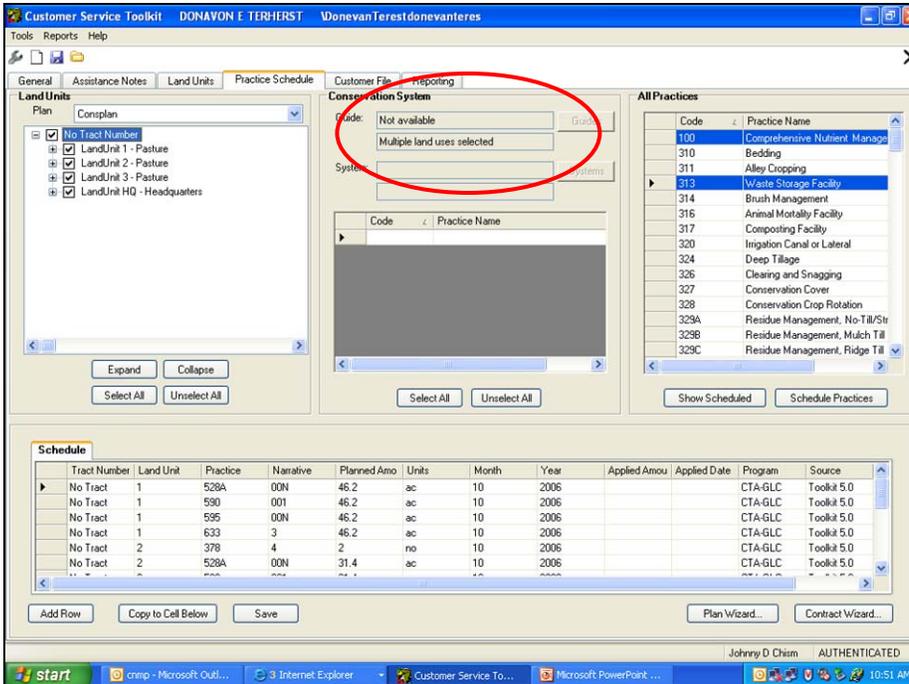


Reporting Progress from Toolkit

By Program

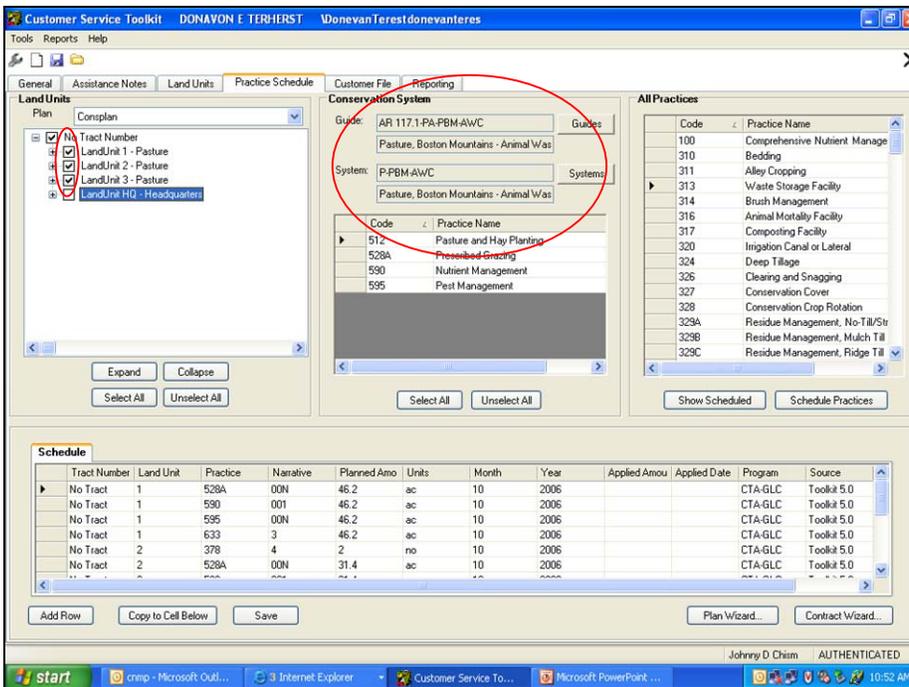
The following slides show an example of progress being reported from Toolkit by program for an EQIP plan.

- The EQIP contract includes a Waste Storage facility that was cost shared.
- The conservation plan is an RMS plan that also includes necessary management practices and a CNMP.
- The producer has installed the Waste system and the necessary management practices to implement the CNMP
- The farm consists of 3 pasture fields and a headquarters for a poultry operation.
- All conservation planning is, by NRCS policy, accomplished with CTA funds.
- All applied practices should be reported by the Program that facilitated the application of the practice.

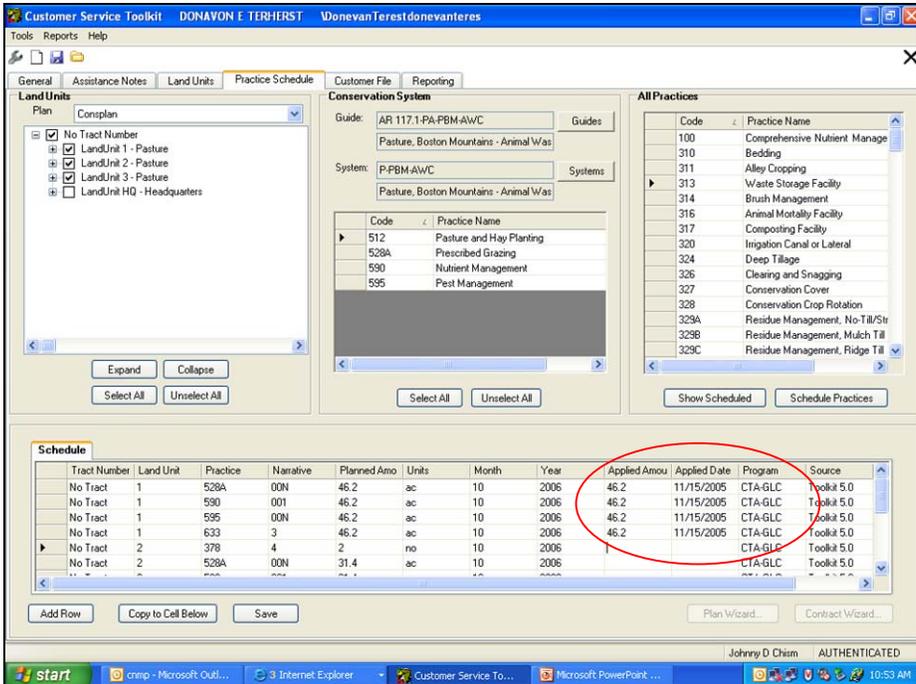


Begin with the customer folder checked out in Toolkit on the Practice Scheduler tab.

In order to report progress and calculate effects, a Conservation System (CSG) must be selected for each land unit. The system guides are specific for each land use, if land units with more than one land use are selected the CSG will show Not available.

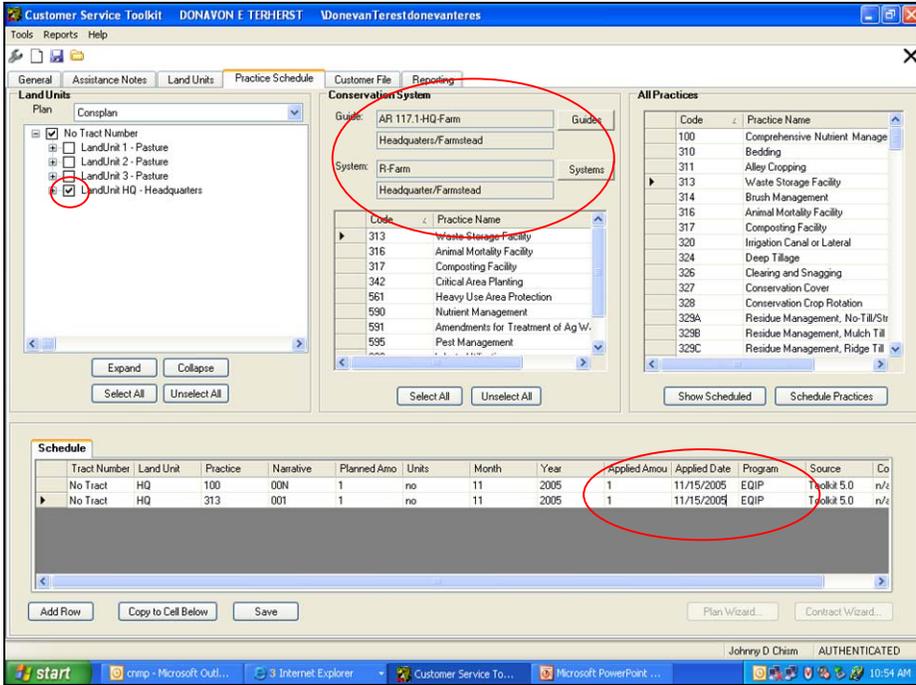


Select only the pasture land units. Once only land units with a single land use are selected, the Conservation System will appear. Select a guide and system for the land units.



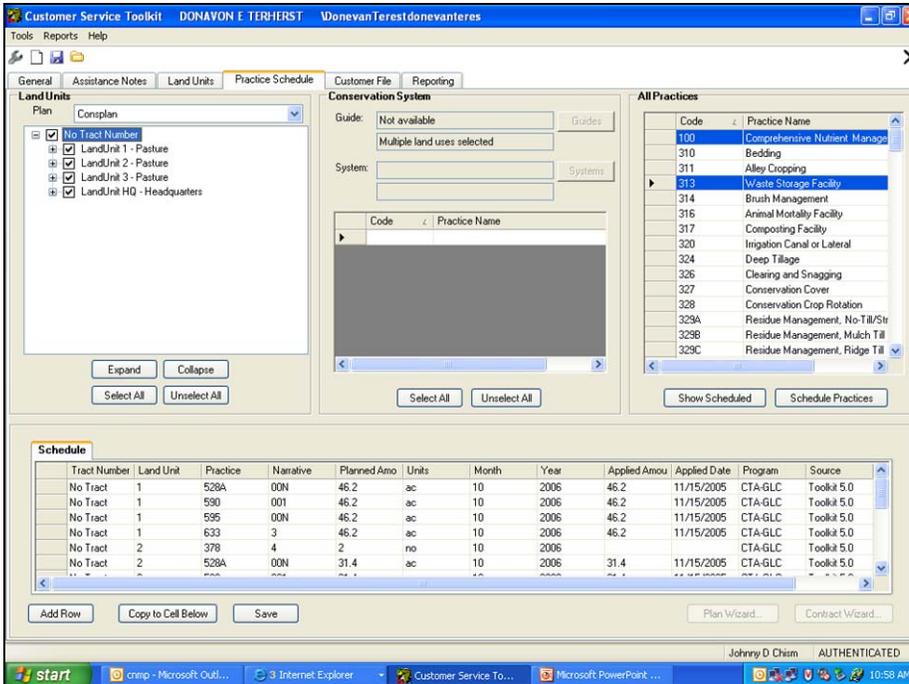
Record the application of the management practices and be sure to select the applicable program. In this case the management practices were not cost shared, so CTA-GLC would be the proper program.

NOTE: The program selected should correspond to the application of the practice. All planning is, by NRCS policy, accomplished with CTA funds.

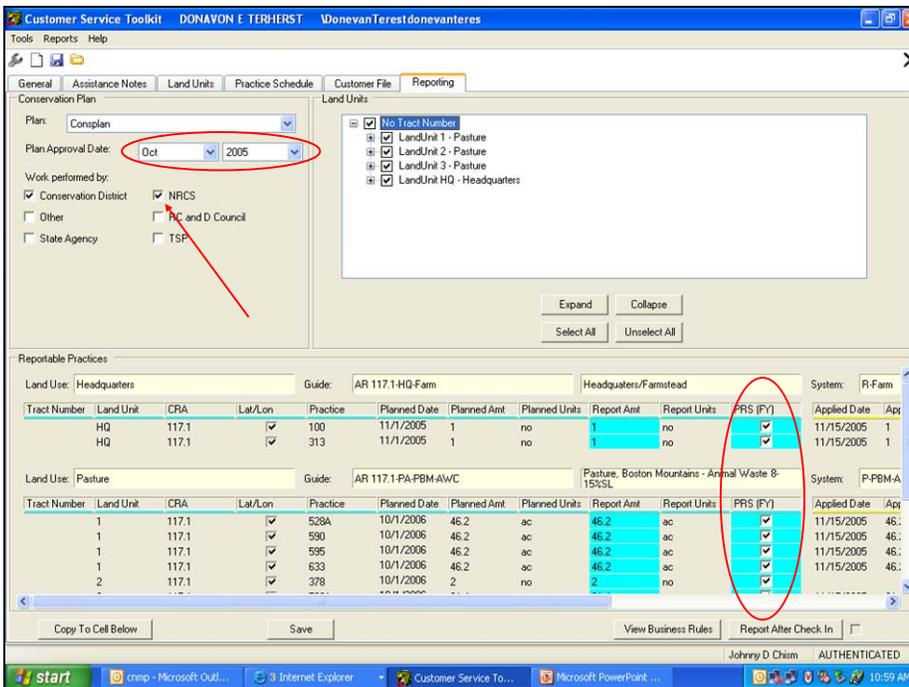


Select the HQ land unit and check to make sure a CSG is selected. Record the application of the Waste Storage facility (313) and the CNMP (100) practices. Select the proper fund code, in this case the 313 was installed with EQIP funds. The CNMP was installed with both EQIP (structures) and CTA-GLC (management) funds but since the Waste Storage facility is a major component in the CNMP, and the CNMP was required due to an EQIP contract, assign the EQIP program to the CNMP also.

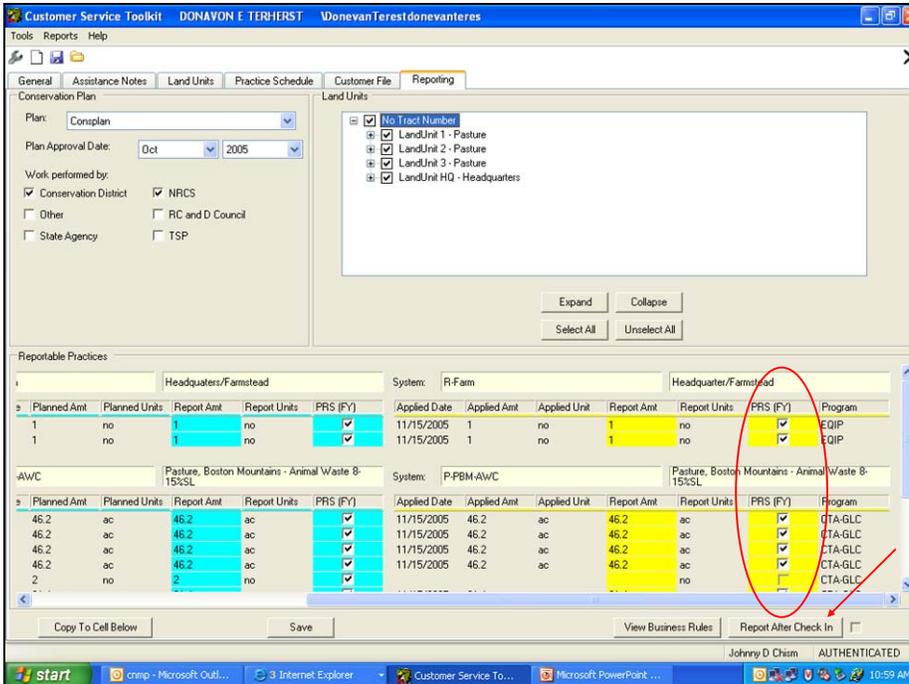
If a CNMP is required because of the size of the operation or because of a loan program, it should probably be assigned to the CTA-GLC or CTA-GNRL program depending on whether the land use is Grazing Land or Cropland.



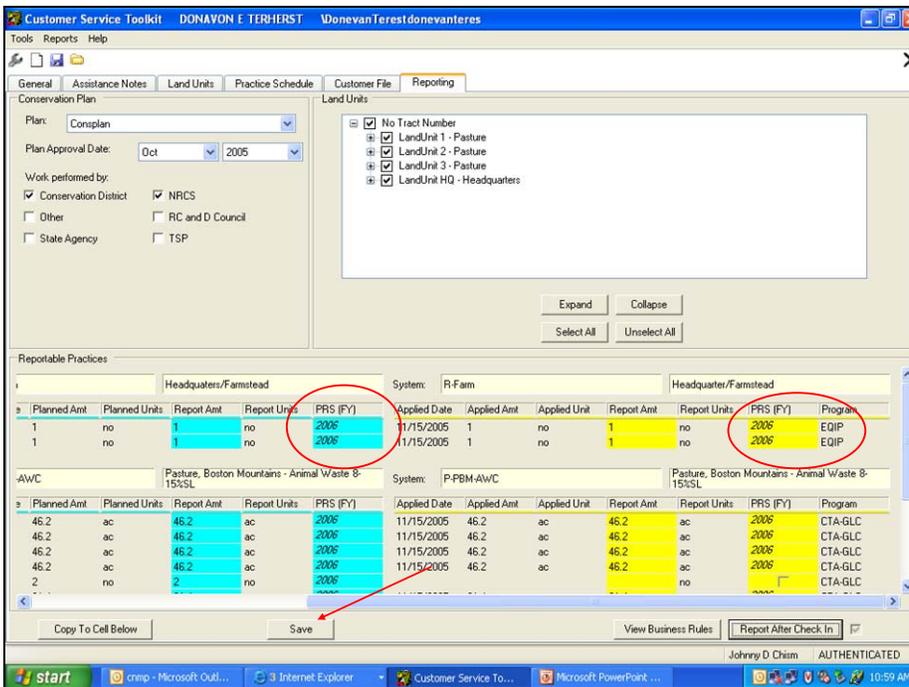
Select all land units, review the information then save.



Click on the reporting tab. Note the plan approval date, it should be the date that the plan was signed by all parties. If the plan approval date falls in the current FY, the acres in the land units will be included in the Conservation Plan acres for the applicable landuse. Select the agency or agencies that developed the plan. Notice that if all information is included there will be a checkmark in the PRS (FY) column for each planned practice.



If you scroll to the right, applied practices that have all necessary information will also have a check mark in the PRS (FY) applied column. Check the program for each practice, then click the Report After Check In button.



The FY for which the practices will be reported should now show in both the PRS(FY) columns (planned and applied). Click Save. Now the plan can be checked back into the NCPDB and all progress will be reported in PRS.

Goaled items that will be reported in PRS for this plan:

- 1 CNMP applied – EQIP program
- 108.2 ac Conservation Plans for Grazing Land Written – CTA-GLC program
- 108.2 ac Grazing land with Conservation Applied to Protect the Resource Base – CTA-CLC program
- Soil Erosion Reduced – CTA-GLC program (tons reported is dependent on effects from the selected CSG)

Non Goaled items that will be reported in PRS for this plan:

- The acres or numbers of each practice will be added to the county total by program:
 - 1 Waste Storage Structure – EQIP
 - 1 CNMP – EQIP
 - 108.2 ac Prescribed Grazing– CTA-GLC
 - 108.2 ac Nutrient Management– CTA-GLC
 - 108.2 ac Waste Utilization– CTA-GLC
 - 108.2 ac Pest Management– CTA-GLC